

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, OCTOBER 28<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**In attendance:** Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco and Chief Administrator Woodstrom.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Chair Wilkins attended the Senator Crapo meeting in Horseshoe Bend. Commissioner Balding also attended a Senator Crapo meeting, at the Idaho City Senior Center and presented the Senator a copy of the Bricks & Boardwalk tour information. Chair Wilkins updated the other Commissioner's on the projector project for the Commissioners' Chambers. Commissioner Anderson attended Senator Crapo's town hall meeting in Garden Valley.

**CONSTITUENT INPUT:** None.

**AMENDMENTS TO THE AGENDA:** Chair Wilkins stated that, due to changes in the schedule for the Unified Land Ordinance, the agenda for the afternoon may not be possible. Chair Wilkins MOTIONED to amend the agenda, due to scheduling conflicts and changes on public hearings for the ULO FCO's, to have the conversation with Rora Canody, P&Z Administrator, and Prosecutor Gee, at 1:15. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; motion passed. Commissioner Anderson entered the meeting at 9:10 a.m., following the agenda amendment action. Chair Wilkins MOTIONED to amend the agenda for an executive session, under I.C. 67-2345(1)(a), for contract employee personnel and interviews for the public defender at 1:30 and 3:00. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

**MINUTES:** Chair Wilkins MOTIONED to approve the minutes for October 21<sup>st</sup>, 2014, as presented, with the corrections. Commissioner Balding SECONDED. All ayes, motion passed.

**DEPARTMENTAL ISSUES:** Road Department - A payroll change for Curtis Dill was discussed. Commissioner Anderson MOTIONED to approve the payroll change for Curtis Dill, he will be the new lead man in Idaho City, at the salary within the 2015 budget. Commissioner Balding SECONDED. The Clerk will mark the correction of the account number. All ayes, motion passed. A request for a purchase in excess of \$1,000, for tires at Commercial Tire, and an ITD Surplus Sale letter of attendance and possible purchase in excess of \$1,000 was discussed. Commissioner Balding MOTIONED to allow Mr. Jones to exceed the \$1,000 maximum spending limit, for tires from Commercial Tire, in the amount of \$15,344.00. Commissioner Anderson SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to sign the permission to purchase letter, for the Road Department, out of account 0808-01, for the ITD equipment sale to take place on October 29<sup>th</sup>, not to exceed \$15,000, for the purchase of dump trucks and trailers. Commissioner Balding SECONDED. Commissioner Anderson clarified that there is also: rock bed, sweepers and other items on the equipment list presented. All ayes, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** Chair Wilkins opened three bids for the maintenance work on Arrowrock Road and stated the bids: 1) Atlanta Highway District bid with their pricing on equipment rates, 2) Moe Inama provided a letter to clarify the bid from September 26<sup>th</sup> and 3)

Gardner Construction – proposing year round maintenance and pricing by season. Commissioner Anderson pointed out that none of the bids were presented in the proper format.

A letter of reinstatement of employment for John Roberts, Emergency Management Coordinator, was presented. Commissioner Anderson MOTIONED to sign the letter of establishment of employment of John Roberts, Emergency Management Coordinator, effective November 2<sup>nd</sup>, and Mr. Roberts has signed his acknowledgement and classification of his employment. Motion died for lack of a second. Commissioner Balding would like an executive session to discuss this. Chair Wilkins discussed why she is not happy with Mr. Roberts' performance.

**DEMAND WARRANTS:** Chair Wilkins MOTIONED to approve the demand warrant for FY2015 to Douglass Management, with an invoice date of 10/28/2014, in the amount of \$500, for the PA building. Commissioner Balding SECONDED. Commissioner Anderson clarification – this is a monthly payment. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant for FY 2015, to the Garden Valley Fire Protection District, with an invoice dated 10/28/2014, this is the quarterly payment, in the amount of \$450, for the Sheriff's Office. Commissioner Balding asked how much the location is used. Commissioner Anderson SECONDED. All ayes, motion passed.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d), to discuss case number 14-07-E. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session for I.C. 67-2345(1)(d), under indigency for case number 14-07-E, Chair Wilkins MOTIONED to sign the amended approval on the ten day prior, reflecting the exact amounts of the fees. Commissioner Balding SECONDED. All ayes, motion passed.

**PA ISSUES:** Public agenda issues – the Prosecutor's Office is conducting interviews for the Victim Witness Coordinator position and is expected to be completed this week.

Prosecutor Gee presented a draft version of the Weilmunster MOU to the Board and discussed the document with them.

Prosecutor Gee presented a draft copy of a "Filming Policy" with the Board and discussed the document with them.

Prosecutor Gee stated that the EMS Joint Powers Agreement and the IWS nonpayment are currently being worked on.

Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(f), under pending litigation and I.C. 67-2345(1)(b), under personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed. Coming out of executive session per I.C. 67-2345(1)(f), under pending litigation, Chair Wilkins stated that there were updates from Prosecutor Gee on varying degrees of investigation for pending trials and investigations. Under 67-2345(1)(b), under personnel, also an update from the Prosecutor on a standing investigation and the Board did make a decision on the Emergency Management Services Coordinator's position and agreed to extend the PERSI leave. This was corrected to state that the subject was discussed and Chair Wilkins MOTIONED to send Mr. Roberts, Emergency Management Coordinator, a letter extending his PERSI leave until November 16<sup>th</sup>. Commissioner Balding SECONDED. Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – nay; motion passed.

