



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 6<sup>th</sup>, 2016  
PUBLIC SAFETY BUILDING-CONFERENCE ROOM  
3851 HIGHWAY 21, IDAHO CITY  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Deputy Prosecuting Attorney Blocksom, Assessor Juszczak.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(d) exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, and per I.C. 74-206(1)(d) exempt records, no action required.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** None.

**MINUTES:** Chairman Ward MOTIONED to approve the minutes for Tuesday November 29<sup>th</sup>, 2016 with the correction of a word on page one (1). Commissioner Jackson SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Deputy PA Blocksom discussed with the Board that the State Tax Commission will be relocating due to the expiration of their current lease. STC is considering relocating to Canyon County. Discussion ensued about correspondence to the STC regarding Boise County as a potential new build location in the Horseshoe Bend area. Assessor Juszczak discussed with the Board the GIS fees and the Resolution attached to them. A cancelation of this Resolution will be presented to the Board next week. The copier buyout and what to do with the old, owned, copiers was further discussed. Discussion ensued concerning the Solid Waste Fees and the schools in Idaho City. Bids for the Idaho City Courthouse remodel were discussed. The furniture in the Horseshoe Bend Annex was also discussed, looking to sell the few items that are available. Further repairs in the Horseshoe Bend Annex were discussed.

**CONTRACTS/AGREEMENTS/GRANTS:** Two contracts for the snow grooming programs (Idaho City and Garden Valley), between Boise County, Idaho Department of Parks and Recreation, and the United States Forest Service, were presented to the Board. Chairman Ward MOTIONED to sign all the documents for the Idaho Department of Parks and Recreation, Boise County, and the USDA Forest Service, for the snowmobile grooming in Boise County.

Commissioner Jackson SECONDED; All Ayes. A copier lease buyout agreement with Key Equipment Finance, was presented to the Board. Discussion ensued. Commissioner Baker MOTIONED to sign the agreement to terminate the maintenance contract with Boise Office Equipment; lease number KPC0002058. Commissioner Jackson SECONDED; Commissioner Baker RESINDED MOTION, Commissioner Jackson RESCINDED his SECOND. Commissioner Baker MOTIONED to accept the buyout (agreement) for copiers under the Key Equipment Finance lease, number KPC0002058, in the amount of \$304.00. Commissioner Jackson SECONDED; All Ayes. A Maintenance Cancellation Request for Boise Office Equipment was presented to the Board and discussed. Commissioner Baker MOTIONED to sign the maintenance contract cancellation request with Boise Office Equipment. Commissioner Jackson SECONDED; All Ayes. The Xerox buyout has not yet arrived, this has been tabled. Resolution 2017-05 was presented to the Board. Commissioner Jackson MOTIONED to pass Resolution 2017-05, a Boise County Resolution authorizing and appropriating funds within the Boise County Road & Bridge Department, for engineering services related to the Banks/Lowman Highway. Commissioner Baker SECONDED; All Ayes.

**DEMAND WARRANTS:** Six (6) Demand Warrants were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay Kim Kennedy, in the amount of \$58.20, for circuit breaker class with the State Tax Commission in Boise, out of fund number 01-02, account number 0561-02. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to pay Ashley Elliott a reimbursement request for a class that was attended in Boise on December 2<sup>nd</sup>, 2016, in the amount of \$12.00, out of fund number 01-02 and account number 0561-02. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Chris Juszczak, in the amount of \$41.58, for the assessor fall conference in Boise, out of fund number 1-2 and account number 0561-01. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to reimburse Jennifer Everhart for a Gem Plan payment, in the amount of \$173.82, out of fund number 03-01 and account number 0413-00. Commissioner Jackson SECONDED; All Ayes. Commissioner Baker MOTIONED to reimburse Amber Willard for a Gem Plan payment, out of fund number 03-07 and account number 0413-00, in the amount of \$173.82. Commissioner Jackson SECONDED; All Ayes. Commissioner Baker MOTIONED to pay payee number 897, in the amount of \$4,476.25, out of fund number 01-36 and account number 559-00, vendor number 897; and payee number 106010, in the amount of \$7,787.50, out of fund number 01-36 and account number 0559-00; Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED to sign the release of lien on case 14-03-A. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in case 16-11-B to approve this new case. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED in case 16-08-B to include case 16-10-B, to approve this new case. Commissioner Jackson SECONDED; All Ayes.

**PA ISSUES:** Not needed at this time.

**POTENTIAL TRANSFER OF EQUIPMENT (EBCAD TO BOISE COUNTY):** A discussion ensued concerning the transfer of equipment from one political subdivision to another. Clerk

Prisco let the Board know there is a statute that provides direction on this. Tabled until next week.

**PARAMEDIC QUICK RESPONSE UNIT:** Mr. Bud Paine was unable to make this agenda time, this will be rescheduled for a later date.

**DRUG POLICY DISCUSSION:** Discussion ensued concerning the progress on the creation of a new Drug and Alcohol Free Workplace policy. Further changes will be made and it will be brought back for further discussion at a later date. A deadline date for adoption was also discussed.

**PROSECUTING ATTORNEY APPLICATION REVIEW:** The Board of Commissioners reviewed all the applications and resumes that had been turned into them for the Prosecuting Attorney position. Two applicants have been chosen for interviews during next weeks' meeting, Dan Blocksom and Rudy Patrick.

**DISCUSSION - INDEPENDENT REVIEW OF CERTAIN CONTROLS:** Clerk Prisco updated the Board on a meeting that was held with the prosecuting attorneys' office concerning the cash handling policy as well as other internal control policies. Discussion ensued concerning bringing in an independent third party public accounting firm, to review policies and provide suggested changes as necessary and, for some policies, testing to ensure that the policies are being followed. Discussion ensued.

**MISCELLANEOUS AND CORRESPONDENCE:**

- Seven certificates of residency were presented to the Board. Chairman Ward MOTIONED to approve certificates of residency, numbers 30, 31, 32, 33, 35 and 36. Commissioner Jackson SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the certificate of residency, number 34. Chairman Ward SECONDED; Chairman Ward-Aye, Commissioner Baker-Aye, and Commissioner Jackson-Abstained. Motion carries.
- An Emergency Management Coordinator reinstatement letter was presented to the Board. Chairman Ward MOTIONED to approve the re-employment of the Emergency Management position for Mr. John Roberts. Commissioner Baker SECONDED; All Ayes.
- Commissioner Baker received a letter from a constituent in regards to Placerville Ambulance, the constituent would like to meet with the Board of Commissioners. Chairman Ward attended the Boise Forest Coalition meeting at the Idaho Fish & Game Trophy Room on Thursday, December 1<sup>st</sup>, 2016. Discussion ensued concerning the timber hauling over the Bogus Basin road, things have been resolved and the plan will be signed on Friday. There will be a timber sale there for forest health. The focus is on public safety. The area of the Pioneer Fire will be divided into two NEPA segments for studies on impacts of work.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until December 13<sup>th</sup>, 2016.

Approved this 13<sup>th</sup>, day of December 2016



**ALAN D. WARD** Chairman  
Boise County Board of Commissioners



**ATTEST:**



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MARY T. PRISCO, Clerk to the Board