



BOISE COUNTY

RESOLUTION #2018-41

A BOISE COUNTY RESOLUTION ESTABLISHING RECORD CUSTODIANS OF THE COUNTY

WHEREAS, pursuant to Idaho Code § 31-801, the Board of Boise County Commissioners have jurisdiction and power in Boise County under such limitation and restrictions as are prescribed by law; and

WHEREAS, pursuant to Idaho Code § 31-802, the Board of Boise County Commissioners are to supervise the official conduct of all county officers; and

WHEREAS, Idaho Code § 74-102(16) requires public agencies to designate a custodian for all public records; and

WHEREAS, Idaho Code § 74-119 requires public agencies to designate an alternate custodian for contingencies; and

WHEREAS, the Board of Boise County Commissioners communicated with the other elected officials regarding their respective custodians; and

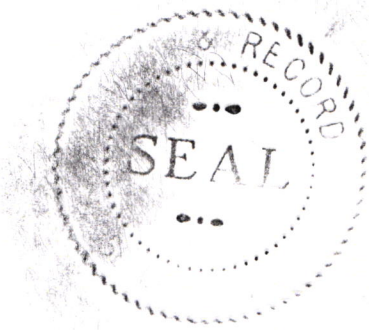
NOW, THEREFORE, IT IS RESOLVED, that the Board of Boise County Commissioners does hereby designate the following positions and individuals to be the custodians and alternate custodians for all public records for the following offices and departments as laid out in the table below; and

IT IS FURTHER RESOLVED, that the Board of Boise County Commissioners does include in the table the custodians and alternate custodians for the records of the other county elected officials.

Office / Department	Custodian	Alternate Custodian
Board of County Commissioners	County Clerk	Deputy Administrative Clerk
County Clerk	County Clerk –	Deputy Administrative Clerk
Prosecuting Attorney	County Prosecuting Attorney	Chief Deputy Prosecutor
Sheriff	County Sheriff	Chief Deputy
Coroner	County Coroner	Chief Deputy
Treasurer	County Treasurer	Chief Deputy
Assessor	County Assessor	Chief Deputy
Planning and Zoning	Planning and Zoning Administrator	Administrative Assistant
Community Justice	Administrator	Administrative Assistant
Road and Bridge	Road Superintendent	Administrative Assistant
Solid Waste	Solid Waste Superintendent	Solid Waste Administrator
Noxious Weeds	Noxious Weeds Superintendent	Noxious Weeds Administrator
Emergency Management	Emergency Management Coordinator	Wildland Fire Mitigation Forester
Forester	Wildland Fire Mitigation Forester	Emergency Management Coordinator

APPROVED and ADOPTED in open session this 10th, day of July, 2018.

BOISE COUNTY BOARD OF COMMISSIONERS



Alan D. Ward

ALAN D. WARD, Chairman

Roger B. Jackson

ROGER B. JACKSON, Commissioner

Laura L. Baker

LAURA L. BAKER, Commissioner

ATTEST:

Mary T. Prisco

Mary T. Prisco, Clerk to the Board