



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 24th, 2025
IDAHO CITY COMMISSIONER ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Tucker, Commissioner Callahan, Commissioner Lindstrom, Clerk Prisco, Deputy Clerk Mayo, Prosecuting Attorney Sosa, Sheriff Turner, EBCAD Director Adams, Solid Waste Assistant Superintendent Allred, Road & Bridge Superintendent Braughton, Assessor Juszczak and Auditor Nopens.

The pledge of allegiance was recited.

CONSTITUENT INPUT: None at this time.

MINUTES: Minutes for the June 17th, 2025 meeting were tabled until the July 1st, 2025 meeting.

DEPARTMENTAL ISSUES: Clerk Prisco presented to the Board the Joint Quarterly Report for the quarter ending March 31st, 2025, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the Joint Quarterly Report 3/31/2025. Commissioner Callahan SECONDED; All Ayes.

BOISE COUNTY POLICIES: None at this time

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: Prosecuting Attorney Sosa had in front of the Board Resolution 2025-31, Procurement Policy, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve Resolution 2025-31, a Boise County Resolution Adopting the Boise County Procurement Policy & Procedure Manual. Commissioner Callahan SECONDED; All Ayes. Mr. Sosa also had in front of the Board Res. 2025-32, Capital Asset Policy, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve Resolution 2025-32, A Boise County Resolution Adopting the Boise County Capital Asset Management Policy. Commissioner Callahan SECONDED; All Ayes. Also Mr. Sosa had in front of the Board Res. 2025-33, declaring an Emergency Due to Heightened Wildfire Risk, review and discussion ensued. Chairman Tucker tabled, asking Mr. Sosa for proposed new language. Coming back to the discussion of Resolution 2025-33, Commissioner Lindstrom MOTIONED to approve Resolution 2025-33, Emergency Due to Heightened Wildfire Risk. Commissioner Callahan SECONDED; All Ayes. Wildfire Mitigation Administrator Jones had in front of the Board the amended contract for 2 Ravens at Tall Pines, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the amended contract of the Idaho Department of Lands 21HFR for Boise-Lowman 2 Ravens at Tall Pines. Commissioner Callahan SECONDED; All Ayes.

CORRESPONDENCE: The bills/claims were presented to the Board for review and approval. Discussion ensued. Commissioner Lindstrom MOTIONED to pay the bills/claims in the amount of \$279,641.79. Commissioner Callahan SECONDED; All Ayes.

• General Fund	\$48,500.55	Solid Waste	\$44,837.10
• Road & Bridge	\$106,503.34	Tort	\$4,980.00
• Justice Fund	\$15,683.73	Weeds	\$493.24
• EBCAD	\$1,706.04	E911	\$1,818.27
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$2,518.71	Snowmobile IC8-A	\$848.76

• Indigent	\$0.00	Snowmobile GV8-B	\$25.76
• Junior College	\$2,000.00	Sheriff's Vessel	\$86.29
• Revaluation	\$0.00	Health Preventive	\$49,640.00

An Idaho Liquor Catering Permit #109 was in front of the Board, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve Idaho Liquor Catering Permit #109. Commissioner Callahan SECONDED; All Ayes.

DEMAND WARRANTS: None at this time.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Clerk Prisco, Sheriff Turner, Solid Waste Assistant Superintendent Allred, Prosecuting Attorney Sosa, Assessor Juszczak, EBCAD Director Adams, Road & Bridge Superintendent Braughton, Wildfire Mitigation Administrator Jones, Coroner Garlock and Community Justice Administrator Leader. All Elected Officials and Department Heads that were present gave an update to the Board on their respective departments.

EXECUTIVE SESSION: Chairman Tucker MOTIONED to move into executive session per I.C. 74-206 (1)(f), pending Litigation. Commissioner Lindstrom SECONDED. Roll call vote: Chairman Tucker – Aye; Commissioner Lindstrom – Aye; Commissioner Callahan-Aye. Motion passed unanimously. Clerk Prisco, Prosecuting Attorney Sosa and Solid Waste Assistant Superintendent Allred were present in executive session. Chairman Tucker brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation, no action required.

