



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 29<sup>th</sup>, 2023  
IDAHO CITY COMMISSIONER ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Twilegar, Commissioner Tucker, Commissioner Lindstrom, Clerk Prisco, Deputy Clerk Coffelt, Assessor Juszczak, Sheriff Turner, Road & Bridge Superintendent Dill, Emergency Manager/Wildland Fire Mitigation Forester Richardson, Planning & Zoning Administrator Gross, Solid Waste/Noxious Weeds Superintendent Rekow, Community Justice Administrator Leader, IT Director McCracken, Treasurer Turner, and Coroner Garlock.

Chairman Twilegar called the meeting to order and the pledge of allegiance was recited.

**MOTION TO AMEND AGENDA:** Clerk Prisco presented the Board with a request to amend the agenda in order for Computer Arts Inc. to do an extraction of jury data from the software so that the information could be provided to the Idaho Supreme Court, discussion ensued.

Chairman Twilegar MOTIONED to approve the amended agenda. Commissioner Tucker SECONDED; All Ayes.

A Computer Arts estimate for the extraction of the jury data due to a time constraint was presented to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the Computer Arts Inc. quote for the document in question which was discussed earlier, in order to get in on the software integration in the amount of \$1,500. Commissioner Tucker SECONDED; All Ayes.

**CONSTITUENT INPUT:** Ms. Jaime Anderson spoke to the Board concerning the funds that are being held for a capital project of a new structure for the County Offices and the restrictions that come with these funds. A consultant was suggested to help with this matter. Would like to see the Kinds & Levels compensation project be put off for a year and restructure to be done by merit, not years of service.

Ms. Jayne Jerome spoke to the Board concerning her issues with the compensation project.

Mr. Steve Moore asked about the implementation of the audio system in the Commissioner room which was approved.

Ms. Betty Jean Mollenkopf-Moore informed the Board that she has been getting phone calls from constituents concerning their taxes and want to know what the Board is going to do about this. A statement of the increases in the budget are not taken lightly.

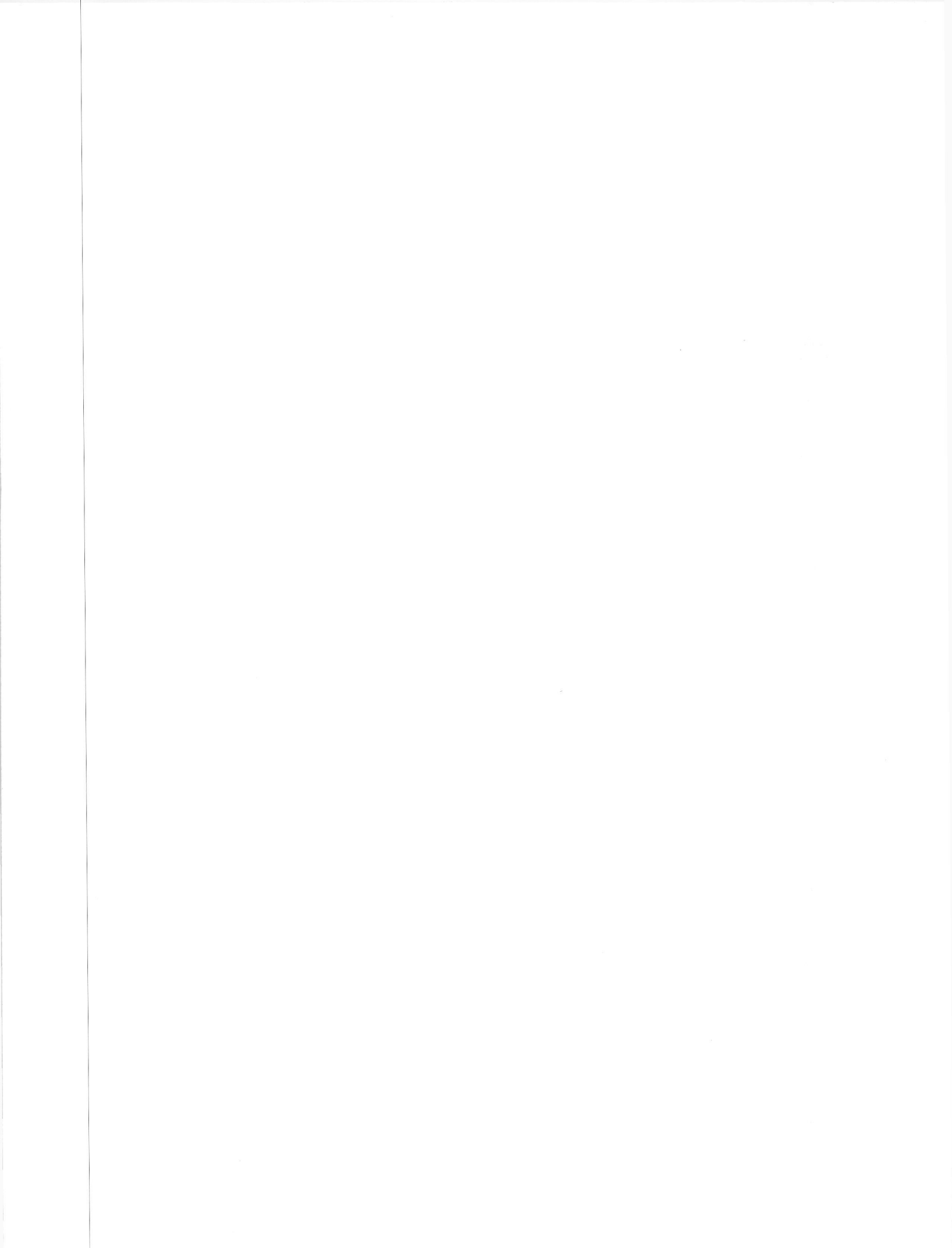
Mr. Dave Jakovac from Horseshoe Bend spoke to the Board concerning the way that the assessments/taxes are being calculated and allocated.

