



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 1<sup>ST</sup>, 2016  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Deputy Prosecuting Attorney Blocksom, Assessor Juszczak, Sheriff Kaczmarek.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(d) exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, and per I.C. 74-206(1)(d) exempt records, no action required.

**AMENDMENTS TO THE AGENDA:** Chairman Ward MOTIONED to amend the 3:00 pm agenda item and cancel the EBCAD Interview as our interviewee has emailed and informed the Commissioners that he would not be present due to a family emergency. Replace the EBCAD interview with a discussion with Fisher Technology concerning office copiers. Commissioner Jackson SECONDED; All Ayes.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to approve the minutes for Tuesday October 25<sup>th</sup>, 2016 as presented. Chairman Ward SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Emergency Management Coordinator Roberts spoke briefly to the Board concerning the proposed job advertisement for an Emergency Management Coordinator. Chairman Ward MOTIONED to approve the Emergency Management Coordinator position title and job description. Commissioner Baker SECONDED; All Ayes. Clerk Prisco presented a payroll change to the Board to correct an error that was made on the FY2017 payroll budget report. No change in total salary amount. Commissioner Baker MOTIONED to approve the payroll change for John Roberts to reflect the new hourly rate, keeping the yearly salary amount the same as per requested. Commissioner Jackson SECONDED; All Ayes. Sheriff Kaczmarek gave an update to the Board on the K-9 program.

**CONTRACTS/AGREEMENTS/GRANTS:** A professional services contract was presented to the Board, discussion ensued, contract tabled.

**DEMAND WARRANTS:** Several Demand Warrants were presented to the Board. Commissioner Jackson MOTIONED to pay Mary Prisco in the amount of \$98.28, mileage reimbursement for PRIMA Conference Training and District III meeting, out of fund number 01-01, account number 0561-01. Chairman Ward SECONDED; All Ayes. Commissioner Baker MOTIONED to pay Eleanor Wolery mileage reimbursement for training, in the amount of

\$42.55, out of fund number 06-54, account number 431-0000. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to pay Ross Pittman in the amount of \$100.00, related to State vs. Dauber, fund number 01-36. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Intermountain Comm. of Southern Idaho, in the amount of \$515.00, for radio replacement for the Coroner, fund number 0001-06, account number 0577-0001. Chairman Ward SECONDED; further discussion ensued; All Ayes. Commissioner Baker MOTIONED to pay vendor number 106299 in the amount of \$607.12, related to State vs. Dauber, out of fund number 01-36, account number 0559-0, and to include payment to vendor number 106298, again related to State vs. Dauber in the amount of \$48.00, out of fund number 01-36, account number 0559-0. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Forsgren Associates Inc., \$3,634.28, Banks to Lowman Road right of way survey phase I, fund number 02-00 account number 480-00, out of FY16 budget. Commissioner Baker SECONDED; All Ayes. Clerk Prisco let the Board know that more Demand Warrants would be presented later in the day during Miscellaneous and Correspondence to avoid late fees.

**INDIGENT:** Not needed at this time.

**PA ISSUES:** Not needed at this time.

**VALLEY OFFICE SYSTEMS:** A discussion ensued between representatives from Valley Office Systems, the Board and employees of the County concerning the issues the county has been having with recently replaced copiers.

**ULO DISCUSSION:** Planning & Zoning Administrator Canody discussed with the Board the possible addition of a definition to the Unified Land Ordinance. Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel, Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, no action required.

**DRUG POLICY DISCUSSION:** Discussion ensued concerning the progress on the creation of a new Drug and Alcohol Free Workplace policy. Further changes will be made and it will be brought back for further discussion at a later date.

**HSB AMBULANCE DISCUSSION:** A discussion ensued concerning the Horseshoe Bend Ambulance and how the County and State can help with getting more volunteers and how to keep it in service. Commissioner Baker MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel, Commissioner Jackson SECONDED; Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, no action required. Discussion ensued.

**BOISE COUNTY COPIER AGREEMENT/DISCUSSION:** Representatives with Fisher Technology spoke to the Board concerning a proposal for copiers. Chairman Ward MOTIONED to move away from the Valley contract. Commissioner Jackson SECONDED; All Ayes.

**PASSWORD POLICY 1<sup>ST</sup> READING:** A discussion ensued concerning the progress on the password policy for the county.