



BOISE COUNTY

RESOLUTION 2023-05

A BOISE COUNTY RESOLUTION TO DESTROY CERTAIN RECORDS OF BOISE COUNTY BEING IT TEMPORARY TO BE HELD FOR TWO YEARS; SEMI PERMANENT TO BE HELD FOR FIVE YEARS OR PERMANENT TO BE HELD FOR TEN YEARS OR MORE

WHEREAS, Idaho Code 31-871(2)(d) allows for the destruction of certain records of the county; and,

WHEREAS, such records may only be destroyed by resolution of the board of county commissioners after regular audit (review) and upon the advice of the prosecuting attorney; and,

WHEREAS, the resolution ordering destruction must list, in detail, the records to be destroyed; and,

WHEREAS, the disposition shall be under the direction and supervision of the elected official or department head responsible for such records; and,

WHEREAS, certain Boise County departments have reviewed their records retention criteria, as defined in Idaho Code 31-871(1) and the Idaho Association of Counties retention schedule, and have determined that the attached records are eligible for destruction.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Boise County Board of Commissioners shall forthwith approve the destruction of the attached listed records.

APPROVED AND ADOPTED by the Board of Boise County Commissioners in open session during the regular meeting on this 31st, day of January, 2023.

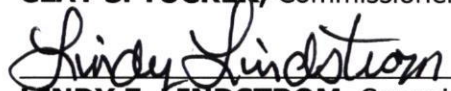
BOARD OF COUNTY COMMISSIONERS



STEVEN M. TWILEGAR, Chairman

ABSENT

CLAY S. TUCKER, Commissioner



LINDY E. LINDSTROM, Commissioner



Attest:



Mary T. Prisco, Clerk to the Board

Record To Be Destroyed 2023 Boise County Sheriff's Office	Year	Box #
Receipt Books	2016-2018	1
CWL Appl.	2016	2
CWL Appl.	2017	3
CWL/Denied/Revolked	2014-2015	4
CWL Appl.	2014-2015	5
Civil Transmittal (Mar.-July)	2017	6
Civil Transmittal (Sept.-Feb)	2016-2017	7
Civil Transmittal (Sept.-Feb)	2015-2016	8
Civil Transmittal (Jan.-Apr.)	2018	9
Civil Transmittal (May- Aug.)	2018	10
Employment Applications inactive		11
Civil Transmittal (Sept-Nov.)	2018	12
Employment Applications inactive		13
Pre-Employment Poly.		14
Citations (Officer copy)	2019	15
Record Requests	2020	16