

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 15<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**In attendance:** Chair Wilkins, Commissioner Balding, Commissioner Anderson, Chief Administrator Woodstrom and Assessor Adamson.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Commissioner Balding attended the Idaho City Council meeting where John Roberts presented the Burn Ban Ordinance and the Mass Gathering Ordinance. Gaming was also discussed. Commissioner Balding attended the EBCAD meeting with all units in attendance.

Commissioner Anderson attended the City of Crouch meeting and reported that they are working on their budget and water grant. Commissioner Anderson also stated that a new business, Valleywide Energy, is moving into Crouch and they will be located in the old lumberyard building. Commissioner Anderson attended the Payette River Water Trail meeting and that it is being professionally facilitated by a planner. Commissioner Anderson stated they discussed their management plan.

Internal Control Policy discussion: Chair Wilkins spoke about the updated version. Commissioner Anderson stated there is still some discussion on it.

The Board had a brief discussion on the budget for salaries, etc.

**CONSTITUENT INPUT:** Jacque Moore, Boise, spoke on behalf of the Boise Basin Senior Center on becoming an emergency disaster center and the generator that was installed. Ms. Moore spoke about everything that has been done to get to that point and thought this generator would be regularly maintained by Emergency Management Services. Ms. Moore stated that when the power went out on July 4<sup>th</sup>, they had to jump start the generator themselves as it was dead. Is EMS obligated to do the maintenance? She would like to have someone let her know what they find out.

**AMENDMENTS TO THE AGENDA:** Commissioner Anderson MOTIONED to amend to include a budget discussion for FY15 to establish Commissioner values as the conversation has been cut short multiple times and we are going into discussion with the department heads. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously. Discussion: That this be discussed when time is available during the day.

**MINUTES:** Nothing was presented.

**ISSUE TRACKING:** The Board discussed the issues and gave updates.

**DEPARTMENTAL ISSUES:** P&Z - Quarterly reports – Staff person, Mindy Dorau, answered questions from the Board.

Community Justice – Cost Share Agreement – still needs changes made.

Solid Waste – RC Hayes change order - Commissioner Anderson asked about the change order.

Commissioner Anderson MOTIONED to sign the Boise County Contract Change Order #3 to RC Hayes Construction for adjustment by Centra Engineering in the amount of \$2,703.00. Commissioner Balding SECONDED. All ayes, motion passed.

Emergency Management – John Roberts gave a fire update for the Garden Valley area and spoke about the Grimes Pass fire. Mr. Roberts requested that the Board move forward on an emergency declaration. Sheriff Roeber spoke about the command general staff meeting.

RedZone computer policy – The Board stated it looks good. John Roberts will have the fire chiefs sign them and bring back to the Board to sign.

Commissioner Balding MOTIONED to adopt the Equipment Use Agreement for the Toughbooks for each of the fire departments for Mr. Roberts to take to them, get them signed and back to him. Commissioner Anderson SECONDED. All ayes, motion passed.

Road Department – request for purchase over \$1,000 – Bill Jones presented a quote from Ennis Traffic Safety Solutions and stated the funds are to come out of 02-00 693-00. Commissioner Anderson MOTIONED to approve the purchase request by the Boise County Road & Bridge Department for purchase in excess of \$1000 to accomplish the Banks Lowman Road striping, the estimate is \$27,017 for materials, which is within their account balance fund 02, account 0693. Commissioner Balding SECONDED. All ayes, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** Computer purchase – Commissioner Anderson handed out information on the bids. Chair Wilkins stated she liked the Dell state bid products.

Commissioner Balding also stated that she agreed with the state bid. The Board agreed to reject all bids received and utilize the State contract with Dell. Chair Wilkins MOTIONED that this Board go with the State contract bid from Dell for purchase of the computers in the amount of \$29,121.46 with a portion of those being paid out of the sheriff's office E911 for computers, monitors and install. The reason in justifying going with the second lowest is the product recognition and name and this Board is uncomfortable going with the other company as we are not familiar with and there isn't that much of a price difference. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to approve those computers be shipped to this office, Miner's Exchange Building, to be distributed to the appropriate departments and for those departments to make arrangements with Computer Arts for the install of the new computers and equipment. Commissioner Balding SECONDED. All ayes, motion passed.

