

BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 3<sup>rd</sup>, 2011  
BOISE COUNTY COMMISSIONERS' ROOM  
**OFFICIAL MEETING MINUTES**

Chair Jamie A Anderson called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

**PRESENT:** Chairperson Jamie A Anderson, Commissioners Terry C Day and Robert A Fry and Clerk Mary Prisco

**OTHERS PRESENT:** Treasurer April Hutchings, Assessor Brent Adamson and Chief Administrator Dee Woodstrom

**COMMISSIONER DISCUSSION:** Commissioner Robert A Fry spoke about Woody Biomass with the SAGE contract. Clerk Prisco spoke about an email from the director of the Woody Biomass asking Boise County to halt payments in process until the situation is resolved. Commissioner Robert A Fry spoke about the lighting fixtures for the Miner's Exchange building. Mr. Fry stated that 50% was paid in June and we still do not have the fixtures. Mr. Fry stated that the Prosecutor's office could send a letter.

Chairperson Jamie A Anderson spoke about the BHS Grant.

Ms. Anderson stated that IAC asked to have Boise County prepare an article for their newsletter and she would start a draft.

Chairperson Anderson stated that Pam Elkovich from Trout Unlimited would like to do restoration and fall planting with Boise County schools and Title III funds.

Chair Anderson stated she attended the Placerville Fire District meeting. Chair Anderson stated that the Placerville Fire District was leasing a county surplused vehicle to Elmore County contrary to Resolution 2009-22. Chair Anderson stated that this issue needs to be discussed with the Deputy Prosecutor.

Chair Anderson stated she received an email from an employee concerning the day after Thanksgiving and the court schedule. Clerk Prisco stated that the personnel policy addresses this.

Clerk Prisco gave instruction to the Board on how to use the new panic buttons. Clerk Prisco gave panic buttons to Chairperson Anderson, Assessor Adamson and Treasurer Hutchings.

**AMENDMENTS TO THE AGENDA:** No amendments to the agenda.

**MINUTES:** Chairperson Jamie A Anderson made a MOTION to approve the May 2<sup>nd</sup> and May 9<sup>th</sup>, 2011 minutes. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

**TREASURER/ASSESSOR ISSUES:** No issues were presented.

**COMMITTEE REPORTS:** Commissioner Robert A Fry stated he attended the WICAP Board meeting and spoke about their modular building in Horseshoe Bend.

Chairperson Jamie A Anderson stated she attended the IAC Conference on September 19<sup>th</sup> but deferred her report until today. Chair Anderson stated they spoke about RAC and that all Title II and Title III funds need to be used by September 30<sup>th</sup>, 2012.

Commissioner Robert A Fry stated he attended the RC&D meeting.

**ISSUE TRACKING:** No changes were made.

**CONTRACTS/AGREEMENTS/GRANTS:** Chairperson Jamie A Anderson made a MOTION to accept the Alarmco agreement. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

Chairperson Jamie A Anderson made a MOTION to approve the Ada County Blood Draw and Business Association Agreements. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

The Board reviewed the Computer Arts yearly contract. Deputy Prosecutor, Cherese McLain, stated she would like to check on a few things in the contract before the Board signs it.

Commissioner Robert A Fry made a MOTION to approve the agreement between Boise County and Ada Highway District. Commissioner Terry C Day SECONDED. All ayes, motion carried.

Commissioner Robert A Fry made a MOTION to approve the University of Idaho 2012 4-H budget and that it is to be signed by the Chair and Clerk. Commissioner Terry C Day SECONDED. All ayes, motion carried. Commissioner Robert A Fry made a MOTION to have the Clerk send a letter requesting, to the Gem/Boise County Extension Service, a complete breakdown of their budget expenses and revenue including what the university expends in their office. Chairperson Jamie A Anderson SECONDED. All ayes, motion carried.

**DEMAND WARRANTS:** Commissioner Robert A Fry made a MOTION to approve the following demand warrants: B & W Fuels \$2,323.70 and \$3,216.21, Bi-Mart \$45.32, Crop Production Services \$1,371.25, D & B Supply \$133.96, Dobson Gravel \$258.69, Emmett Saw \$160.75, Evergreen Resource \$20, Interstate All Battery \$64.75, Mountain West Bank \$93.57, Norco \$45.53, Simplot Partners \$175, Six State Distributors \$594.99, Charlie Swearingen \$1,610, United Oil \$197.20 and \$207.99, Western States Equipment \$219.35 and Computer Arts \$1378.86 and \$227.99. All ayes, motion carried.

