



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 9TH, 2018
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Strong, Assessor Juszczak, Planning & Zoning Administrator/Building Inspector/Code Compliance Officer Caulder, HR Director/Court Supervisor Schiffer, Sheriff Kaczmarek.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to approve the minutes for October 2nd, 2018 as written and presented. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Clerk Prisco and Assessor Juszczak spoke to the Board concerning a budget reclassification for the Assessors' office Revaluation Fund, payroll budget. Clerk Prisco also discussed a quote from M2 Automation for a smoke detection system for the Miners' Exchange Building.

BOISE COUNTY POLICIES: An update on the Fuel Card policy was reviewed and information was given to the Board on a possible WEX fuel card service program. A brief discussion concerning updating the Personnel policy ensued with Clerk Prisco.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: Prosecuting Attorney Strong discussed with the Board the Bureau of Land Management Memorandum of Understanding. Chairman Ward MOTIONED to approve the Memorandum of Understanding between the United States Department of Interior Bureau of Land Management Boise District, Four Rivers Field Office and Boise County, Idaho for the Jerusalem Road, Porter Creek Road due to maintenance for timber activity. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: Three (3) Demand Warrants was presented to the Board for review and discussion. Commissioner Baker MOTIONED to make payment to Bank of America out of fund number 0001-22 and account number 0440-0000 in the amount of \$559.58. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to pay the demand warrant in the

amount of \$252.64 for law planning & wildfire in WUI Conference for Ms. Richardson out of fund number 0001-22 and account number 0442-0000. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Bank of America in the amount of \$75.00 for law planning 7 wildfire in WUI Conference out of fund number 0001-22 and account number 0439-0002. Commissioner Baker SECONDED; All Ayes.

CORRESPONDENCE:
FISCAL YEAR 2018

- The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills/claims as of October 5th, 2018, in the amount of \$194,211.96 for fiscal year 2018. Commissioner Jackson SECONDED; All Ayes.
- General Fund \$22,478.83 Solid Waste \$24,326.32
- Road & Bridge \$91,592.84 Tort \$0.00
- Justice Fund \$18,882.06 Weeds \$1,209.34
- EBCAD \$3,496.49 E911 \$1,694.77
- Court Facilities \$0.00 63-1305B/Bond Fund \$0.00
- District Court \$1,008.55 Snowmobile IC8-A \$0.00
- Indigent \$27,614.03 Snowmobile GV8-B \$0.00
- Junior College \$1,000.00 Sheriff's Vessel \$720.09
- Revaluation \$188.64 Health Preventive \$0.00

FISCAL YEAR 2019

- The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills/claims as of October 08, 2018, in the amount of \$201,676.74 for fiscal year 2019. Chairman Ward SECONDED; All Ayes.
- General Fund \$13,096.35 Solid Waste \$0.00
- Road & Bridge \$199.26 Tort \$102,547.00
- Justice Fund \$39,377.80 Weeds \$0.00
- EBCAD \$2,942.32 E911 \$23,792.34
- Court Facilities \$0.00 63-1305B/Bond Fund \$0.00
- District Court \$147.00 Snowmobile IC8-A \$237.17
- Indigent \$590.00 Snowmobile GV8-B \$65.00
- Junior College \$0.00 Sheriff's Vessel \$0.00
- Revaluation \$0.00 Health Preventive \$18,682.50
- A letter to the Garden Valley Hospital District regarding appointments to board members was reviewed and discussed by the Board. Chairman Ward MOTIONED to approve the letter from Boise County Board of Commissioners to the Garden Valley Hospital District Trustees ratifying the appointments made last week by the Boise County Commissioners. Commissioner Jackson SECONDED; All Ayes.
- A liquor/catering permit was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the application for Idaho Liquor Catering Permit to the Curb Bar & Grill in Meridian Idaho on October 27th, 2018. Commissioner Baker SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker-Aye; Commissioner Jackson-Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, no action required.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker – aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, Chairman Ward MOTIONED under personnel that Boise County hire Jennifer Hooft to represent Boise County in a personnel matter. Commissioner Jackson SECONDED; All Ayes.

PINES SUBDIVISION ROADS DISCUSSION: Prosecuting Attorney Strong began the discussion by stating the road is owned by the County however there is no duty for maintenance, further discussion ensued. Several land owners that live on the pines subdivision road spoke to the Board concerning maintaining the road, what they have tried to do and the money that has been spent to do so up to now. The possibility of a road taxing district was discussed and will be looked further into.

DEPARTMENT OF LAND MANAGEMENT: Mr. Brent Ralston presented documentation to the Board and a discussion ensued concerning the upcoming events and projects from the Bureau of Land Management that will take place in Boise County.

INDIGENT APPEAL HEARING: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker-Aye; Commissioner Jackson-Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), Chairman Ward MOTIONED in the matter of case number 18-06-B, due to the fact that Boise County has done its due diligence to reach the applicant; the fact that the hearing date was set over two (2) months ago; the fact that no one was present at the hearing from the other party and because of the non – communication and/or help from the appellant, to deny an extension for case number 18-06-B. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 18-06-B due to Boise County doing its' due diligence, that the hearing date was set two (2) months ago, no one was present from the other party during set hearing and no cooperation from the appellant to deny the appeal. Commissioner Jackson SECONDED; All Ayes.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, and per I.C. 74-206(1)(i), risk management, Chairman Ward MOTIONED in the matter of the lookback for Boise County employees to pay the lookback amounts as follows; for Solid Waste there will be six (6) employees in the amount of \$24,680.59 (total); for the Sheriffs' office there is one (1) employee in the amount of \$5,747.04. Commissioner Jackson SECONDED; All Ayes. Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District

Governing Board. Chairman Ward MOTIONED on a personnel matter to extend the administrative leave for an EBCAD employee until Friday, October 19th, 2018, at 5pm. Commissioner Baker SECONDED; Chairman Ward – Aye; Commissioner Baker – Aye; Commissioner Jackson – Abstained. Motion Carries. Chairman Ward MOTIONED in the matter of the EBCAD employee lookback payment, to pay one employee for EBCAD a lookback payment in the amount of \$9,103.14. Commissioner Baker SECONDED; All Ayes. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

MISCELLANEOUS:

- Commissioner discussion and committee reports were discussed briefly.
- Future agenda topics were reviewed and discussed.

Chairman Ward adjourned the meeting until Tuesday October 16th, 2018.

Approved this 16th, day of October 2018

ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:

MARY T. PRISCO, Clerk to the Board