



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 13<sup>TH</sup>, 2018  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Baker, Prosecuting Attorney Strong, Clerk Prisco, Deputy Clerk Coffelt, HR Director/Court Supervisor Schiffer, Community Justice Administrator Leader, Community Justice Administrative Assistant Gallegos, Road & Bridge Superintendent Jones, Solid Waste/Noxious Weeds Superintendent Rekow, Wildland Fire Mitigation Forester Richardson.

**ABSENT:** Commissioner Jackson.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Baker MOTIONED to approve the minutes for November 5<sup>th</sup>, 2018 as written and presented. Chairman Ward SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Community Justice Administrator Leader produced an annual Juvenile Justice report to the Idaho Department of Juvenile Corrections and presented it to the Board for review and discussion. Commissioner Baker MOTIONED to notice and approve the County Annual Juvenile Justice Report that goes to the Idaho Department of Juvenile Corrections for 2018. Chairman Ward SECONDED; All Ayes. Clerk Prisco presented the 2018 General Election canvass of votes to the Board for review and discussion. Chairman Ward MOTIONED to approve the canvass of votes for the 2018 General Election. Commissioner Baker SECONDED; All Ayes. A discussion concerning the Miners' Exchange Building fire alarm systems quote ensued. Commissioner Baker MOTIONED to approve the M2 Automation quote for a fire alarm system installation in the Miners' Exchange Building in the amount of \$13,350. Chairman Ward SECONDED; All Ayes. The Auditor/Treasurer Joint Quarterly report for 9/30/18 was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the Treasurer/Auditor Joint Quarterly Report the period July 1<sup>st</sup>, 2018 through September 30<sup>th</sup>, 2018. Commissioner Baker SECONDED; All Ayes. Road & Bridge Superintendent Jones presented a payroll change to the Board, discussion ensued. Commissioner Baker MOTIONED to approve the payroll change for Matthew McKee to the Horseshoe Bend Shop Lead man in the amount of \$18.62 per hour. Chairman Ward SECONDED; All Ayes. Prosecuting Attorney Strong presented a payroll change to the Board, discussion ensued. Chairman Ward MOTIONED to

approve the payroll change for Chad Sloan per request of the Prosecutors office moving to account number 03-04-0408-00. Commissioner Baker SECONDED; All Ayes. A discussion ensued concerning vehicle repairs to the Emergency Management county vehicle. Solid Waste/Noxious Weeds Superintendent Rekow updated the Board on an employee that is on light duty and the temporary employees that will be filling in with a few more hours. Road & Bridge Superintendent Jones did take a look at the driveway on Scriver Creek Road and the burnt area in question.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** A children pedestrian safety program grant for Garden Valley was presented to the Board and discussed. Chairman Ward MOTIONED to approve the Children Pedestrian Safety Program Grant through the Garden Valley Recreation District. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to approve Resolution 2019-08; a Boise County resolution supporting and co-sponsoring the Children Pedestrian Safety Program Grant. Commissioner Baker SECONDED; All Ayes. An ES&S amended sales agreement was presented to the Board for review and discussion. Commissioner Baker MOTIONED to approve the amended sales order agreement with ES&S Election Systems and Software in the amount of \$25,926.25. Chairman Ward SECONDED; All Ayes. An agreement between the Noxious Weeds department and the Idaho Transportation department was presented to the Board for review and discussion. Resolution 2019-06- a transfer of assets from the Noxious Weeds department to the Solid Waste department was presented to the Board for review and discussion. Commissioner Baker MOTIONED to approve resolution 2019-06; a Boise County resolution to transfer equipment from the Boise County Noxious Weeds fund to the Boise County Solid Waste fund. Chairman Ward SECONDED; All Ayes. Resolution 2019-07-a Road & Bridge budget amendment for the mile post 6.75 project plus a line item reclassification was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve Resolution 2019-07; a Boise County resolution adjusting the Boise County Road & Bridge fund, FY 2019 budget. Commissioner Baker SECONDED; All Ayes.

**CORRESPONDENCE:** The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills/claims as of November 9<sup>th</sup>, 2018, in the amount of \$196,955.69. Chairman Ward SECONDED; All Ayes.