EXECUTIVE SESSION: Chairman Tucker MOTIONED to move into executive session per I.C. 74-206 (1)(i), risk management. Commissioner Lindstrom SECONDED. Roll call vote: Chairman Tucker – Aye; Commissioner Lindstrom – Aye; Commissioner Callahan-Aye. Motion passed unanimously. Clerk Prisco, Deputy Clerk Mayo, Payroll Clerk Tracy, State Insurance Fund Representative Kimberly Tkacs, Community Justice Administrator Leader, Wildfire Mitigation Administrator Jones, Assessor Juszczak, Road & Bridge Superintendent Braughton, Sheriff Turner, Solid Waste Administrative Assistant Allred, Coroner Garlock, Deputy Coroner Johnson, Prosecuting Attorney Sosa and Auditor Nopens were present in executive session. Chairman Tucker brought the meeting out of executive session per I.C. 74-206 (1)(1), risk management, no action required.

BUDGET WORKSHOPS: Clerk Prisco addressed the Board and provided clarification of information presented and discussed during the budget discussions of June 17, 2025.

ROAD & BRIDGE FUND: Road & Bridge Superintendent Braughton had questions for Clerk Prisco as to the Road & Bridge budget revenues and how it worked. Clerk Prisco explained that there is a Highway User Allocation that is distributed by the State, in three categories: Old Revenue, New Revenue, and General Fund. Mr. Braughton presented the budget requests to the Board and discussion ensued including, personnel, payroll, equipment, and operating expenses. Mr. Braughton discussed how his department could be stream lined.

CORONER: Coroner Garlock and Chief Deputy Coroner Johnson presented their budget Requests to the Board, including certain costs associated with the job duties, discussion ensued. Coroner Garlock did request a stipend for her employees, discussion ensued.

TREASURER: Treasurer Turner spoke to the Board about the legal searches account budget for tax deed properties and the possibility that the amount will end up being less. Ms. Turner requested to add additional training dollars to the budget because the State will no longer be covering a portion of that cost. Ms. Turner also discussed her courier no longer working for the Treasurer at this time.

INFORMATION TECHNOLOGY: IT Director McCracken and Clerk Prisco presented the Information Technology budget and discussed the Computer Arts financial software and what is planned during FY2026. Discussion ensued regarding CAI Imaging Licenses, off site back-up storage, and other items.

ASSESSOR JUSZCZAK: Discussed with the Board his Assessor budget requests for fiscal year 2026 which included salaries and operating costs. On the payroll side, he requested a 3% increase for himself.

A discussion of the Revaluation Fund (Appraiser) budget requests ensued and included training costs not fully used and open positions within his departments.

CLERK PRISCO: A discussion of salary increases requested (3%) and alignment with the market rates and Kinds & Levels Chart that are currently in place, and operating costs as well. Certain line items such as postage, and of upcoming vacancies were discussed. Clerk Prisco discussed the Elections Department with the Board, and of the new Elections Director Linda "Kat" Bowen, salaries, and operating costs such as printing of different types of ballots. Ms. Prisco also discussed the General Operations Department and vacant positions such as the Human Resources Director, and the Grounds/Maintenance position that will become vacant at end of August.

WILDFIRE MITIGATION: Wildfire Mitigation Administrator Jones spoke of different grants being used and the timing of when they will need to be used. Mr. Jones discussed the Kinds & Levels Chart and moving the Wildfire Mitigation Coordinator to a level 7, and the Administrator to a Level 8, discussion ensued.

SHOSHONE COUNTY GRANTS ADMINISTRATOR DISCUSSION: The Shoshone County Grants Administrator, Ms. Colleen Rosson, spoke to the Board regarding her role as a Grant Administrator and writer and the functions of her position. Ms. Rosson also spoke of compensation and what to possibly expect of grants and how grants work, discussion ensued.

MISCELLANEOUS: Commissioner Discussion/Committee Reports were discussed briefly. Future Agenda Topics were reviewed and discussed.



Chairman Tucker adjourned the meeting until the regular meeting of July 1st, 2025.

Approved this 8th day of July, 2025



CLAY S. TUCKER, Chairman
Boise County Board of Commissioners

ATTEST:

MARY T. PRISCO, Clerk to the Board