



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 27<sup>th</sup>, 2018  
BOISE COUNTY COMMISSIONERS' ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Prosecuting Attorney Strong, Deputy Clerk Coffelt, Assessor Juszczak, Emergency Management Coordinator Showalter, Wildland Fire Mitigation Forester Richardson, Sheriff Kaczmarek, Community Justice Administrator Leader, Road & Bridge Superintendent Jones, Planning & Zoning Administrator Caulder.

**ABSENT:** Clerk Prisco.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to accept the minutes for Tuesday, November 20<sup>th</sup>, 2018, as written. Commissioner Baker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Community Justice Administrator Leader presented the annual juvenile justice financial report to the Board, discussion ensued. Chairman Ward MOTIONED to approve the Community Justice Juvenile Justice annual financial report. Commissioner Jackson SECONDED; All Ayes. Emergency Management Coordinator Showalter discussed with the Board a request for further training. Assessor Juszczak and Sheriff Kaczmarek discussed vehicle purchases with the Board.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS:** An agreement with Cottonwood Creek Behavioral Hospital was presented to the Board, discussion ensued. Commissioner Baker MOTIONED to sign and accept the service agreement between HBS of Meridian, LLC d/b/a Cottonwood Creek Behavioral Hospital and Boise County. Commissioner Jackson SECONDED; All Ayes. An

agreement to close out the Banks/Lowman highway, phase four (4) was presented to the Board, discussion ensued. Chairman Ward MOTIONED to approve the agreement on Banks/Lowman Highway in Boise County; Western Federal Lands Highway Division and the Federal Highway Administration. Commissioner Jackson SECONDED; All Ayes. Resolution 2019-09; for a general reserve appropriation to increase the Emergency Management Department budget for the purchase of a vehicle was presented to the Board, discussion ensued. Commissioner Baker MOTIONED to approve Resolution 2019-09; a Boise County Resolution increasing the Boise County general fund, Emergency Management budget. Commissioner Jackson SECONDED; All Ayes. A draft of the Mass Gathering Ordinance was presented to the Board for review and discussion.

**DEMAND WARRANTS:** One (1) Demand Warrant was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to pay Ontario Auto Ranch in the amount of \$25,116.00 for an Emergency Management vehicle purchase for a 2002 Ford F350 out of fund number 01-11 and account number 801-02. Commissioner Baker SECONDED; All Ayes.

**CORRESPONDENCE:** The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills/claims as of November 26<sup>th</sup>, 2018, in the amount of \$88,293.14. Commissioner Jackson SECONDED; All Ayes.

• General Fund	\$19,847.81	Solid Waste	\$35,848.08
• Road & Bridge	\$13,360.12	Tort	\$0.00
• Justice Fund	\$11,302.61	Weeds	\$707.14
• EBCAD	\$697.74	E911	\$2,302.51
• Court Facilities	\$1,722.70	63-1305B/Bond Fund	\$0.00
• District Court	\$1,925.59	Snowmobile IC8-A	\$517.24
• Indigent	\$0.00	Snowmobile GV8-B	\$0.00
• Junior College	\$0.00	Sheriff's Vessel	\$0.00
• Revaluation	\$61.60	Health Preventive	\$0.00

Two (2) letters of support to Idaho City were reviewed and discussed. One (1) for pavement improvements on Main Street and One (1) for a public restroom near the Community Hall; both via grants that the City is trying to obtain with the help of the Chamber of Commerce, discussion ensued. Chairman Ward MOTIONED to approve the letters of support for the Idaho City Grant project it was in referral to. Commissioner Jackson SECONDED; All Ayes. A support letter for a grant project in Lowman along with help from the Forest Service was reviewed and discussed. Commissioner Baker MOTIONED to approve the letter of support to the Boise National Forest Lowman Ranger District in applying for an Idaho Department of Recreation Funds Grant. Commissioner Jackson SECONDED; All Ayes. A tax cancelation request was presented to the Board for review and discussion with Assessor Juszczak. Commissioner Baker MOTIONED to approve the tax cancelation request for parcel number MH06N02E630290 in the amount of \$41.58 for fire loss. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson-Aye; Commissioner Baker-Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 19-10-D for the approval of the thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes.



**DEPARTMENT HEAD/ELECTED OFFICIALS MEETING:** A roundtable discussion ensued with each Department Head and Elected Official updating the Board their perspective departments. A discussion ensued concerning a possible Christmas party for the employees.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee, and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker-Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee, and per I.C. 74-206(1)(i), risk management, no action required.

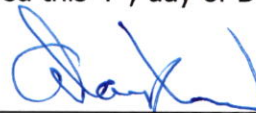
**EBCAD JOB DESCRIPTION DISCUSSION AND POSSIBLE APPROVAL:** Chairman Ward recessed as the Boise County Board of Commissioners and Convened as the East Boise County Ambulance District Governing Board. Ms. Potts presented updated versions of the three (3) job descriptions to the Board, discussion ensued. Chairman Ward MOTIONED to approve the job descriptions for EBCAD under Personnel Officer, EBCAD Assistant Director/Logistics Officer and EBCAD Director of Operations amending the approved by section in the bottom right hand corner of each job description to be approved by the EBCAD Governing Board. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker-Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(i), risk management, no action required. Chairman Ward recessed as the EBCAD governing board and reconvened as the BOCC.

**MISCELLANEOUS:**

- A letter of resignation was presented to the Board from a member of the Road & Bridge Department and read onto record.
- Commissioner Discussion and Committee Reports were reviewed briefly.
- Future agendas were reviewed and discussed.

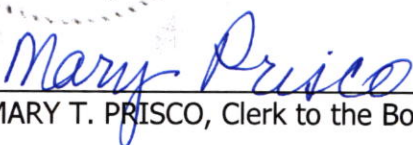
Chairman Ward adjourned the meeting until Tuesday, December 4<sup>th</sup>, 2018.

Approved this 4<sup>th</sup>, day of December 2018



**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**



MARY T. PRISCO, Clerk to the Board