

Boise County Planning and Zoning Department

413 Main Street, PO Box 1300
Idaho City, Idaho 83631
Phone: 208-392-2293
www.boisecounty.us



MASTER PUBLIC HEARING APPLICATION

TYPE OF APPLICATION: (PLEASE CHECK ALL THAT APPLY.)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> APPEAL | <input type="checkbox"/> DEVELOPMENT AGREEMENT | <input type="checkbox"/> SUBDIVISION, FINAL |
| <input type="checkbox"/> COMPREHENSIVE PLAN TEXT AMENDMENT | <input type="checkbox"/> PLANNED UNIT DEVELOPMENT | <input type="checkbox"/> SUBDIVISION, VACATION |
| <input type="checkbox"/> COMPREHENSIVE PLAN MAP AMENDMENT | <input type="checkbox"/> PLANNED COMMUNITY | <input type="checkbox"/> SUBDIVISION, AMENDED PLAT |
| <input type="checkbox"/> ROAD NAME CHANGE | <input type="checkbox"/> CONDITIONAL USE PERMIT | <input type="checkbox"/> VARIANCE |
| | <input type="checkbox"/> SUBDIVISION, PRELIMINARY | <input type="checkbox"/> OTHER _____ |

HEARING BEFORE: BOARD OF COUNTY COMMISSIONERS P&Z COMMISSION

PROJECT NAME: _____

SITE INFORMATION:

(This information can be found on the Assessor's property information assessment sheet.)

Quarter: _____ Section: _____ Township: _____ Range: _____ Total Acres: _____

Subdivision Name (if applicable): _____ Lot: _____ Block: _____

Site Address: _____ City: _____

Tax Parcel Number(s): _____ Current Land Use: _____

PROPERTY OWNER:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

APPLICANT:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold harmless Boise County and its employees from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

Signature: All Owner(s) of
Record

Date

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold harmless Boise County and its employees from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

Signature: Applicant

Date

NOTE: THIS APPLICATION MUST BE SUBMITTED WITH THE APPROPRIATE APPLICATION FORM

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NOTICE OF RECONSIDERATION or APPEAL

The Planning and Zoning staff is available to discuss this application and answer questions. Upon receipt of the required materials the Planning & Zoning Administrator will stamp the application received and review the application for completeness. Once the application is deemed complete a public hearing will be scheduled with the Boise County Commissioners. It is recommended that the Applicant review the Unified Land Use Ordinance #2016-01 (ULO) prior to submittal. This Ordinance along with application materials are located on the County website at www.boisecounty.us.

ULO #2016-01, Chapter 2, Section 2.10

Any decision or action may be appealed as set forth in this Ordinance. The appellant shall be an affected person as defined in Idaho Code §67-6521(1)(a). Any request for reconsideration or appeal must be filed on an application as provided by the P&Z Department. Such request for reconsideration or appeal must identify specific deficiencies in the decision for which reconsideration or appeal is sought, and must otherwise comply with Idaho Code §67-6536(b).

To expedite the review of your application, please be sure to address each of the following items.

**Reconsideration or
Appeal of decision by:**

_____ **Administrator**
_____ **Planning and Zoning Commission**
_____ **Board of County Commissioners**

I, _____, do hereby request a reconsideration, or an appeal, of the decision issued in:

- Case Name and File Number (if applicable): _____
- On the following described parcel of land:
 - A) Parcel Number: _____
 - B) Address of Parcel (if applicable): _____
- The grounds for this reconsideration, or appeal, are: (Specifically identify the part of the written decision you disagree with AND how the Administrator, Commission, or Board erred in their decision. Attach additional sheets if necessary.)

- I hereby affirm that I am a party affected by the above-mentioned decision. The address of my affected property is _____ and my mailing address is _____.

Dated: This _____ day of _____, 20_____

Appellant

Reconsideration or Appeal Fees: _____

PUBLIC HEARING DATE SET: _____

PUBLIC HEARING TIME: _____ *LOCATION:* _____

THIS BOX TO BE COMPLETED BY THE PLANNING AND ZONING DEPARTMENT

FILE # _____ Rec'd Date: _____
Fee paid: _____ Date: _____
Payment type: _____ Number: _____
Receipt #: _____ Are application materials attached? Yes ____ No ____
ACCEPTED BY _____ Date: _____

Reconsideration or Appeal Procedures per ULO #2016-01

Sections 2.10.A and 2.10.B

Any decision or action may be appealed as set forth in this Ordinance. The appellant shall be an affected person as defined in Idaho Code §67-6521(1) (a). Any request for reconsideration or appeal must be filed on an application as provided by the P&Z Department such request for reconsideration or appeal must identify specific deficiencies in the decision for which reconsideration or appeal is sought, and must otherwise comply with Idaho Code §67-6535(b).

Sections 2.10.A.3 and 2.10.B.3

For an appeal, the Board shall hold a public hearing to consider the decision of the Administrator and any additional evidence that may be offered by the public, applicant or Administrator.

Section 2.10.B.3

For an appeal, the Board shall hold a public hearing to consider the decision of the Commission and any additional evidence that may be offered by the public, applicant or Administrator.

Section 2.4.D Notice to Public

Section 2.4.D.1

At least fifteen (15) calendar days prior to the public hearing, the Administrator shall publish a notice of the date, time and place and a summary of the application in the official newspaper of the county.

Section 2.4.D.3

At least fifteen (15) calendar days prior to the public hearing, the Administrator shall send a notice of the date, time and place, and a summary of the application to property owners or purchasers of record (as listed in the current records of the Boise County Assessor) owning property within six hundred feet (600') of the property which is the subject of the application.

Decision by the Board

Section 2.10.A.4 (Appeal Administrative Decision)

The Board may affirm, reverse or modify, in whole or in part, the Administrator's decision.

Section 2.10.B.4 (Appeal Planning and Zoning Commission Decision)

The Board may affirm, reverse or modify, in whole or in part, the Commission's decision.

Instructions on How to Proceed with Reconsideration or Appeal

The Notice of Reconsideration or Appeal and appropriate fee, shown above shall be filed by the Appellant with the Planning and Zoning Department within fourteen (14) calendar days after the written decision of the Planning and Zoning Administrator or Planning and Zoning Commission is signed.

The Notice of Reconsideration or Appeal will be set for a public hearing before the Board of County Commissioners.

The Board of County Commissioners decides to open the appeal hearing for public comment, then a public hearing will be held. Public notice will be made and advertised once in the local newspaper. The appeal hearing date will be set at least 15 days after the date of public notice of the hearing. A notice of hearing will be mailed to the Appellant and, if applicable, all parties involved within 600 feet of the subject property.

Additional information may be offered by the public, Applicant or Administrator.

A final decision on the reconsideration or appeal by the Board will be in writing and will be mailed to the Appellant within sixty (60) days after the public hearing.