



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 8th, 2024
IDAHO CITY COMMISSIONER ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Tucker, Commissioner Callahan, Commissioner Lindstrom, Clerk Prisco, Deputy Clerk Mayo, Planning & Zoning Administrator Gross, Assessor Juszczak, Road & Bridge Superintendent Dill, Road & Bridge Administrative Assistant Coffelt, Community Justice Administrator Leader, EBCAD Director Adams, Payroll Clerk Tracy and Forester Jones.

Chairman Tucker called the meeting to order and the pledge of allegiance was recited.

CONSTITUENT INPUT: None at this time

MINUTES: Minutes for the October 1st, 2024 meeting minutes were presented to the Board for review and discussion. Commissioner Lindstrom MOTIONED to approve the minutes for October 1st, 2024. Commissioner Callahan SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Clerk Prisco along with Forester Jones, presented to the Board the Wildfire Mitigation Coordinator job description and discussed the Wildfire Mitigation Manager job description which is yet to be drafted. Review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the updated job description for the Wildfire Mitigation Coordinator. Commissioner Callahan SECONDED; All Ayes. Chairman Tucker tabled the Wildfire Mitigation Manager job description until the meeting of October 15, 2024. Road & Bridge Superintendent Dill brought in front of the Board, the letter to ITD needing to be resigned for terminology that required amendment, for vehicle surplus donation. Commissioner Lindstrom MOTIONED to approve the ITD (Idaho Transportation Department) letter for resigning. Commissioner Callahan SECONDED; All Ayes. Superintendent Dill presented to the Board a request to purchase radios when emergency issues arise, review and discussion ensued. Chairman Tucker tabled until the meeting of October 15, 2024. Superintendent Dill also presented to the Board the equipment operator job description, discussion ensued. Chairman Tucker tabled for October 15, 2024 meeting for an updated job description. Planning & Zoning Administrator Gross discussed with the Board the signing of the Howell Vineyards Subdivision Plat. Commissioners reviewed and discussed. Commissioner Lindstrom MOTIONED to approve signing of the Howell Vineyards Subdivision Plat. Commissioner Callahan SECONDED; All Ayes.

BOISE COUNTY POLICIES: Clerk Prisco spoke to the Board regarding the compensation structure for FY2025 and the updated Market Rate Table, as adjusted for the cost of living increase of 2.5% for FY2025, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the FY2025 Market Rate Table within the compensation structure. Commissioner Callahan SECONDED; all Ayes.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: Clerk Prisco presented to the Board Resolution 2025-01, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve Resolution 2025-01, a Boise County resolution increasing the Boise County Revaluation Fund FY 2025 (salary/benefits) budget. Commissioner Callahan SECONDED; All Ayes. Clerk Prisco also brought in front of the Board the FY2025 Cooperative Agreement for the University of Idaho Extension Program, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the U of I Cooperative Agreement. Commissioner Callahan SECONDED; All Ayes. Road & Bridge Superintendent Dill presented

to the Board a service agreement for the IWORQ tracking program, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve IWORQ Service Agreement Tracking Program. Commissioner Callahan SECONDED; All Ayes. Commissioner Lindstrom MOTIONED to RESCIND the motion. Chairman Tucker tabled until the October 15, 2024 meeting for further discussion.

A certificate of residency was presented to the Board, discussion ensued. Commissioner Lindstrom MOTIONED to approve the Certificate of Residency #2025-01. Commissioner Callahan SECONDED; All Ayes.

DEMAND WARRANTS: Planning & Zoning presented two (2) Demand Warrants to the Board, discussion ensued. Commissioner Lindstrom MOTIONED to approve the demand warrant to Maxine Potts for refund of building permit fees in the amount of \$233.43. Commissioner Callahan SECONDED; All Ayes. Commissioner Lindstrom MOTIONED to approve the demand warrant to Office Depot for supplies in the amount of \$93.43. Commissioner Callahan SECONDED; All Ayes. The Sheriff's Office presented a demand warrant for postage to be added to their account, review and discussion ensued. Commissioner Lindstrom MOTIONED to approve the demand warrant for the Reserve Account in the amount of \$250.00. Commissioner Callahan SECONDED; All Ayes. A demand warrant was presented to the Board for QRS Consulting for professional services on the Boise County EMS District descriptions. Commissioner Lindstrom MOTIONED to approve professional services to QRS Consulting, LLC in the amount of \$9,067.72. Commissioner Callahan SECONDED; All Ayes.

EBCAD: Chairman Tucker recessed as the Boise County Board of Commissioners and reconvened as the East Boise County Ambulance District, Governing Board. EBCAD Director Adams brought in front of the Board a Fire House Grant, discussion ensued. Ms. Adams also spoke to the Board of a purchase request for mounts for new monitors, discussion ensued. Commissioner Lindstrom MOTIONED to approve the purchase of new monitor mounts from NCE Empowering Safety in the amount of \$1,208.00. Commissioner Callahan SECONDED; All Ayes. Chairman Tucker adjourned as the EBCAD Governing Board and reconvened as the Board of County Commissioners.

EXECUTIVE SESSION: Chairman Tucker MOTIONED to move into executive session per I.C. 74-206(1)(i) risk management and (1)(f) pending litigation. Commissioner Lindstrom SECONDED. Roll call vote: Chairman Tucker – Aye; Commissioner Lindstrom – Aye; Commissioner Callahan - Aye. Motion passed unanimously. Clerk Prisco and Planning & Zoning Administrator Gross were present in executive session. Chairman Tucker brought the meeting out of executive session per I.C. 74-206(1)(i) risk management and 74-206(1)(f) pending litigation, no action required.

EXECUTIVE SESSION: Chairman Tucker MOTIONED to move into executive session per I.C. 74-206(1)(b) personnel. Commissioner Lindstrom SECONDED. Roll call vote: Chairman Tucker – Aye; Commissioner Lindstrom – Aye; Commissioner Callahan - Aye. Motion passed unanimously. Clerk Prisco and Planning & Zoning Administrator Gross were present in executive session. Chairman Tucker brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, no action required.

MISCELLANEOUS:

Commissioner Discussion/Committee Reports were discussed briefly. Future Agenda Topics were reviewed and discussed