



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 8<sup>th</sup>, 2023  
IDAHO CITY COMMISSIONER ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Twilegar, Commissioner Tucker, Prosecuting Attorney Sosa, Clerk Prisco, Deputy Clerk Coffelt, Sheriff Turner, Assessor Juszczak, Road & Bridge Superintendent Dill, Solid Waste/Noxious Weeds Superintendent Rekow, Community Justice Administrator Leader, Planning & Zoning Administrator Gross.

**VIA PHONE:** Commissioner Lindstrom.

Chairman Twilegar called the meeting to order and the pledge of allegiance was recited.

**AMENDED AGENDA REQUEST:** Prosecuting Attorney Sosa explained that on the record a good faith reason must be given for an amendment to the agenda. Clerk Prisco discussed the forms that were created for the two (2) amendments that were requested on the agenda. The first one will be the 1:15pm agenda item was not made an action item when originally posted, however there will be items that will need action taken by the Board during that time. The second item was a demand warrant which has a very short time frame in which it needs to be paid, discussion ensued.

Chairman Twilegar MOTIONED to amend the agenda items starting at 1:15pm to be an action item. Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to amend the agenda in regards to the demand warrant for Bank of America to pay for background checks. Commissioner Tucker SECONDED; All Ayes.

**CONSTITUENT INPUT:** None.

**MINUTES:** Minutes for August 1<sup>st</sup>, 2023 were presented to the Board for review and discussion. Chairman Twilegar MOTIONED to approve the minutes for August 1<sup>st</sup>, 2023 as written. Commissioner Tucker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Sheriff Turner presented an estimate for the fuel tank structure for review and discussion.

Chairman Twilegar MOTIONED to approve the estimate in the amount of \$9,800 to Secor Contracting for a structure over the new fuel pumps. Commissioner Tucker SECONDED; All Ayes.

Sheriff Turner presented an estimate for the SWET E-Citation upgrade and maintenance, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the estimate for XML Citation Interface, for Idaho SWET E-Citation, in the amount of \$7,402. Commissioner Tucker SECONDED; All Ayes.

Community Justice Administrator Leader presented two (2) estimates for vehicle purchases, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the purchase of the estimate in the amount of \$32,703, for a 2022 RAV4. Commissioner Tucker SECONDED; All Ayes.

Ms. Leader presented a payroll addition to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the position for a salary in the amount of \$35,714, \$17.17 an hour. Commissioner Tucker SECONDED; All Ayes.

Assessor Juszczak and Treasurer Turner presented four (4) tax cancelation requests to the Board for review and discussion.

Chairman Twilegar MOTIONED to approve the request for tax cancelation on parcel MH04N04E025449 in the amount of \$244.91 Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the request for tax cancelation on parcel MH01502004034A in the amount of \$4.35. Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the request for tax cancelation on parcel MH015020070620 in the amount of \$24.63. Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the request for tax cancelation on parcel MH025010040060 in the amount of \$72.80. Commissioner Tucker SECONDED; All Ayes.

Planning & Zoning Administrator Gross presented an updated quote from AVI Systems Inc. for standalone audio equipment in order to record extra-large Planning & Zoning Commission meetings for review, discussion ensued, and Mr. Gross has not received an updated quote so this matter has been tabled until next week.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** A Hazardous Fuels Treatment Contract between Boise County and Torch Fire & Security was presented to the Board, review and discussion ensued.

Chairman Twilegar MOTIONED to approve the contract between Torch Fire and Boise County. Commissioner Tucker SECONDED; All Ayes.

A good neighbor agreement between Boise County and US Forest Service was presented to the Board, review and discussion ensued, Commissioner Tucker has requested to table this matter for more information.

**CORRESPONDENCE:** The bills/claims were presented to the Board for review and approval.

Chairman Twilegar MOTIONED to approve the claims report in the amount of \$152,494.48. Commissioner Tucker. SECONDED; All Ayes.

|                    |             |                    |            |
|--------------------|-------------|--------------------|------------|
| • General Fund     | \$17,634.21 | Solid Waste        | \$9,960.83 |
| • Road & Bridge    | \$82,904.67 | Tort               | \$6,060.00 |
| • Justice Fund     | \$16,961.58 | Weeds              | \$0.00     |
| • EBCAD            | \$2,616.43  | E911               | \$346.63   |
| • Court Facilities | \$0.00      | 63-1305B/Bond Fund | \$0.00     |
| • District Court   | \$1,311.12  | Snowmobile IC8-A   | \$0.00     |
| • Indigent         | \$14,483.58 | Snowmobile GV8-B   | \$0.00     |
| • Junior College   | \$0.00      | Sheriff's Vessel   | \$0.00     |
| • Revaluation      | \$215.43    | Health Preventive  | \$0.00     |

Five (5) liquor license applications were presented to the Board for review, discussion ensued.

