



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 29<sup>th</sup>, 2022  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Stirm, Commissioner Twilegar, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszcak, Sheriff Turner, Road & Bridge Superintendent Dill, Community Justice Administrator Leader, Emergency Manager/Wildland Fire Mitigation Forester Richardson, IT Director McCracken, Treasurer Turner, Grant Writer Holbert, Solid Waste/Noxious Weeds Superintendent Rekow.

**ABSENT:** Commissioner Holmes, Clerk Prisco.

Chairman Twilegar called the meeting to order and the pledge of allegiance was recited.

**CONSTITUENT INPUT:** Mr. Steve Moore spoke to the Board concerning the precinct maps and lack of information that they have, along with the new Commissioner Districting map that he was unable to locate on the Election Page of the website. Ms. Debra Jackson spoke to the Board concerning the minutes for 2022 which she could not locate on the website. Chairman Twilegar asked that the minutes be labeled properly on the website.

**MINUTES:** Chairman Twilegar MOTIONED to accept the official meeting minutes from Tuesday, March 15<sup>th</sup>, 2022 as written. Commissioner Stirm SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** A designation of the polling places document was presented to the Board for review and discussion. Chairman Twilegar MOTIONED to the polling locations for the May 17<sup>th</sup>, 2022 election for seven (7) areas. Commissioner Stirm SECONDED; All Ayes. Two (2) use of facility agreements were presented to the Board for review, discussion ensued. Chairman Twilegar MOTIONED to approve the agreement for use of facilities for polling place for the Wilderness Ranch Fire Station. Commissioner Stirm SECONDED; All Ayes. Chairman Twilegar MOTIONED to approve the agreement for use of facilities for polling place for the Mutual Improvement Ladies Auxiliary Club building. Commissioner Stirm SECONDED; All Ayes. Road & Bridge Superintendent Dill presented a payroll addition to the Board for review, discussion ensued. Chairman Twilegar MOTIONED to approve the \$16.33 level of pay for a new hire in Horseshoe Bend. Commissioner Stirm SECONDED; All Ayes. Several quotes were presented to the Board by Community Justice Administrator Leader for the maintenance and service of the Heating, ventilation, and air conditioning (HVAC) systems in the Boise County buildings located in Idaho City, review and discussion ensued. Chairman Twilegar MOTIONED to sign on YMC to do our HVAC inspections for 2022. Commissioner Stirm SECONDED; All Ayes. Planning & Zoning Administrator Gross presented documents for a possible Planning & Zoning Commission Board member to the Board of Commissioners for review, discussion ensued. The findings of fact, conditions, order and conclusions of law for the Robie Creek Cell Tower public hearing were presented to the Board for review and discussion. Chairman Twilegar MOTIONED to accept

these findings of fact concerning the cell phone tower in Robie Creek. Commissioner Stirm SECONDED; All Ayes.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** None.

**CORRESPONDENCE:** None.

**DEMAND WARRANTS:** Five (5) Demand Warrants were presented to the Board for review and discussion. Chairman Twilegar MOTIONED to approve the Indigent payment for rent in the amount of \$400.00 to vender number 106390. Commissioner Stirm SECONDED; All Ayes. Chairman Twilegar MOTIONED to approve the reimbursement for mileage to Jim Meliza in the amount of \$105.28. Commissioner Twilegar SECONDED; All Ayes. Chairman Twilegar MOTIONED to approve the power bill in the amount of \$98.48 for the Prosecuting Attorneys' Office. Commissioner Stirm SECONDED; All Ayes. Chairman Twilegar MOTIONED to pay the City of Idaho City for water and sewer at 406 Montgomery in the amount of \$97.01. Commissioner Stirm SECONDED; All Ayes. Chairman Twilegar MOTIONED to pay in the amount of \$550.00 for the Prosecuting Attorneys' building lease for April 2022. Commissioner Stirm SECONDED; All Ayes.

**INDIGENT:** None.

**EBCAD:** Chairman Twilegar recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. An agreement with Brock Encore Consulting for the EMT (Emergency Medical Technician) training was presented to the Board, reviewed and discussed with Director Potts. Chairman Twilegar MOTIONED to approve the contract with Brock Encore Consulting and Boise County for a total of \$5,995.00. EBCAD will pay \$2,997.50 prior to class starting. Commissioner Stirm SECONDED; All Ayes.

**EXECUTIVE SESSION:** Chairman Twilegar MOTIONED to move into executive session per I.C. 74-206(1)(a), to hire an employee. Commissioner Holmes SECONDED. Roll call vote: Chairman Twilegar – Aye; Commissioner Stirm – Aye; Commissioner Holmes - Aye. Motion passed unanimously. Chairman Twilegar brought the meeting out of executive session under I.C. 74-206(1)(a), to hire an employee, Chairman Twilegar MOTIONED to send a conditional offer letter to Mr. McGavis, \$24.00 an hour starting, with the condition that he gets his inspectors license, then will be bumped to \$26.00 once he gets his plan review license, for a forty (40) hour position. Commissioner Stirm SECONDED; All Ayes.

**DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Present:** Assessor Juszczak, Prosecutor Strong, Community Justice Administrator Leader, and Solid Waste/Noxious Weeds Superintendent Rekow, Road & Bridge Superintendent Dill, Sheriff Turner, Emergency Manager/Wildland Fire Mitigation Forester Richardson, IT Director McCracken, Planning & Zoning Administrator Gross, Grant Writer Holbert.

**MISCELLANEOUS:**

- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

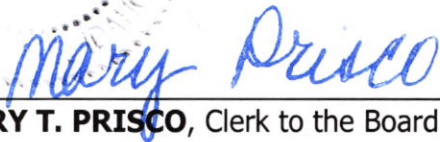
Chairman Twilegar adjourned the meeting until Tuesday, April 5<sup>th</sup>, 2022.

Approved this 5<sup>th</sup>, day of April 2022.



---

**RYAN T. STIRM**, Acting Chairman  
Boise County Board of Commissioners



---

**MARY T. PRISCO**, Clerk to the Board