• General Fund	\$47,635.90	Solid Waste	\$8,766.36
• Road & Bridge	\$42,983.94	Tort	\$9,889.00
• Justice Fund	\$40,608.16	Weeds	\$113.14
• EBCAD	\$7,361.14	E911	\$1,980.26
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$6,706.90	Snowmobile IC8-A	\$594.18
• Indigent	\$28,666.96	Snowmobile GV8-B	\$70.24
• Junior College	\$1,000.00	Sheriff's Vessel	\$54.34
• Revaluation	\$525.17	Health Preventive	\$0.00

A document from Mountain Waterworks Intergovernmental for review and environmental screening Chairman Ward MOTIONED to approve the Mountain Waterworks Intergovernmental Review & Environmental Screening to include checking the box that we are interested but require more information to evaluate the proposal. Commissioner Baker SECONDED; All Ayes. A liquor license transfer was presented to the Board for review and discussion. Commissioner Baker MOTIONED to approve the transfer to the applicant Cassandra and Curtis Fry; business

name-Fry Investments LLC (DBA) Dirty Shame Saloon and Restaurant. Chairman Ward SECONDED; All Ayes.

Nine (9) tax cancellation requests were presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the tax cancellation request for parcel number LR10N11E410020 in the amount of \$271.88 for fire loss. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the tax cancellation request for parcel number LR10N11E410040 in the amount of \$256.56 for fire loss. Chairman Ward SECONDED; All Ayes. Chairman Ward MOTIONED to approve the tax cancellation request for parcel number LR10N11E410030 in the amount of \$244.90 for fire loss. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the tax cancellation request for parcel number RP01820000050 in the amount of \$642.86 due to home owners' exemption was not applied. Chairman Ward SECONDED; All Ayes. Chairman Ward MOTIONED to approve the tax cancellation request for parcel number RP04N04E030200 in the amount of \$38.52 for timber plan. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the tax cancellation request for parcel number RP04N04E020220 in the amount of \$618.62 for timber plan. Chairman Ward SECONDED; All Ayes. Chairman Ward MOTIONED to approve the tax cancellation request for parcel number RP04N04E030400 in the amount of \$1,276.46 for timber plan. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the tax cancellation request for parcel number RP04N04E030100 in the amount of \$543.98 for timber plan. Chairman Ward SECONDED; All Ayes. Chairman Ward MOTIONED to approve the tax cancellation request for parcel number RP04N04E020100 in the amount of \$412.96 for a timber plan. Commissioner Baker SECONDED; All Ayes.

Review of the Attorney/Bledsoe letter for the driveway on Scriver Creek Road ensued. Nothing has been received as of yet.

**DEMAND WARRANTS:** Three (3) Demand Warrants were presented to the Board for review and discussion. Commissioner Baker MOTIONED to pay Commercial Tire for brakes service and check in the amount of \$859.40 out of fund number 03-01 and account number 475-00. Chairman Ward SECONDED; All Ayes. Chairman Ward MOTIONED to pay the demand warrant to Idaho Communications, LLC in the amount of \$157.44 for Coroner radio maintenance agreement out of fund number 0001-06 and account number 0577-0002. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to pay the demand warrant to Election Systems and Software in the amount of \$25,926.25 for the election equipment purchase out of fund number 01-10 and account number 0800-00. Chairman Ward SECONDED; All Ayes.

**INDIGENT:** None at this time.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.



**WINTER PREPAREDNESS:** A discussion ensued with Mr. Jones concerning taking care of the roads in Boise County in the winter time. Sand is ready and plows are on the equipment. A discussion ensued concerning dealing with call outs and the bus routes.

**EBCAD: SOFTWARE PURCHASE, JOB DESCRIPTIONS, REVISED DRUG POLICY, GURNEY MAINTENANCE CONTRACT, UPDATE EBCAD OPERATING BOARD MTG.:**

Chairman Ward recessed as the Board of County Commissioners and convened as the East Boise County Ambulance District Governing Board. Draft minutes from the last EBCAD meeting were presented to the Board. A brief discussion ensued concerning an amendment to the EBCAD drug policy. A discussion concerning the maintenance to the gurneys ensued as well as possible purchase of a power load to help with loading and unloading of the patients on the gurneys ensued. A spreadsheet showing the ambulance in service times was presented to the Board for the County. Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(i), risk management. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(i), risk management, no action required. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

**MISCELLANEOUS:**

- State Homeland Security Grant Program discussion ensued.
- Commissioner discussion and committee reports were discussed briefly. 11/5/18 Solid Waste Transfer Site Fieldtrip was discussed.
- Future agenda topics were reviewed and discussed.

Chairman Ward adjourned the meeting until Tuesday November 20<sup>th</sup>, 2018.

Approved this 20<sup>th</sup>, day of November 2018

**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**

MARY T. PRISCO, Clerk to the Board