**INDIGENT:** Nothing was presented.

**MISCELLANEOUS & CORRESPONDENCE:**

- Planning & Zoning – The Board and Rora Canody discussed who should be signing the timesheets and bills. The Board designated Ms. Canody as the acting/interim administrator. Commissioner Terry C Day stated that the administrator pay should go to Ms. Canody during her interim. Ms. Canody stated she would be the interim administrator. Commissioner Robert A Fry made a MOTION to have Rora Canody be the acting P & Z Administrator until we get a new director hired; with a salary adjustment during that period of time and that all decision making be hers. Commissioner Terry C Day SECONDED. All ayes, motion carried.  
Ms. Canody spoke to the Board about their county vehicle having transmission problems.
- ICRMP Terrorism Policy – This is a supplement to the county's regular insurance and is not needed. Commissioner Robert A Fry made a MOTION to sign the policy which states that we do not want additional coverage. Chairperson Jamie A Anderson SECONDED. All ayes, motion carried.
- Certificate of Residency – Chairperson Jamie A Anderson made a MOTION to accept the certificate of residency for R. Freeman. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

**VETERAN'S ADVOCATE:** Jim White spoke about the Veteran's program, what it involves and gave a handout. Mr. White stated the state representative is Tom Ressler. Commissioner Robert

A Fry made a MOTION that Jim White should be our veterans' service officer for Boise County. Commissioner Terry C Day SECONDED. All ayes, motion carried.

**ROAD DEPT.:** The Board reviewed the fuel/propane bids. Clerk Prisco spoke about checking the state bid on fuel to see if our bids are in line.

**CONSTITUENT INPUT:** Lonnie Bramon, Garden Valley, spoke about issues with the sewer system at Terrace Lakes and that they are hauling their sewage to Southfork Landing. Deputy Prosecutor McLain spoke about this issue and stated there isn't any need for a conditional use permit. Doyle Pergande, works for Southfork Landing and is from Eagle, spoke about Two Forks Sewer District and stated they do not own it.

**ENGINEERING INTERVIEWS:** Those in attendance for the interviews were: Mike Bottoms, Horrocks Engineers and Centra Consulting (combined) – John Stone, Trevor Howard, Chaz Aryes and Ryan Morgan. Also in attendance were: Forsgren Engineering – Steve Yearsley and Gary Ashby. Deputy Prosecutor McLain gave a briefing.

**PA ISSUES:** Chairperson Jamie A Anderson made a MOTION to go into executive session per I.C. 67-2345(1)(f) for bankruptcy and (1)(a) for hiring personnel. Commissioner Terry C Day SECONDED. Roll call vote: Chairperson Anderson – Aye; Commissioner Robert A Fry – Aye; Commissioner Terry C Day – Aye. Motion carried.

Chairperson Jamie A Anderson made a MOTION to come out of executive session. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

The Board discussed current negotiations and hiring and Emergency Management Services Coordinator. Chairperson Jamie A Anderson made a MOTION to offer the job to Jeff Cappe. Commissioner Terry C Day SECONDED. All ayes, motion carried.

Chairperson Jamie A Anderson asked Deputy Prosecutor McLain to send a letter to the company that Boise County purchased the lighting fixtures from. Clerk Prisco stated that a voucher is ready to submit for the final payment but will hold it until the lighting fixtures are received.

Chairperson Anderson spoke about an ambulance that was given to the Placerville Ambulance and that they are now leasing it to another entity; possibly Elmore County.

Chairperson Anderson spoke about the Computer Arts Contract. Commissioner Terry C Day made a MOTION to sign the Computer Arts Agreement for tech support and maintenance. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

Commissioner Terry C Day spoke about the EBCA/Blue Cross Agreement and the Drug Policy.

Commissioner Day spoke about the Robie Creek area road issue and handed out maps. Commissioner Day stated that the road was maintained years ago and some of the homeowners would like the county to maintain it.

Commissioner Day has left the meeting briefly for another appointment.

Chairperson Jamie A Anderson made a MOTION to sign the Independent Contract Agreement with the courier, Dave Ingalls with the requirement that he provide proof of bonding and insurance. Commissioner Robert A Fry SECONDED. Motion carried. Commissioner Terry C Day has returned to the meeting and was updated.

Chairperson Jamie A Anderson stated that as Rora Canody is the acting administrator for Planning & Zoning, she should be exempt during this period. Clerk Prisco stated the changes need to be submitted on a payroll change form. Commissioner Terry C Day made a MOTION to approve the payroll change for Rora Canody for acting P & Z Administrator with comments written about comp time approval accrual not being pertinent to this payroll change. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

Chairperson Anderson spoke about the fuel/propane bids from earlier today and stated that Comdata is a state fuel card. Chairperson Jamie A Anderson made a MOTION to table bids for propane, unleaded gas, dyed #1 and #2 diesel as at this time we do not have sufficient information to make this award. Commissioner Robert A Fry SECONDED. All ayes, motion carried.

Deputy Prosecutor, Cherese McLain, gave an update on the Barnes show cause issue and stated the application is complete and they would like to go before the P & Z Commission in November.

Clerk Prisco spoke about payroll changes and asked that the Board review them for future discussion.

Chairperson Jamie A Anderson spoke about the engineering firms interviewed and how the top ranked were currently under contract and was it necessary to open those contracts.

**FUTURE AGENDA TOPICS REVIEW:** The Board would like the following items on the October 17<sup>th</sup> agenda: RC&D, salary survey and engineering firm discussion.

Having no further business, Chairperson Jamie A Anderson adjourned the meeting until 9:00 AM on Monday, October 10<sup>th</sup>, 2011.

Approved this 16<sup>th</sup> day of July, 2012.

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**ROBERT A. FRY**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board