

Boise County Planning and Zoning Department

413 Main Street, PO Box 1300
Idaho City, Idaho 83631
Phone: 208-392-2293
www.boisecounty.us



MASTER ADMINISTRATIVE REVIEW APPLICATION

TYPE OF APPLICATION: (PLEASE CHECK ALL THAT APPLY AND ATTACH APPLICATION FORM)

- | | | |
|---|---|--|
| <input type="checkbox"/> AGRICULTURAL SPLIT | <input type="checkbox"/> LEGAL CONDEMNATION,
ACQUISITION or WIDENING OF
EXISTING RIGHT OF WAY | <input type="checkbox"/> PROBATE/ESTATE/COURT
ORDER |
| <input type="checkbox"/> FLOOD DEVELOPMENT
PERMIT | <input type="checkbox"/> MORTGAGE/DEED OF TRUST | <input type="checkbox"/> PROPERTY LINE ADJUSTMENT |
| <input type="checkbox"/> LOT-LINE VACATION | <input type="checkbox"/> ONE-TIME SPLIT | <input type="checkbox"/> SIGN PERMIT |
| <input type="checkbox"/> NON-CONTIGUOUS PARCEL
RECOGNITION | | |

PROJECT NAME: _____

SITE INFORMATION:

(This information can be found on the Assessor's property information assessment sheet.)

Quarter: _____ Section: _____ Township: _____ Range: _____ Total Acres: _____
Subdivision Name: _____ Lot: _____ Block: _____
Site Address: _____ City: _____
Tax Parcel Number(s): _____ Current Land Use: _____

OWNER(S) OF RECORD:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

APPLICANT:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold harmless Boise County and its employees from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold harmless Boise County and its employees from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

Signature: All Owner(s) of Record Date

Signature: Applicant Date

NOTE: THIS APPLICATION MUST BE SUBMITTED WITH THE APPROPRIATE APPLICATION FORM

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AFFIDAVIT OF LEGAL INTEREST and Letter of Authorization

_____, "Owner" whose address is _____
_____, City _____ State _____ Zip _____

As owner of property more specifically described as:

HEREBY AUTHORIZES _____ as Agent to represent and act for the Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Boise County Board of Commissioners, Boise County Planning and Zoning Commission, Boise County Planning and Zoning Staff, and or other Boise County Departments relating to the modification, development, planning, platting, re-platting, improvements, use or occupancy of land in Boise County, Idaho. Owner agrees that; Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application of any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that; Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platted or re-platting, improvement, occupancy, or use of any structure or land involved in the application shall take place until approved by the appropriate official of Boise County, Idaho, in accordance with applicable codes and regulations.

Owner agrees to pay any fines and be liable for any other penalties arising out of failure to comply with the terms of any permit or arising out of any violation of applicable laws, codes, or regulations applicable to the action sought to be permitted by the application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and , if signing on the behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

OWNER:

(Signature of Owner) (Print Name) (Title)

(Signature of Owner) (Print Name) (Title)

(Signature of Owner) (Print Name) (Title)

(Secretary or Corporate Owner) (Print Name)

NOTARY STATE OF IDAHO) ss
COUNTY OF _____) (seal)

SUBSCRIBED and sworn to before me by _____
on this ____ day of _____, 20__.

Notary Public
My Commission expires on: _____

Date

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PERMIT to DEVELOP in a FLOODPLAIN AREA APPLICATION

PDF # _____

Boise County Unified Land Use Ordinance #2024-01, Chapter 4, Section 4.5 requires a Floodplain Development Permit within a Special Flood Hazard Area. This ordinance is on the Boise County web site, www.boisecounty.us.

GENERAL INFORMATION

1. No work of any kind may begin in a floodplain until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made in this application.
3. If revoked, all work must cease until a permit is re-issued.
4. The development may not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six (6) months of the date of issue.
6. The permit will not be issued until any other necessary local, state or federal permits have been obtained.

By signing and submitting this application, the Applicant gives consent to the local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a Certificate of Compliance.

By signing and submitting this application, the Applicant certifies that all statements contained in SECTION 1 of the application, and in any additional attachments submitted by the Applicant, are true and accurate.

SECTION I: APPLICANT and PROJECT INFORMATION

Property Owner: _____

Email: _____

Phone: () _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Signature of Property Owner: _____

Applicant: _____

Email: _____

Phone: () _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Surveyor: _____ Phone: () _____

Signature of Applicant: _____

SECTION 1 CONTINUED

Project Information:

Property Address: _____

Parcel Number: _____ Section: _____ Township: _____ Range: _____

Recorded Deed #: _____ Date Deed Recorded: _____

Total Acreage of Parcel: _____ Attach Legal Description to application

A. Type of Structure (check one)

- Residential (1 to 4 families) Residential (More than 4 families)
- Manufactured Home Non-residential
- Combined Use (residential and non-residential)

B. Type of Structural Activity

- New Structure Addition to Existing Structure*
- Alteration of Existing Structure* Relocation of Existing Structure**
- Demolition of Existing Structure Replacement of Existing Structure

*Substantial Improvement: If the value of an addition or alteration to a structure

**Substantial Improvement Evaluation:

Cost of Improvement (a): \$ _____

Market Value of the Building (b): _____

Percent of Value Change (a/b): _____ %

Disclaimer: Substantial Improvement Evaluation must be supported by project cost documentation and approved market evaluation. Attach supporting documentation.

