

RESOLUTION #2001-01

**A RESOLUTION ESTABLISHING THE BOISE COUNTY
STANDARD OPERATING PROCEDURES FOR THE
BOISE COUNTY SHERIFF'S SHOOTING RANGE**

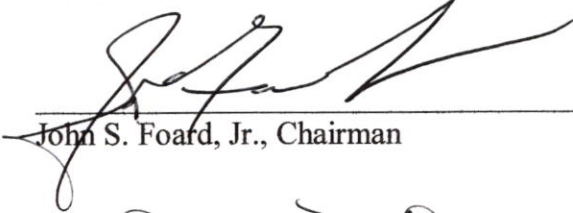
WHEREAS, the Boise County Board of Commissioners received a draft of the Standard Operating Procedures (SOP) for the Boise County Sheriff's Shooting Range; and

WHEREAS, the Boise County Board of Commissioners has diligently reviewed, discussed, and held a public hearing on the draft SOP for the Boise County Sheriff's Shooting Range.


NOW THEREFORE BE IT RESOLVED, that the Boise County Board of Commissioners hereby adopt Resolution #2001-01 as the Standard Operating Procedures for the Boise County Sheriff's Shooting Range.

PASSED AND ADOPTED this 23rd day of October 2000.

BOISE COUNTY BOARD OF COMMISSIONERS



John S. Foard, Jr., Chairman

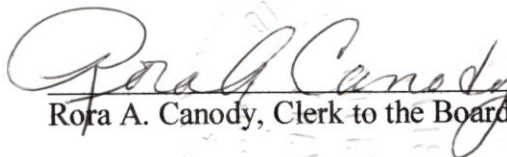


John N. Dyer, Commissioner

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Dale Hanson, Commissioner

Attest:



Rora A. Canody, Clerk to the Board

**BOISE COUNTY SHERIFF'S SHOOTING RANGE
STANDARD OPERATING PROCEDURE (SOP)**

In compliance with all the conditions set out by the various State, County and Local agencies, the Boise County Sheriff's Department, (herein after referred to as Department), will operate the Shooting Range, (herein after referred to as Range), utilizing the following Standard Operating Procedures:

1. The Department, while using the Range, will adhere to all the conditions and restrictions set out by the "Temporary Permit" and the "Lease" issued to the Department by the Idaho Department of Lands.
2. The Department, while using the Range, will adhere to all the conditions and restrictions set out by the "Conditional Use Permit" issued to the Department by the Boise County Planning & Zoning Department.
3. The Department will utilize this Range for the purpose of Law Enforcement Training.
4. The Department will conduct the following types of Law Enforcement Training:
 - A. Handgun Qualification Training as required by the Idaho Department of Law Enforcement Peace Officers Standards and Training.
 - B. Tactical Handgun Training as required by the Department Rangemaster.
 - C. Tactical Handgun Training as required by the Department Special Response Team Leader.
 - D. Shotgun Qualification Training as required by the Idaho Department of Law Enforcement Peace Officers Standards and Training.
 - E. Tactical Shotgun Training as required by the Department Rangemaster.
 - F. Tactical Shotgun Training as required by the Department Special Response Team Leader.
 - G. Each of the above types of training may be conducted during daylight or darkness hours.
5. The Department, while using the Range, will have proper signage in place as outlined in Idaho Code 18-7011 – Criminal Trespass – Definition and Punishment.
6. The Department will enter into a written agreement with any other entities before they would be allowed to use the Range.
7. The Department will adhere to all current and future Boise County Sheriff's Department Policies and Procedures while using the Range. The following are the current Department Policies and Procedures in effect as of the date of this SOP:

- 503.003 RANGEMASTER RESPONSIBILITIES: The rangemaster shall be appointed by the Sheriff and shall serve in this capacity until relieved by him. The duties of the rangemaster include:
1. Inspection and maintenance of county owned and service firearms.
 2. Implementation of firearms training for Departmental members.
 3. Evaluation of new and present weapons; ammunition and related equipment.
 4. Other duties as necessary for the implementation of the duties above or as otherwise directed by the Sheriff.

