

BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 22ND, 2012
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Chairman Fry called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

PRESENT: Chairman Fry, Commissioner's Day and Anderson and Clerk Prisco.

COMMISSIONER DISCUSSION: Commissioner Anderson discussed draft letters for an EBCAD position. The Commission noted that the item will be addressed during Miscellaneous & Correspondence.

Commissioner Day asked that the Clerk's office arrange for a direct billing on the hotel that will be used for the Newly Elected Official training, scheduled to take place in November.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Chairman Robert A Fry made a MOTION to approve the July 23rd, 2012 meeting minutes. Commissioner Jamie A Anderson SECONDED. All ayes; motion passed. Commissioner Terry C Day made a MOTION to approve the October 15th, 2012 meeting minutes. Chairman Fry SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES: Commissioner Anderson inquired, of Sheriff Roeber, as to what the arrangements are for mileage reimbursement and pay, for time involved in commuting between the Idaho City and Horseshoe Bend Courthouses for the Bailiffs. Sheriff Roeber asked if the Commission would accept his attendance at the afternoon session for the Warrants of Destraint discussion. Chairman Fry asked Rora Canody, Interim P&Z Administrator, about the details of the joint meeting scheduled for October 25th, 2012.

COMMITTEE REPORTS: Chairman Fry reported that on October 24th, 2012 there will be a meeting of the RC&D Board and one of the issues that will be addressed is their budget limitations and what they might do to rectify the situation.

Commissioner Anderson reported that she attended a reception at the Garden Valley Ranger Station and presented an award to the USFS for their involvement in the Springs Fire.

Commissioner Anderson and Chairman Fry attended a session with the BHS to complete the paperwork for the FMAG financial assistance and cost sharing process for the Karney Fire. A cost sharing agreement will need to be signed in the form of a resolution.

Commissioner Anderson stated that she attended the District III meeting last week. The responsibilities of District III were reorganized due to upcoming changes in the elected offices of the District. Assessor Adamson is now Vice Chair for the Legislative Committee. At the District meeting, the subject of personal property was discussed at length and proposed changes from IACI.

Commissioner Anderson attended a 10 year anniversary reception for the Garden Valley Hospital District on Sunday. Dr. Koenig and Life Flight representatives were among those attending.

CONTRACTS/AGREEMENTS/GRANTS: Commissioner Jamie A Anderson made a MOTION to submit the application for Bureau of Homeland Security assistance, through the (EMPG) 2012 Emergency Management Performance Grant, in the amount of \$10,926.33, with a county match of \$10,926.33 and to authorize the Chair to sign the document. Commissioner Terry C Day SECONDED. All ayes; motion passed.

DEMAND WARRANTS: Chairman Robert A Fry made a MOTION to approve a demand warrant to ESRI, Inc. \$400.00, for the Noxious Weeds department's GIS license (ARRA). Commissioner Terry C Day SECONDED. All ayes; motion passed.

Chairman Robert A Fry made a MOTION to approve a demand warrant to Garden Valley Family Medicine \$30.00, (ARRA), for a pre-employment drug screening for the NW Department.

Commissioner Jamie A Anderson SECONDED. All ayes; motion passed.

Commissioner Terry C Day made a MOTION to approve a demand warrant to Idaho Medical Review/Dr. Damrose \$700.00, for medical review charges on indigent cases. Chairman Robert A Fry SECONDED. All ayes; motion passed.

Commissioner Terry C Day made a MOTION to approve the following demand warrants:

Wilderness Ranch Fire Protection District, \$8,580.00, for Red Zone assessments; Robie Creek

Volunteer Fire Department, \$1,196.00, for Red Zone assessments; Centerville Volunteer Fire

Department, \$962.00, for Red Zone Assessments. Chairman Robert A Fry SECONDED. All ayes; motion passed.

INDIGENT: There were no indigent matters presented.

BILLS: Chairman Robert A Fry made a MOTION to approve the FY 2012 claims report, with the exception of one claim that needs to be reviewed for proper account coding. Commissioner Jamie A Anderson SECONDED. All ayes; motion passed. Chairman Robert A Fry made a MOTION to approve the FY 2013 claims report, as written. Commissioner Jamie A Anderson SECONDED. All ayes; motion passed.

PA ISSUES: Interim Prosecutor Gee reported on the progress for changes to the organizational structure of the EBCAD ambulance units.

Mr. Gee reported that he will be conducting further mediation with the parties associated with the Severance issue.

Mr. Gee reported that he had reviewed the draft letters to the EBCAD position candidates. Mr. Gee suggested that the County ensure that the letters of offer be tied to the job description for the position being hired (and a copy attached to the offer letter). Commissioner Anderson stated that the EBCAD Advisory Board did make changes to the job description in point and those changes will be ratified as a final document at the next EBCAD Advisory Board meeting. Mr. Gee also revised the offer letter to clarify that the position is an "at will" employment contract. The requirement for pre-employment drug testing for EBCAD employees was discussed.

