



# BOISE COUNTY

## RESOLUTION #2019-17

### **A BOISE COUNTY RESOLUTION AMMENDING A ROUTING AND APPROVAL POLICY FOR ALL BOISE COUNTY CONTRACTS, AGREEMENTS, SETTLEMENT AGREEMENTS, MEMORANDA OF UNDERSTANDING (MOU) AND GRANTS**

**WHEREAS**, the Boise County Board of Commissioners is required under Idaho Code 31-802 to supervise all county officers charged with management and disbursement of public moneys and revenue; to confirm that they faithfully perform their duties; and to require them to present their books and accounts for inspection upon request; and

**WHEREAS**, the County Auditor is responsible for ensuring all county money and public funds are accounted for and spent responsibly, pursuant to Idaho Code Title 31, Chapter 23; and

**WHEREAS**, the Prosecuting Attorney is authorized to review all contracts and agreements to ensure that they are legally sufficient, pursuant to Idaho Code 31-2604; and

**WHEREAS**, the Boise County Board of Commissioners have identified a need to revise an established policy for all contracts, agreements, memorandum of understanding (MOU), settlement agreements and grants, in a consistent and efficient manner.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Boise County Commissioners does hereby rescind Boise County Resolution #2010-15; and

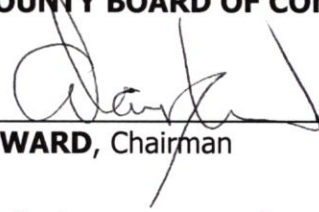
**BE IT FURTHER RESOLVED**, that the following procedures shall be adhered to at all times, for the approval of all contracts, agreements, settlement agreements, MOUs and grants:

- 1) Once a contract, agreement, MOU, or grant application has been drafted, a copy will be forwarded to the Prosecuting Attorney for review and approval for legal sufficiency.
- 2) The draft document, as approved by the Prosecuting Attorney, shall be returned to the Clerk, to be placed on a future agenda, as determined by the Board of County Commissioners, to be reviewed and approved by the Board.
- 3) After the Board has reviewed, approved and signed the document, the Clerk will retain a copy and return the original to the appropriate department official for processing.
- 4) Once a grant application is awarded, the department that has received the award shall route a copy of such award to the Clerk for the purpose of grant administration.

All contracts, agreements, MOUs and grants must comply with the above procedures before receiving approval and signature of the Boise County Board of Commissioners.

**APPROVED** and **ADOPTED** in **Open Session** on the 19<sup>th</sup> day of February 2019.

**BOISE COUNTY BOARD OF COMMISSIONERS**



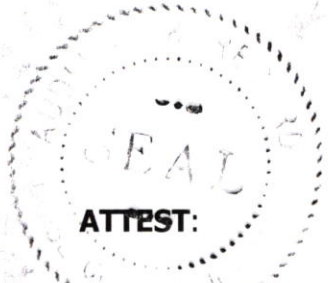
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**ALAN D. WARD**, Chairman

*ABSENT*

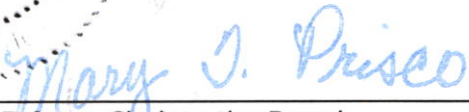
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**ROGER B. JACKSON**, Commissioner



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**LAURA L. BAKER**, Commissioner



**ATTEST:**



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**Mary T. Prisco**, Clerk to the Board