- 503.019 CONDUCT ON THE RANGE: Standard safety regulations will be followed at all times. Any disagreement or disobedience of the rangemaster's commands will result in disciplinary action being taken against the officer. The state or city rangemaster may be working in conjunction with the county rangemaster and will receive equal respect.
- 503.021 MISSING QUALIFICATION SHOOTS: If an officer of this Department fails to attend and qualify he is subject to disciplinary action. The first violation will result in a written reprimand, the second violation may result in the officer being placed on suspension at the discretion of the Sheriff, and the third violation may result in termination of employment at the discretion of the Sheriff.
- 503.023 SHOTGUN TRAINING: All commissioned officers, including Regular Reserve Officers, below the rank of Sheriff, shall successfully complete prescribed shotgun familiarization and training courses at least one time each calendar year, as established by the rangemaster. It is the rangemaster's responsibility to schedule sufficient training courses with the police shotgun to accomplish the above objectives and make notifications of officers failing to qualify.
- 505.007 GENERAL SAFETY RULES: All Departmental members shall be familiar with the following rules and shall practice them in every situation requiring the handling of firearms.
1. When properly checking, unloading or loading a firearm, the member shall always point the muzzle in a safe direction.
 2. Members shall manually and visually check the service weapon and the police shotgun to insure that safe conditions exist, prior to starting each working shift. The following items shall be inspected:
 - a. bore, cylinder, magazine, chamber.
 - b. operation of the safety device.
 - c. ammunition, condition and conformance to Departmental specifications.
 3. When handing a firearm to any person, that member shall cause the weapon to be unloaded and the action to be opened. Exceptions include tactical situations requiring the ready access to loaded firearms. In these cases, the action should be opened, but the ammunition left in place.
 4. When accepting a firearm from any person, the member shall maintain the muzzle in a safe direction and shall manually and visually check the weapon to insure safe conditions exist.
 5. Members shall not point a firearm at any person or object unless reasonable cause exists that he is justified and may be required to use deadly force.
 6. The member shall dispose of all firearms carried by him according to the current Boise County Sheriff's Department procedure prior to entering the jail area.
- 505.009 FIREARMS RANGE RULES:
1. The officer shall unload all weapons in his possession prior to entering the range area. He shall manually and visually check each weapon to make sure that safe conditions exist.
 2. Uncased or unholstered weapons within the range area shall have the action open and muzzle pointed in a safe direction.
 3. Except when authorized to unholster the weapon by the rangemaster, the officer shall keep the weapon holstered.

4. When authorized by the rangemaster to unholster a weapon, the officer shall always maintain the muzzle downrange.
5. Firing within the range area shall not be permitted except by express consent of the rangemaster.
6. All weapons shall remain in a safe condition, except when the rangemaster authorizes officers on the firing line to:
 - a. dry-fire during preparation periods
 - b. load the weapon, or
 - c. fire the weapon
7. Only officers firing the course and authorized line officers are allowed on the firing line.
8. Weapon malfunctions on the firing line shall be handled according to the following procedure:
 - a. the officer will immediately cease fire
 - b. maintain the muzzle in a safe, downrange condition
 - c. raise a hand in signal to a line officer, and
 - d. safely hand the weapon to the line officer.
 The line officer shall:
 - a. attempt to diagnose the malfunction, and
 - b. rectify the problem on the line, or
 - c. remove the weapon and the officer from the firing line.
9. Cross-draw and shoulder holsters shall not be worn on the firing line, except by express consent of the rangemaster.
10. Officer shall possess only one weapon on the firing line at any one time.
11. Officers on the line must wear a holster capable of safely holding the weapon.
12. Officer shall not smoke, drink or eat on the firing line.
13. Officers shall restrict talking to the minimum necessary to accomplish the course of fire while on the firing line.
14. Alcoholic beverages are not allowed within the range area, nor shall any person possess alcoholic beverages within the range area.
15. Persons under the influence of alcohol or drugs shall not be permitted within the range area.
16. Only ammunition and weapons which are approved by the rangemaster may be used on the range.
17. Ammunition issued for training shall be fired or returned to the rangemaster. Empty brass remains the property of the County of Boise and shall be collected per the instructions of the rangemaster.

8. The Department will adhere to all current National Rifle Association of America, (NRA), guidelines for Law Enforcement Firearms Training while using the Range.
9. The Department will adhere to all current Idaho Department of Law Enforcement Peace Officers Standards and Training guidelines for Law Enforcement Firearms Training while using the Range to conduct "Live Fire Officer Survival Training" or "Special Response Team Training".
10. The Department will amend this SOP when necessary to implement any new policies or procedures that govern the safe use of the Range.

Adopted by the Boise County Board of Commissioners on October 23, 2000.