



BOISE COUNTY

RESOLUTION #2019-15

A BOISE COUNTY RESOLUTION TO ADOPT THE BOARD OF COMMISSIONERS BYLAWS

WHEREAS, the purpose of the Board of County Commissioners of Boise County is to be the governing Board of Boise County and to perform those duties and responsibilities set forth in the Constitution and the Statutes of the State of Idaho, together with the ordinances and resolutions enacted by the Board, and;

WHEREAS, these bylaws shall apply to the Board in its capacity as Commissioners in the conduct of its official duties related to county business, Board of Equalization matters or any taxing district for which the Board has authority over, and;

WHEREAS, the bylaws articles include; membership and officers, meetings, committees and amendments.

NOW THEREFORE BE IT RESOLVED, that the Boise County Board of County Commissioners adopt the bylaws as written, effective as of this date.

APPROVED and **ADOPTED** in Open Session on the 12th day of February, 2019.

BOISE COUNTY BOARD OF COMMISSIONERS

Handwritten signature of Alan D. Ward in black ink.

ALAN D. WARD, Chairman

ABSENT

ROGER B. JACKSON, Commissioner

Handwritten signature of Laura L. Baker in black ink.

LAURA L. BAKER, Commissioner

ATTEST:

Handwritten signature of Mary T. Prisco in blue ink.

Mary T. Prisco, Clerk to the Board

BYLAWS OF THE BOISE COUNTY BOARD OF COMMISSISONERS

ARTICLE I – PURPOSE

The purpose of the Board of County Commissioners of Boise County (hereafter "Board") is to be the governing Board of Boise County, State of Idaho and to perform those duties and responsibilities set forth in the Constitution and the Statutes of the State of Idaho, together with the ordinances and resolutions enacted by the Board. These bylaws are created to further this purpose pursuant to Idaho Code Section 31-820. Furthermore, it is intended that these bylaws shall apply to the Board in its capacity as County Commissioners in the conduct of its official duties related to county business, Board of Equalization matters or any taxing district for which the Board has authority over.

ARTICLE II – MEMBERSHIP AND OFFICERS

- A. **Membership:** The Boise County Board of County Commissioners shall consist of three (3) members as elected by the voters of the county as provided in Idaho Code Section 31-701. The term of office, for elected Commissioners, shall be consistent with the three district rotation established by Idaho Code Section 31-703. Any vacancy shall be filled in accordance with Idaho Code Section 59-906A. The Boise County Board of County Commissioners shall have jurisdiction and power, under such limitations and restrictions, as are prescribed by Idaho Code Section 31-801 et. seq.
- B. **Officers:** The general officer of the Boise County Board of County Commissioners shall be Chair, who shall hold office for one year or until a successor is elected.
- C. **Election of Officers:** Pursuant to Idaho Code Section 31-705, on the second Monday of January following their election, the Board must elect a Chair. The chair shall preside at all meetings of the Board. In the event of his/her absence or inability to act, another Commissioner shall act as chair until the elected chair is available to perform his/her duties or until a new chair is elected.
- D. **Clerks' Duties:** The Boise County Clerk is the Ex-Officio Clerk of the Board of Commissioners. The Clerk, or individual assigned by the Clerk, shall prepare meeting agendas as provided herein, keep meeting minutes and give notice of all approved by the Board, the Clerk shall prepare the meeting minutes for review and approval at the succeeding Board meeting. Publication of all approved meeting minutes shall occur within thirty (30) days of Board approval. As per Boise County ordinances, it is the responsibility of the Clerk to be custodian of all public records; i.e.: ordinances, resolutions and such other papers and documents as may be delivered into his/her custody by the Board. All records shall be open to the public except as noted in Idaho Code Section 9-311.