



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 25th, 2018
BOISE COUNTY COMMISSIONERS' ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Clerk Prisco, Prosecuting Attorney Strong, Deputy Clerk Coffelt, Assessor Juszczak, Emergency Management Coordinator Showalter, Wildland Fire Mitigation Forester Richardson, Community justice Administrator Leader, Human Resources Director/Court Supervisor Schiffer, IT Support Sullivan, Road & Bridge Superintendent Jones.

VIA PHONE: Commissioner Baker.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday, September 18th, 2018, as written. Chairman Ward SECONDED; Ward-Aye; Jackson-Aye; Baker-Abstained. Motion Carries.

DEPARTMENTAL ISSUES: Road & Bridge Superintendent Jones briefly discussed a change order for the Banks/Lowman mile post 6.75 project with the Board. Chairman Ward MOTIONED to approve the contract change order between Boise County and GO Stabilization LLC in the amount of \$32,683.00 to the plus for Boise County. Commissioner Jackson SECONDED; All Ayes. An announcement on the retirement of Mr. Chuck Morgan the Road & Bridge Assistant Superintendent was made to the Board. Payroll changes from the Noxious Weeds Department to the Solid Waste Department were presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the payroll changes from Noxious Weeds to Solid Waste. Commissioner Jackson SECONDED; All Ayes.

BOISE COUNTY POLICIES: None.

CONTRACTS/AGREEMENTS/GRANTS: A contract for the Garden Valley School Resource Officer was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the contract for the school resource officer for Garden Valley School District, Commissioner Baker SECONDED; Commissioner Jackson-Aye; Commissioner Baker-Aye; Chairman Ward-Abstained. Motion Carries. A contract for the Horseshoe Bend School Resource Officer was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the school resource officer contract with the Horseshoe Bend School District, Commissioner Jackson SECONDED; All Ayes. A contract for the Boise Basin School Resource Officer was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to accept the Boise Basin School resource officer contract, Commissioner Baker SECONDED; All Ayes. A contract between Boise County and Bailey and Company for the annual county audit was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve Bailey and company fiscal year 2018 audit for the amount of \$19,000.00. Commissioner Jackson SECONDED; All Ayes. A contract between East Boise County Ambulance District and Bailey and Company for the annual audit was presented to the Board for review and discussion. Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing board. Chairman Ward MOTIONED to approve the contract between Bailey and Company and East Boise County Ambulance for the fiscal year 2018 budget. Commissioner Jackson SECONDED; All Ayes. A contract between Boise County and Track star for personnel tracking was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the contract between Track star and Boise County for one year in the amount of \$6,461.00 for employee evaluations. Commissioner Jackson SECONDED; All Ayes. The annual contract with Computer Arts Incorporated and the software agreement to include addendum A for \$4,6782.66 and to include addendum B software support fee for \$9,995.00, travel expense \$90.00 per day, addendum C network support fees Annual IT services to reflect the amount of \$4,6782.66 and to include addendum C network support fees Annual IT services to reflect the amount of \$4,866.00, \$81.00 per hour, 60 hours per year and addendum D pertaining to the Sheriffs' office for annual software maintenance and support fees for the amount of \$18,488.00. Commissioner Jackson SECONDED; All Ayes. A contract between Boise County and Express vote Sales Order for the voting process was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the sales order agreement between Boise County and Election Systems and Software in the amount of \$31,986.25 for the fiscal year 2019. Commissioner Jackson SECONDED; further discussion ensued; All Ayes. An agreement for pathology services with Ada County was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the agreement for pathology services between Boise County and Ada County. Chairman Ward. SECONDED; All Ayes. An agreement between Gem and Boise Counties for the 4-H program was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the Gem Boise 4-H Agreement between The University of Idaho Extension, College of Agriculture Life services and Boise County. Commissioner Jackson SECONDED; All Ayes. A memorandum of agreement between Boise County Community Justice and the Idaho Department of Juvenile Corrections was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the memorandum agreement to support the community incentive program and mental health program between Boise County Juvenile Justice and the department of Juvenile Corrections of Idaho. Commissioner Jackson SECONDED; All Ayes. A contract between Boise County and Southwest Idaho Juvenile Detention Center was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the Boise County/Canyon County Juvenile Detention Housing agreement. Commissioner Jackson SECONDED; All Ayes. An Emergency Management EMPG Performance Grant was presented to

