

RESOLUTION #2006-31

A BOISE COUNTY RESOLUTION ADOPTING a POLICY and PROCEDURE for PROSPECTIVE AMBULANCE DRIVERS FOR EAST BOISE COUNTY AMBULANCE DISTRICT

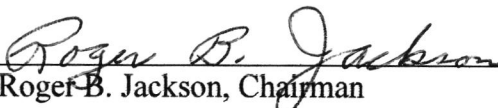
WHEREAS, the Boise County Board of Commissioners has determined that a policy and procedure is necessary for the review of prospective individuals as ambulance drivers; and

WHEREAS, the Boise County Board of Commissioners has reviewed the attached such policy and procedure.

NOW, THEREFORE, BE IT RESOLVED that the Boise County Board of Commissioners adopts the attached Exhibits A and B as the Policy and Procedure for Prospective Ambulance Drivers for East Boise County Ambulance, with an effect date of April 4, 2006.

ADOPTED AND EFFECTIVE this 4th day of April, 2006.


BOISE COUNTY BOARD OF COMMISSIONERS



Roger B. Jackson, Chairman

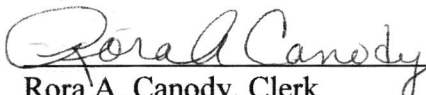


Fred H. Lawson, Commissioner



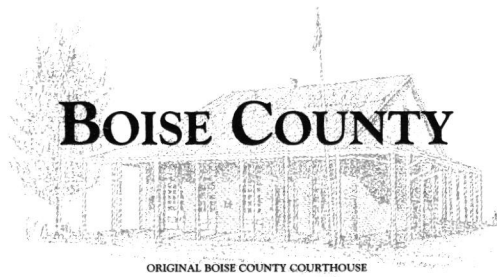
Paul A. Stutzman, Commissioner

ATTEST:



Rora A. Canody, Clerk





**BOISE COUNTY
EAST BOISE COUNTY AMBULANCE DISTRICT
POLICY for PROSPECTIVE AMBULANCE DRIVER**

All prospective drivers for East Boise County Ambulance District will complete an application and interview with the appropriate Executive Member of the respective Ambulance Unit.

The Ambulance Unit's President, or designee, will provide a Request for Drivers Check form to the Deputy Clerk/Auditor/Recorder-Ambulance Billing Deputy. The Request for Drivers Check form may be a copy of the application for membership to the ambulance unit.

The Deputy Clerk will complete the appropriate Idaho Transportation Department (ITD) form and fax it to ITD.

ITD will provide a confidential three (3) year violations report by mail to the Deputy Clerk. The original ITD report will be forwarded by the Deputy Clerk to the Boise County Risk Manager, or designee, to determine eligibility of the prospective driver.

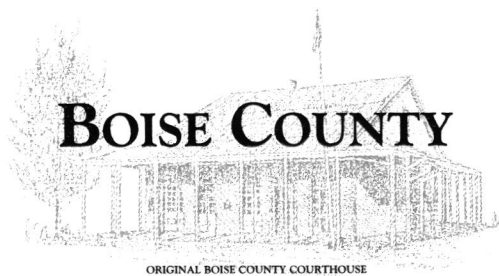
The Boise County Risk Manager will use the following to determine eligibility of the applicant:

- 0 points: approved
- 3 points: "Basic rule"—Approved with caution
- 3 points: Other than "basic rule"—Denied
- > 3 points: Denied

The prospective Volunteer Driver who is denied, may appeal to the Boise County Board of Commissioners in writing with complete documentation regarding the circumstances of the violation(s). The decision by the Board of County Commissioners will be final.

All driving records and documentation are confidential and will remain locked in the Deputy Clerk's files.





BOISE COUNTY PROCEDURE # _____

**EAST BOISE COUNTY AMBULANCE DISTRICT
PROCEDURE for PROSPECTIVE AMBULANCE DRIVER**

1. A prospective volunteer wishing to drive for an East Boise County Ambulance Unit shall complete an application and participate in a “volunteer interview” with the appropriate unit’s Executive Board Members.
2. Upon successful completion of application and interview the Unit President will forward a request for an Idaho Transportation Department (ITD) drivers check to the Boise County Deputy Clerk/Auditor/Recorder-Ambulance Billing Deputy.
 - a. The information must include the volunteer’s birth date and current State of Idaho Driver’s license number.
3. The Deputy Clerk will complete the “Idaho Motor Vehicle Driver’s Record Request” form, faxing it to ITD, requesting a report for the specific applicant’s violations record for the past 3 years.
4. Upon receipt of these results the original document from ITD and the EBCA Drivers Check Notebook will be forwarded to the Boise County Risk Manager, or Assistant Risk Manager, to determine eligibility based upon adopted policy.
5. The Risk Managers decision will be noted and initialed on the form provided; and, the notebook returned to the Deputy Clerk.
6. The Deputy Clerk will notify the appropriate Ambulance Unit President of the result.
7. All records from Ambulance Unit and ITD regarding the drivers’ license check are confidential records and will be maintained by the Deputy Clerk in the locked files.