**Relocation or Replacement: A relocated structure or a structure being replaced must be treated as new construction

C. Other Development Activities

- Excavation (not related to a structural development) Clearing
- Placement of Fill Material Grading
- Watercourse alteration Mining
- Drainage improvement (including culvert work) Drilling
- Individual water or sewer system (not included to a structural development listed above) Dredging
- Roadway or bridge construction
- Specify other development not listed above:

D. COMPLETE FOR NEW BUILDING(S) ONLY

1. Base Flood Elevation at the site: _____ feet NGVD
2. Required lowest floor elevation (including basement) _____ feet NGVD
3. Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage: _____ feet NGVD

E. COMPLETE FOR ALTERATION(S), ADDITION(S), or IMPROVEMENT(S) TO EXISTING STRUCTURES ONLY:

1. What is the estimated market value of the existing structure: \$ _____
2. What is the cost of the proposed construction? \$ _____
3. If the cost of the proposed construction equals or exceeds fifty (50) percent of the market value of the structure, then the substantial improvement regulations shall apply.

F. COMPLETE FOR NON-RESIDENTIAL FLOOD PROOFED CONSTRUCTION ONLY:

- a. Type of flood proofing method: _____
- b. The required flood proofing elevation is: _____ feet NGVD
- c. Flood proofing certification by a registered professional engineer is attached:
_____ Yes _____ No

G. COMPLETE FOR SUBDIVISION and PLANNED UNIT DEVELOPMENTS ONLY:

- a. Will the subdivision or other development contain fifty (50) lots or five (5) acres?
_____ Yes _____ No
- b. If yes, does that plat or proposal clearly identify base flood elevations?
_____ Yes _____ No

PROPERTY OWNER SIGNATURE

I consent to this application, I certify that to the best of my knowledge that the information in this application is true and accurate and I authorize the Boise County Planning & Zoning Department staff and its designated inspection agent to enter the property for any site inspection or compliance purposes as long as this application is in effect. I agree to indemnify, defend and hold harmless Boise County and its employees from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

Signature of Property Owner

Date

BOISE COUNTY PLANNING AND ZONING DEPARTMENT OFFICE USE ONLY:	
FILE # _____	Rec'd Date: _____
Fee paid: _____	Date: _____
Payment type: _____	Receipt #: _____
RECEIVED BY _____	Date: _____

SECTION II (To be completed by Floodplain Administrator)

A. FLOOD INFORMATION

1. The proposed development is located on FIRM map panel: _____(number and suffix)
2. Effective date on the FIRM: _____
3. The proposed development is located in Zone _____of the SFHA.
4. Is the proposed development located within the regulatory floodway: ___No ___Yes
(If yes: Attach Completed H&H Analysis for a No-Rise Certificate)

B. STRUCTURAL DEVELOPMENT

1. For structures, the provision of the ULO flood section specify that the lowest floor (including crawlspace and/or basement), and all attendant utilities, be elevated to or above the flood protection elevation.
2. Base Flood Elevation (BFE): _____ft. + Freeboard is _____ ft. = (FPE) _____ft.
3. The Flood Protection Elevation (FPE) for the proposed development is: _____
4. Source of Base Flood Elevation: ___FIRM ___FIS ___Other: _____
5. The following documents are **required**:
____An Elevation Certificate*
____Site Plan (Showing location of the SFHA and development)
____Copy of Joint Permit, USACE Permit, IDWR Permit, or other permit: _____
6. The following documents may be required:
____Floodproofing Certificate*-required if floodproofing a non-residential structure
____A No-Rise Certificate*-if any of the proposed development is in a “regulatory floodway”
____An elevation study showing the BFEs on development/subdivisions exceeding 50 lots or 5 acres in Zone A

*Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer as indicated.

SECTION III: (To be completed by Floodplain Administrator)

A. PERMIT DETERMINATION:

1. I have determined that the proposed development:
____ IS _____IS NOT non-conformance described in separate document)
in conformance with the local Flood Damage Prevention Section of the Ordinance.
2. The Floodplain Development Permit:
____IS _____IS NOT (denials are described in separate document)
issued subject to any conditions attached to and made part of this permit.

Signature of Floodplain Administrator

Date

B. CERTIFICATE OF COMPLIANCE:

Certificate of Compliance is issued and the development is found to be in compliance with all applicable ordinances.

Signature of Floodplain Administrator

Date

This Certificate of Compliance indicates that structures may now be occupied and non-structural developments may be utilized.