**MINUTES:** Minutes for August 22<sup>nd</sup>, 2023 were presented to the Board for review and discussion.

Chairman Twilegar MOTIONED to approve the minutes for August 22<sup>nd</sup>, 2023 as written. Commissioner Lindstrom SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Planning & Zoning Administrator Gross continued discussion with the Board concerning a stand-alone audio system for the Planning & Zoning Commission meetings. A Zoom meeting with the AVI Services representative(s) ensued in order for the Board to get additional information on the system, and an updated estimate has been requested by the Board.

Sheriff Turner presented an estimate for a replacement air conditioning unit at the public safety building, discussion ensued.



Chairman Twilegar MOTIONED to approve the bid in the amount of \$8,907.30 to be paid to YMC Inc. for a new HVAC (Heating, Ventilation, Air Conditioning) unit at the Sheriffs' Office. Commissioner Lindstrom SECONDED; All Ayes.

Community Justice Administrator Leader presented a payroll addition request for the open maintenance position, discussion ensued.

Chairman Twilegar MOTIONED to approve the new hire for a grounds/building maintenance in the amount of \$16.00 an hour. Commissioner Lindstrom SECONDED; All Ayes.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** An agreement for the Payette County Solid Waste System participation was presented to the Board, discussion ensued.

Chairman Twilegar MOTIONED to approve the participation agreement between Payette County and Boise County Solid Waste Systems for non-primary usage. Commissioner Tucker SECONDED; All Ayes. A local transportation project grant program agreement was presented to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the application for fiscal year 2024 Local Transportation Project Grant program. Commissioner Lindstrom SECONDED; All Ayes.

**CORRESPONDENCE:** Six (6) liquor license applications were presented to the Board for review and discussion.

Chairman Twilegar MOTIONED to approve the Retail Alcoholic Beverage License Application for Bogus Basin Recreational. Commissioner Lindstrom SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the Retail Alcoholic Beverage License Application for Longbranch Saloon in Horseshoe Bend. Commissioner Lindstrom SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the Retail Alcoholic Beverage License Application for Toms' Service in Idaho City. Commissioner Lindstrom SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the Retail Alcoholic Beverage License Application for Old Crouch Mercantile LLC in Garden Valley. Commissioner Lindstrom SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the Retail Alcoholic Beverage License Application for Lowman Inn in Lowman. Commissioner Lindstrom SECONDED; All Ayes.