**MISCELLANEOUS & CORRESPONDENCE:**

- Bills – 2014: Commissioner Anderson MOTIONED to approve the claims as presented for the FY 2014 claims report, noting that the remaining budget detail, all funds and departments are positive, in the amount of \$116,012.97. Commissioner Balding

SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

- Bills – 2015: Commissioner Balding MOTIONED to approve the claims presented in the amount of \$107,682.05, as presented, holding one claim from the Sheriff's office for possible miscoding. Chair Wilkins SECONDED. All ayes; motion passed.
- Chair Wilkins MOTIONED to approve the Retail Alcoholic Beverage License for Idaho X-Sports, LLC doing business as Idaho X-Sports of Garden Valley, Idaho license #2015 No. 34. Commissioner Balding SECONDED. All ayes; motion passed.
- Idaho ACC (Idaho Associated General Contractors) letter was discussed with no action.

**AGENDA AMENDMENT #1:** Rora Canody, P&Z Administrator, discussed the fact that the noticing had not been done properly and the draft ULO had not been distributed to all taxing districts. The appropriate noticing will go out on Wednesday, October 29<sup>th</sup>.

**AGENDA AMENDMENT #2:** Chair Wilkins MOTIONED to go into executive session under 67-2345(1)(b), under personnel and 67-2345(1)(a), under contracts. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed. The Board did not come out of executive session due to conflicts among the Board members. Chair Wilkins MOTIONED to go back into executive session under 67-2345(1)(b), personnel and (1)(a), under contracts. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed. Coming out of executive session for I.C. 67-2345(1)(b), under personnel and 67-2345(1)(a) contracts, Commissioner Anderson MOTIONED to enter into a contract with Robert Chastain, per the rates from his October 27<sup>th</sup>, 2014 memo, and authorize the Prosecutor to present that contract for signature. Commissioner Balding SECONDED. Commissioner Anderson's discussion: she is unclear if this is fully executable today. Commissioner Anderson RESCINDED her motion. Commissioner Balding RESCINDED her second. Commissioner Anderson MOTIONED to authorize Prosecutor Gee to insert his name and insert rates provided on the October 27<sup>th</sup>, 2014 memo from Mr. Chastain, for his signature. Commissioner Balding SECONDED. Roll call vote: Commissioner Balding – aye; Commissioner Anderson – aye; Chair Wilkins – nay; motion passed.

Commissioner Anderson MOTIONED to approve the revised schedule for the ULO Board meetings, as presented by Ms. Canody. Commissioner Balding SECONDED. Discussion: Chair Wilkins doesn't agree with it, feels that it is a disservice to the public. Commissioner Anderson stated that if material changes are made, another public hearing will be required after January 9<sup>th</sup>. Commissioner Balding – aye; Commissioner Anderson – aye; Chair Wilkins – nay, motion passed.

Chair Wilkins MOTIONED to go into executive session per 67-2345(1)(b), under personnel, to draft a letter with the Prosecutor's help. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed. Chair Wilkins stated, coming out of executive session under 67-2345(1)(b), under personnel, that the Board has drafted a letter to the Emergency Management Coordinator, in response to his rehiring. It will be emailed to him today and sent out in hard copy as well. Commissioner Anderson MOTIONED that the BOCC sign the letter for establishing employment for the Emergency Management Coordinator and that the rehiring has been delayed. Commissioner Balding SECONDED. All ayes; motion passed.

Commissioner Anderson MOTIONED that the Board of County Commissioners enter into a professional services contract, for a Boise County public defender counsel, with Mr. Robert Chastain, with a two year contract with rates to be reconsidered after one year. Commissioner Balding SECONDED. Roll call vote: Commissioner Balding – aye; Commissioner Anderson – aye; Chair Wilkins – nay, motion passed.

Clerk Prisco presented a resolution to adjust the FY 2015 budget, to provide for interim/temporary resources within her department. Commissioner Balding MOTIONED to approve Resolution 2015-05, a Boise County resolution adjusting the 2015 Boise County General Fund, Auditor Department budget, for the purpose of hiring of professional services needed in the Auditor's Department, out of line item 01-01-0404-00, in the amount of \$2,000, from line item 01-12-0559-02, the reserve fund for \$2,000. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Anderson discussed the computer server purchases and the need for the purchase to be competitively bid.

Future agenda topics: the Board discussed a variety of subjects for placement on future meeting agendas.

Chair Wilkins motioned to recess the regular meeting of the Board of County Commissioners of Tuesday, October 28<sup>th</sup>, 2014 and reconvene on Friday, November 7<sup>th</sup>, 2014 at 9:00 a.m. Commissioner Balding SECONDED. All ayes, motion passed.

Approved this 7<sup>th</sup> day of November, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board