Chairman Twilegar MOTIONED to approve the retail alcoholic beverage license application for Valley View Center LLC in Horseshoe Bend. Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the retail alcoholic beverage license application for #7, Wild Bills LLC, Jennifer James in Crouch. Commissioner Tucker SECONDED; All Ayes.

Chairman Twilegar MOTIONED to approve the retail alcoholic beverage license application for Terrace Lakes Rec Ranch Inc. Terrace Lakes Resort in Garden Valley. Commissioner Tucker SECONDED; All Ayes.

Commissioner Tucker MOTIONED to approve the retail alcoholic beverage license application number nine (9) for the Gold Mine Gas Station in Idaho City. Commissioner Lindstrom SECONDED; Commissioner Tucker – Aye; Commissioner Lindstrom – Aye; Chairman Twilegar - Abstained. Motion carries.

Commissioner Tucker MOTIONED to approve the retail alcoholic beverage license application for Gold Mine Eatery & Spirits in Idaho City. Commissioner Lindstrom SECONDED; Commissioner Tucker – Aye; Commissioner Lindstrom – Aye; Chairman Twilegar - Abstained. Motion carries.

Chairman Twilegar MOTIONED to approve the retail alcoholic beverage license application for Fry Investments LLC, Dirty Shame Saloon & Restaurant. Commissioner Tucker SECONDED; All Ayes.

**DEMAND WARRANTS:** One Demand Warrant was presented to the Board for review and discussion.



A Bank of America demand warrant was presented to the Board for payment of new hire background checks.

Chairman Twilegar MOTIONED to approve the Bank of America invoice 888533 in the amount of \$113.23. Commissioner Tucker SECONDED; All Ayes.

**EXECUTIVE SESSION:** Chairman Twilegar MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation. Commissioner Tucker SECONDED. Roll call vote: Chairman Twilegar – Aye; Commissioner Tucker – Aye; Commissioner Lindstrom – Aye. Motion passed unanimously. Prosecuting Attorney Sosa, Clerk Prisco, Civil Deputy Prosecutor Gross, Road & Bridge Superintendent Dill, and Assessor Juszczak were present in executive session. Chairman Twilegar brought the meeting out of executive session per I.C. 74-206(1)(f), pending, no action required.

Chairman Twilegar MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel. Commissioner Tucker SECONDED. Roll call vote: Chairman Twilegar – Aye; Commissioner Tucker – Aye; Commissioner Lindstrom – Aye. Motion passed unanimously. Prosecuting Attorney Sosa, Clerk Prisco were present in executive session. Chairman Twilegar brought the meeting out of executive session per I.C. 74-206(1)(b), personnel, no action required.

**MISCELLANEOUS:**

- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

**ATLANTA HIGHWAY DISTRICT/ARROWROCK ROAD DISCUSSION:** Road & Bridge Superintendent Dill spoke to the Board concerning the agreement and maintenance between Boise County and the Atlanta Highway District on Arrowrock road. Funding is getting more difficult to obtain in order to maintain this road, along with an issue of man power due to the Road & Bridge department being understaffed, discussion ensued.

**IDAHO CITY RANGER DISTRICT UPDATE:** Idaho City Ranger Josh Newman and team leader Brian Lawatch presented a power point presentation and spoke with the Board concerning the Upper Mores project that is taking place and what will happen during the stages of this project, discussion ensued.

**BUDGET FY24:** Chairman Twilegar RESCINDED his MOTION from August 1<sup>st</sup>, 2023 concerning the compensation project.

Chairman Twilegar MOTIONED to adopt the Kinds & Levels grade and pay scale charts established for fiscal year 2024, the motion will be as such; apply an eighty percent (80%) adoption of the Kinds & Levels system, for full time employees, for fiscal year 2024 implementation. Apply fifty percent (50%) adoption of the Kinds & Levels system, for full time elected officials, for fiscal year 2024 implementation. Apply a four percent (4%) increase to the salaries of certain Department Heads. Apply a two percent (2%) increase to the salaries of the Sheriff Deputy position, exclusive of two (2) senior deputies subject to the eighty percent (80%) implementation of the Kinds & Levels system. Add a line item account to the Sheriff's payroll budget for IT Support. Bring starting wage of Solid Waste Transfer Station Operator position, a part time position, to \$15.00 per hour. Apply a three percent (3%) cost of living wage increase to the Bailiff, Jail Administrator, all of which are part time positions. Commissioner Tucker SECONDED; All Ayes.

Clerk Prisco spoke to the Board concerning some items that still need to be addressed before the tentative budget is reviewed for publication in the Idaho World as well as Resolutions that will need to be reviewed and discussed for budget reasons. A brief discussion concerning EBCAD and the publication of their budget for fiscal year 2024 ensued.

Chairman Twilegar adjourned the meeting until the regular meeting of Tuesday, August 15<sup>th</sup>, 2023.

Approved this 15<sup>th</sup>, day of August 2023



**STEVEN M. TWILEGAR** Chairman  
Boise County Board of Commissioners



**ATTEST:**



**MARY T. PRISCO**, Clerk to the Board