A certificate of residency was provided to the Board for review, discussion ensued.

Chairman Twilegar MOTIONED to approve certificate of residency #2023-13. Commissioner Lindstrom SECONDED; All Ayes.

Community Justice Administrator Leader provided documentation on Youth Assessment Center Grants along with letters of support, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the letters of support for Youth Assessment Centers. Commissioner Tucker SECONDED; All Ayes.

**DEMAND WARRANTS:** Three (3) Demand Warrants were presented to the Board for review and discussion.

A demand warrant to cover a deposit of fifty percent (50%) to AVI Services for the audio system which will be installed in the Commissioner room at the Miners Exchange building, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the demand warrant to AVI Services in the amount of 16,470.70. Commissioner Lindstrom SECONDED; All Ayes.

A demand warrant for a partial payment to Secor Construction for the building of a structure over the fuel tanks that were installed at the Road & Bridge shop in Idaho City, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the partial payment for the structure over the fuel tanks in the amount of \$4,900. Commissioner Lindstrom SECONDED; All Ayes.

A demand warrant to make the final payment to RC Hayes Construction for work done to repair the damage to the Garden Valley transfer station building, review and discussion ensued.

Chairman Twilegar MOTIONED to the demand warrant to RC Hayes Construction for repairs for damage to the Garden Valley Transfer Station building in the amount of \$4,300. Commissioner Lindstrom SECONDED; All Ayes.

**DEPARTMENT HEAD/ELECTED OFFICIALS MEETING:** Present: Emergency Manager/Wildland Fire Mitigation Forester Richardson, Assessor Juszcak, Sheriff Turner, Clerk Prisco, Road & Bridge Superintendent Dill, IT Director McCracken, Solid Waste/Noxious Weeds Superintendent Rekow, Planning & Zoning Administrator Gross, Coroner Garlock, and Community Justice Administrator Leader, EBCAD Director Potts. All Elected Officials and Department Heads that were present gave an update to the Board on their respective departments.

**EXECUTIVE SESSION:** None at this time.

**PUBLIC HEARING: BOISE COUNTY FY2024 BUDGET:** Chairman Twilegar opened the public hearing. Clerk Prisco began with a PowerPoint presentation that started with Transparent & Ethical Government in Idaho and included information on the Public Records Act. Deputy Auditor/Human Resources Britain presented information concerning the Compensation Project that has been in process since April 2023, when the scope of work to be done by the independent professional services firm of Calyx-Weaver, was approved by the Board of Commissioners. A detailed levels chart and rate table were presented and explained to the Board and the public, on how the structure of the project works, along with the details of how it can and will change each year, and explained factors that the County hopes to incorporate in future years. Clerk Prisco went on to present charts and information on the Tentative Budget to the Board and the public for the fiscal year 2024. The information also included the amount of the increase in the property tax budget, in the amount of \$137,865 dollars, a 2.6% increase, over FY2023.

Chairman Twilegar then opened the public hearing for testimony and gave each person three (3) minutes to speak on record, which included seven (7) constituents. Chairman Twilegar then closed the public testimony portion of the hearing and deliberation began among the Board members.

Chairman Twilegar MOTIONED to enter into Executive Session per Idaho Code 74-206(1)(a) to consider of hiring to fill a vacancy. Commissioner Tucker SECONDED. Roll Call Vote: Chairman Twilegar – Aye; Commissioner Tucker – Aye; Commissioner Lindstrom – Aye. Motion Carries unanimously. Present during executive session was Chairman Twilegar; Commissioner Tucker, Commissioner Lindstrom, Prosecuting Attorney Sosa, and Deputy Prosecuting Attorney Gross. Chairman Twilegar brought the meeting out of executive session per I.C. 74-206(1)(a), to consider the hiring to fill a vacancy, no action required.