the Board for review and discussion. Chairman Ward MOTIONED to approve the Emergency Management EMPG Performance Grant between Boise County sub/recipient agreement for 2018 and Idaho Office Emergency Management. Commissioner Jackson SECONDED; All Ayes. Resolution 218-54; a Sheriffs' Office Reserves Mass Gathering Budget amendment was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve Resolution 2018-54; a Boise County resolution adjusting the FY 2018 Justice fund, Sheriffs' Reserves Department budget; for: Mass Gatherings. Chairman Ward SECONDED; All Ayes. Resolution 2018-55; a reclassification of Title III Salary Benefits was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve Resolution 2018-55; a Boise County resolution re-classing and amending the Boise County General fund, Title III Wildfire Mitigation Department, benefits budget. Chairman Ward SECONDED; All Ayes. Resolution 2018-56; a reclassification of the Road & Bridge Chip Seal budget was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve Resolution 2018-56; a Boise County Resolution adjusting the FY 2018 Boise County Road & Bridge fund. Chairman Ward SECONDED; All Ayes. Resolution 2018-57; to amend the Unified Land Ordinance was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve Resolution 2018-57; a Boise County Resolution to amend Ordinance #2016-01, a Boise County Ordinance on Unified Land Use. Commissioner Jackson SECONDED; All Ayes. Resolution 2018-58; to adopt the Land Use Public Hearing Procedures was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve Resolution 2018-58; a Boise County resolution to adopt land use public hearing procedures within Boise County. Commissioner Jackson SECONDED; All Ayes. Ordinance 2018-02 the adoption of building codes for Boise County was presented to the Board for review and discussion. Chairman Ward MOTIONED to adopt Ordinance 2018-02; an Ordinance of Boise County. A political subdivision of the State of Idaho, adopting the 2015 version of the international building code, the 2012 international residential code, parts I, II, III and IX, the 2015 international energy conservation code, the 2012 international mechanical code, the 2012 international fuel gas code; the 2015 Idaho state plumbing code, the 2017 national electrical code, the 2015 international fire code, providing exceptions and amendments thereto; providing for fees; providing that a permit is required for installation of a mobile/manufactured home; providing for exceptions providing for severability; repealing conflicting ordinances and providing an effective date. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: Two (2) Demand Warrants were presented to the Board for review and discussion. Commissioner Jackson MOTIONED to pay the demand warrant to Intermountain Design Incorporated in the amount of \$1,240.36 for black office chairs and vertical files. Chairman Ward SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay the demand warrant to Lexis Nexis for 1/3 of contract fee for the Assessor's Office in the amount of \$66.67. Chairman Ward SECONDED; All Ayes.

CORRESPONDENCE: The bills/claims were presented to the Board for review and approval. Chairman Ward MOTIONED to approve the claims approval report dated September 20, 2018, in the amount of \$207,695.20. Commissioner Jackson SECONDED; All Ayes.

• General Fund	\$9,507.25	Solid Waste	\$45,103.14
• Road & Bridge	\$108,836.41	Tort	\$9,881.00
• Justice Fund	\$16,810.93	Weeds	\$4,587.88
• EBCAD	\$829.49	E911	\$2,512.21
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$2,615.68	Snowmobile IC8-A	\$9.75

• Indigent	\$3,907.69	Snowmobile GV8-B	\$5.19
• Junior College	\$2,750.00	Sheriff's Vessel	\$165.96
• Revaluation	\$172.62	Health Preventive	\$0.00

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson-Aye; Commissioner Baker-Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 18-08-B to sign the approval on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 18-08-C to sign the approval on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 4-251 to re-sign the letter of settlement of lien. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 18-06-A to sign the liens of placement on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve at the Prosecuting Attorneys' discretion in furthering the settlement in the matter of case number 4-336 in the amount of \$60,000. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: A roundtable meeting with the Department Heads and Elected Officials ensued and updates were given to the Board on each of their respective departments.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee, and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker-Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206 (1)(a), to hire an employee, and per I.C. 74-206(1)(i), risk management, no action required. Per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 18-06-A to sign the approval. Commissioner Jackson SECONDED; All Ayes.

PUBLIC HEARING: BUDGET OPENING FOR FY2018: Chairman Ward opened public hearing. Clerk Prisco presented documents to the Board and a brief discussion ensued concerning the amendments and reclassifications that had taken place during the fiscal year 2018 budget. Chairman Ward opened the public testimony portion of the hearing. No public testimony was given. Chairman Ward closed the public testimony portion of the hearing. Chairman Ward MOTIONED to approve Resolution 2018-59; a resolution preparing, approving and adopting an amendment to the fiscal year 2018 budget for paying the current expenses of Boise County, Idaho for the fiscal year beginning on the 1st day of October, 2017 and ending on the 30th, day of September, 2018. Commissioner Jackson SECONDED; All Ayes. Chairman Ward closed the public hearing.

MISCELLANEOUS:

Chairman Ward adjourned the meeting until Tuesday, October 2nd, 2018.

Approved this 2nd, day of October 2018



ALAN D. WARD Chairman
Boise County Board of Commissioners



Mary Prisco

MARY T. PRISCO, Clerk to the Board