Chairman Robert A Fry made a MOTION to go into executive session under I.C. 67-2345(1)(f), for potential litigation associated with a P&Z matter. Commissioner Terry C Day SECONDED. Roll call vote: Commissioner Day-Aye; Chairman Fry-Aye; Commissioner Anderson-Aye. Motion passed unanimously. Coming out of executive session, Chairman Robert A Fry made a MOTION that the Board clarifies Resolution 2012-02, a fee resolution for P&Z issues, specifically with respect to the issue of a fee for appeal of a Planning & Zoning decision. The Board's interpretation has been that the fee paid with an appeal of a decision is a one-time fee associated with the appeal. The motion addresses only the filing fee, not attorney costs. Commissioner Terry C Day SECONDED. All ayes; motion passed.

CONSTITUENT INPUT: There was no constituent input.

ADOPTION OF FINANCIAL POLICY: Clerk Prisco presented a resolution for the adoption of a Boise County Financial Policy, including Exhibits A, B, C, D and E. Ms. Prisco reviewed certain changes made to the policy since the Commissioners last reviewed. Commissioner Jamie A Anderson made a MOTION to adopt Resolution 2013-2, adopting financial policies of the county. Commissioner Terry C Day SECONDED. Roll call vote: Commissioner Day-Aye; Chairman Fry-Aye; Commissioner Anderson-Aye. Motion passed.

The Commission reviewed a draft of the Discrimination Complaint Procedure Policy. Clerk Prisco presented background information on the policy and why it is necessary. The Commission would like to see a general policy separate from the ITD component. The draft policy was tabled.

WARRANT OF DESTRRAINT – PERSONAL PROPERTY: In attendance for the discussion were Treasurer Hutchings, Assessor Adamson, Sheriff Roeber and Civil Deputy Bridwell. Commissioner Anderson provided a brief background as to why the item was on the agenda. Civil Deputy Bridwell described the procedures that are performed in the issuance of a warrant of destraint on personal property. No action was taken on this item.

CAPITAL MATRIX GRANT DISCUSSION: Chairman Fry placed a phone call to John Cottingham, Garden Valley resident, and began discussions of the Capital Matrix Grant Application. Mr. Cottingham asked if there was a desire to change the contact name (Chairman Fry) being disclosed to Capital Matrix. Chairman Fry requested that his name remain as the contact person. Chairman Fry began the discussion by providing some of his personal thoughts on the matter. The grant application was discussed at great length and it was concluded that the Commissioners do not feel comfortable, at this time, to move forward with the application as written. Commissioner Jamie A Anderson made a MOTION to **NOT** sign and submit the grant application to Capital Matrix. Chairman Robert A Fry **SECONDED**. Discussion on the motion included the reasoning behind a no vote. Chairman Robert A Fry and Commissioner Jamie A Anderson voted aye; Commissioner Day voted nay. Motion carried.

MISCELLANEOUS & CORRESPONDENCE:

- The Commission discussed with Rora Canody, Interim P&Z Administrator, the process for estimating the FY 2013 Title III estimated expenses. No action taken.
- The Commission briefly reviewed draft letters of declination to candidates that had applied for an EBCAD position. No action taken.
- Commissioner Terry C Day made a MOTION to have the Chairman sign the application for the request for the Fire Management Assistance Grant ("FMAG" for the Karney Fire). Chairman Robert A Fry **SECONDED**. All ayes; motion passed.
- Commissioner Jamie A Anderson made a MOTION to authorize the Chairman's signature for the contractor's application for payment #1, to submit to (Idaho State Department of Commerce for the release of funds and to Alta Construction, Inc. for the EBCAD Placerville Ambulance building). Commissioner Terry C Day **SECONDED**. All ayes; motion passed.
- Chairman Robert A Fry made a MOTION to sign a letter of termination for John Roberts, in accordance with the PERSI rules, and with the understanding that he will be reinstated to employment in November, 2012. Commissioner Terry C Day **SECONDED**. All ayes; motion passed.
- Commissioner Jamie A Anderson made a MOTION to **reject** the full coverage offered by ICRMP under the Terrorism Risk Act. Commissioner Terry C Day **SECONDED**. All ayes; motion passed.

FUTURE AGENDA TOPICS REVIEW:

- Red Zone Assessments – budgeting and staffing needs to be reviewed.
- Riverfront Estates FCOs – if they have not been signed already.
- Personnel Manual (Policy) – update before Board composition changes.
- Discrimination Complaint Procedure Policy – October 29th, 2012.

Having no further business, Chairman Fry adjourned the meeting until 2:00 p.m. on Thursday, October 25th, 2012 at the Public Safety Building.

Approved this 29th day of October, 2012.

ROBERT A. FRY, Chairman
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board