Continued deliberation of the Board of Commissioners ensued. Commissioner Tucker MOTIONED to RESCIND the MOTION from August 8<sup>th</sup>, 2023 to apply an eighty percent (80%) adoption of the Kinds & Levels for full time employees, fifty percent (50%) for full time elected officials, four percent (4%) increase for certain department heads, two percent (2%) increase salaries of the Sheriff Deputy positions, exclusive of two (2) senior deputies subject to the eighty percent (80%) implementation of the Kinds & Levels. Commissioner Lindstrom SECONDED; Chairman Twilegar called for a vote of those in favor of the motion: Commissioner Tucker – Aye. Chairman Twilegar then called for a vote of those that oppose the motion: Chairman Twilegar – Aye; Commissioner Lindstrom – Aye. Motion did not carry.

Resolution 2023-31 to adopt the Boise County Budget for fiscal year 2024 was presented to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to adopt Resolution 2023-31; a Boise County resolution adopting the Boise County budget for fiscal year 2024. Commissioner Lindstrom SECONDED; Chairman Twilegar – Aye; Commissioner Lindstrom – Aye; Commissioner Tucker - Nay. Motion Carries.

Resolution 2023-32 to recover forgone amount for the fiscal year of 2024 was presented to the Board and discussed with Clerk Prisco.

Chairman Twilegar MOTIONED to adopt Resolution 2023-32; a Boise County, Idaho, resolution of the Board of County Commissioners, recovering forgone amount for fiscal year 2024, for use in the operations of Boise County. Commissioner Lindstrom SECONDED; All Ayes.

Resolution 2023-33 to operate on a cash basis and carryover appropriate fund balances into the fiscal year 2024 budget was reviewed and discussed.

Chairman Twilegar MOTIONED to adopt Resolution 2023-33; a Boise County resolution to operate on a cash basis and carryover appropriate fund balances into the fiscal year 2024 budget. Commissioner Lindstrom SECONDED; All Ayes.

Chairman Twilegar closed the public hearing.

**PUBLIC HEARING: EAST BOISE COUNTY AMBULANCE DISTRICT FY2024 BUDGET:** Chairman Twilegar recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board.

Chairman Twilegar opened the public hearing. EBCAD Director Potts presented a power point presentation to the Board concerning the fiscal year 2024 budget for EBCAD. Review and discussion ensued.

Chairman Twilegar opened the public hearing for public testimony.

Seeing that no public testimony was requested, Chairman Twilegar closed the public testimony portion of the hearing.

Deliberation by the Board ensued.

Resolution 2023-01 to adopt the fiscal year 2024 budget for EBCAD was presented to the Board for review and discussion.

Chairman Twilegar MOTIONED to adopt Resolution 2023-01; an East Boise County Ambulance District resolution adopting the East Boise County Ambulance District budget for fiscal year 2024. Commissioner Lindstrom SECONDED; All Ayes.

Resolution 2023-02 to recover the forgone amount for EBCAD operations during the fiscal year 2024 was presented to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to adopt Resolution 2023-02; an East Boise County Ambulance District resolution to operate on a cash basis and carryover appropriate fund balances into the fiscal year 2024 budget. Commissioner Lindstrom SECONDED; All Ayes.

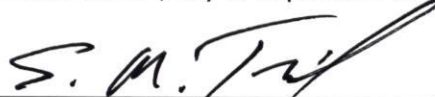
Chairman Twilegar recessed as the EBCAD Governing Board and reconvened as the BOCC.

**MISCELLANEOUS:**

- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

Chairman Twilegar adjourned the meeting until the regular meeting of September 5<sup>th</sup>, 2023.

Approved this 5<sup>th</sup>, day of September 2023



**STEVEN M. TWILEGAR** Chairman  
Boise County Board of Commissioners

**ATTEST:**



**MARY T. PRISCO**, Clerk to the Board