



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 12TH, 2017
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszczak, Emergency Management Coordinator Showalter, Wildfire Mitigation Forester Roberts, Planning & Zoning Administrator Canody.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee; no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Baker MOTIONED to approve the official meeting minutes for Tuesday, September 5th, 2017 as written. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENTAL ISSUES: A continued discussion with Wildfire Mitigation Forester Roberts concerning out of state trips ensued. At this time the trips out of state have been put on hold and the Board has requested that some projects be brought before them. Emergency Management Coordinator Showalter discussed with the Board several purchases that he would like to make. Clerk Prisco presented and discussed the job description and advertisements for the IT Support and Code Enforcement Officer positions. Clerk Prisco also discussed with the Board a Statement of Qualifications from Great West Engineering. Clerk Prisco let the Board know that there is a possibility of an emergency levy for the Garden Valley School District due to the amount of new students enrolled this year. Planning & Zoning Administrator Canody presented the Erskine Partial Plat map for the Boards signature.

BOISE COUNTY POLICIES: Clerk Prisco presented a rough draft, and discussed, a policy on Capital Asset Management.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: The contract with the Atlanta Highway District was presented, discussed and tabled. The Bailey & Company contract for the fiscal year 2017 audit was presented by Clerk Prisco and discussed. Commissioner Baker MOTIONED to approve and sign the Bailey & Company letter of engagement with Boise County for the fiscal year 2017 audit. Commissioner Jackson SECONDED; All Ayes. A contract with Blocksom Law was presented and tabled. The Idaho Decompression 2017 Mass Gathering was

presented by Mr. Showalter and discussed. The Board would like additional information before approving.

DEMAND WARRANTS: Two (2) Demand Warrants were presented to the Board for review. Commissioner Baker MOTIONED to pay Verizon Wireless for cell phone service in the amount of \$235.84 out of fund number 01-11 and account number 461-00. Commissioner Jackson SECONDED; All Ayes.

Commissioner Jackson MOTIONED to pay Sarita Loya for elections training with the Secretary of States' Office in the amount of \$59.36 out of fund number 01-10 and account number 0439-02. Commissioner Baker SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED for case number 17-08-A to approve the case under suspension. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED under case number 17-08-F to sign the lien on this case. Commissioner Jackson SECONDED; All Ayes.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee; no action required.

SCALES NORTHWEST SOLID WASTE SCALE PRESENTATION: A set of scales is being looked into for the Solid Waste Department. Mr. Mike Wedman presented and discussed the scales from Scales Northwest with the Board, along with a bid.

TOTAL SCALES SOLID WASTE SCALE PRESENTATION: Mr. Ty Lyons presented and discussed the scales from Total Scales with the Board, along with a bid.

MISCELLANEOUS AND CORRESPONDENCE:

- Department payroll budgets for fiscal year 2018 were presented to the Board and discussed. Chairman Ward MOTIONED to approve the Payroll Budget (by department) for fiscal year 2018. Commissioner Jackson SECONDED; All Ayes.
- Three (3) certificates of residency were presented to the Board for review. Commissioner Baker MOTIONED to approve the Certificates of Residency numbers sixty two (62) through sixty four (64) as presented. Commissioner Jackson SECONDED; All Ayes.
- The Gem County 4-H Extension System Budget Invoices were presented to the Board for review and approval. Commissioner Baker MOTIONED to approve and sign the County Extension Agreement with the University of Idaho college life sciences cooperative extension system and Boise County in the amount of \$9,500.00 for the year 2018. Commissioner Jackson SECONDED; All Ayes.