



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 15<sup>th</sup>, 2016  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Deputy PA Blocksom, Assessor Juszczak, Community Justice Administrator Leader, Sheriff Kaczmarek, Deputy Clerk Loya (Elections), Coroner Garlock, Treasurer Hutchings.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(d), exempt records. No action required.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to accept the minutes for Tuesday, November 10<sup>th</sup>, 2016, as presented. Chairman Ward SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye; Commissioner Baker-Recuse; Motion carries. Chairman Ward MOTIONED to approve the minutes for Monday, November 7<sup>th</sup>, 2016. Commissioner Baker SECONDED; Chairman Ward-Aye; Commissioner Baker-Aye; Commissioner Jackson-Recuse; Motion carries.

**DEPARTMENTAL ISSUES:** Clerk Prisco presented and discussed an invoice from RC&D with the Board; this will be tabled until next week. Sheriff Kaczmarek presented two payroll additions to the Board; which has been tabled. The Sheriff also discussed with the Board the possible purchase of a generator; which also has been tabled for further information. Community Justice Administrator Leader discussed with the Board the Annual Juvenile Justice & Financial Report. Ms. Leader also inquired about parking the county vehicle at the Garden Valley School. Chairman Ward MOTIONED to approve the Boise County Annual Juvenile Justice & Financial Report to the Idaho Department of Juvenile Corrections. Commissioner Jackson SECONDED; All Ayes. Coroner Garlock let the Board know that the coroner's office has been very busy in the last month and a half, and is dangerously close to going over in budget as far as the autopsies are concerned. Five and a half autopsies have been done to this point in the fiscal year. Deputy PA Blocksom presented a payroll addition to add an additional Deputy PA to the Prosecutors office. Chairman Ward MOTIONED to hire Spencer Lay into the Prosecutors office as a Deputy Prosecutor, to address the pending and urgent case load, salary being \$60,000. Commissioner Jackson SECONDED; All Ayes. Clerk Prisco presented a payroll addition for a temporary employee to fill in while an employee is out on maternity leave. Chairman Ward MOTIONED to approve the payroll addition for the Clerk's office, per request, for backfill in the Auditor and Court departments. Commissioner Jackson SECONDED; All Ayes.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** A Demand Warrant was presented to the Board from the Treasurer's office. Commissioner Jackson MOTIONED to pay IACT, in the amount of \$150.00, for annual dues, out of fund number 01-01, account number 552-0. Commissioner Baker SECONDED; All Ayes.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED under case 16-03-C to sign the continuance on the appeal hearing. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED on case 16-09-A to sign the lien on this new case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED on case 16-10-A to sign the lien on this new case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED on case 16-10-C to sign the lien on this new case. Commissioner Jackson SECONDED; All Ayes.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel. No action required.

**DRUG POLICY DISCUSSION:** A discussion ensued concerning the creation and revisions of the Drug and Alcohol Free Workplace Policy.

**EBCAD UPDATE:** Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. Interim Director Dill presented an update to the Board. Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel. No action required. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

**MISCELLANEOUS AND CORRESPONDENCE:**

- The password policy was reviewed and discussed. Chairman Ward MOTIONED to approve Resolution 2017-04, a Boise County Resolution adopting the Boise County Password Policy. Commissioner Baker SECONDED; All Ayes.
- Issue Tracking was discussed, reviewed and updated.
- The Election Canvass was presented to the Board for approval. Commissioner Baker MOTIONED to accept the Election Canvass for Boise County for the General Election on November 8<sup>th</sup>, 2016. Commissioner Jackson SECONDED; All Ayes.
- Chairman Ward gave an update on the Banks/Lowman highway; a resolution from Fish & Game will be presented to the land board at their next meeting. Chairman Ward will have a report on the boating access at the Crouch Bridge next week.