**DEMAND WARRANTS:** The demand warrant is for McConnell Law PLLC in the amount of \$2,000. Commissioner Balding asked how long are we continuing with this contract? Additional information is needed from Prosecutor Gee. Commissioner Balding MOTIONED to pay the demand warrant to McConnell Law PLLC in the amount of \$2000 for service for the month of June. Commissioner Anderson SECONDED. All ayes, motion passed.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) on cases 14-07-A, 14-05-F and 14-07-B. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously. Coming out of executive session, Chair Wilkins made the following MOTION; to approve 14-07-A, approve 14-05-F as requirement have been met and 14-07-B. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

**PA ISSUES:** Prosecutor Gee discussed the following: RedZone Equipment Agreement – The Board has approved and Mr. Roberts is taking care of getting them signed.

Beaubien letter – ready for Board signatures. Chair Wilkins MOTIONED to sign the letter to John Beaubien at 153 Clear Creek Drive, as submitted. Commissioner Balding SECONDED. All ayes, motion passed.

Weilmunster MOU update – no response as of this morning. Prosecutor Gee is hoping to hear this week.

Gaming committee timetable - First meeting will be July 30<sup>th</sup>, Prosecutor Gee will brief and answer questions, August 20<sup>th</sup> meeting will be to gather information from the committee and parties, deliberation will be August 27<sup>th</sup> by the committee to decide whether there is support or not and make a recommendation to the Board to have an advisory vote and if yes to a vote, we will need to have the information before September 5<sup>th</sup>.

Spoke about the change order for Solid Waste Transfer Station, asked that Centra Engineering reimburse the County.

Commissioner Balding asked how much longer Ms. McConnell will be working with P&Z. Prosecutor Gee stated he will discuss at a later time.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f): Pending Litigation and EXECUTIVE SESSION per I.C. 67-2345(1)(b): Personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously. Chair Wilkins stated, after coming out of executive session, that updates were given by Prosecutor Gee and a document submitted will be fine-tuned and resubmitted to the Board. Personnel portion, no action was taken.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b): Personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously. Coming out of executive session, Commissioner Wilkins MOTIONED to appoint Rora Canody as the P&Z Administrator with an increase of salary as presented on the payroll addition form. Commissioner Balding SECONDED. Commissioner Anderson added to the motion that the position includes a newly revised job description. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b) under personnel again. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

Coming out of executive session per I.C. 67-2345(1)(b), personnel; this Board had discussion with staff and personnel from P&Z, notifying them of the change of the administration, ie; that Ms. Rora Canody is now the administrator for the Planning & Zoning Department.

**P&Z PUBLIC HEARING:** Camp Ivydale Lot Line Vacation – Administrator Rora Canody spoke about the staff report and answered questions. There was no input from the public. Chair Wilkins closed the public hearing and re-opened the regular meeting. The Board deliberated and discussed. Chair Wilkins MOTIONED that the Board of County Commissioners approve the FCO's for the Boise Church of Christ-Camp Ivy Dale lot line vacation 2014-003. Findings of Fact: 1) the applicants are requesting to combine parcels RP05N05E030650, RP06N05E346063, RP06N05E348461 and RP06N05E349500 into one lot of record. 2) the proposed lot combination will result in one lot approximately 23.8 acres in size. 3) that Assessor Adamson has submitted comments, stating objections, to the applicant. 4) Central District Health submit a letter of objections, if any, to the lot line vacations. 5) subject property has access from the South Shaw Gulch Road. 6) subject property has existing structures used by the church camp. Conclusions of Law for this request; the Board of County Commissioners finds and concludes the following regarding the Standards of Review of lot line vacations found in the Boise County Subdivision Ordinance Chapter 6, Section 1, the conditions of this approval are as follows: The applicants shall

present, to the Planning and Zoning Department for review, prior to recording the following information: a) Record of Survey (Mylar) showing the boundary of the one (1) new lot, b) reduced 8½" x11" copy of the Record of Survey, c) a deed from the Applicant to the Applicant with the new legal description for the new lot attached, d) proof from the Boise County Treasurer that all property taxes have been paid to date.

A lot line vacation does not become valid until such time as the forms and exhibits are approved and signed by the Planning and Zoning Administrator and recorded in the Boise County Recorder's Office. The lot line vacation does not become complete until deeds granting the lot line vacation to the respective owners are also recorded with the Boise County Recorder's Office.

Order: Based upon the Findings of Fact, Conclusions of Law and Conditions of Approval contained herein, the Boise County Board of County Commissioners approves Lot Line Vacation #14-003 for Boise Church of Christ-Camp Ivy Dale, contingent upon the applicant satisfying all of the conditions set forth above. The Boise County Board of Commissioners reserves the right to withdraw its approval if the applicant fails to adequately satisfy these conditions. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

**Declaration of Emergency for fire** - Chair Wilkins MOTIONED to approve Boise County Resolution 2014-45, a Boise County resolution to declare a disaster emergency. Whereas, there is threat to life and property in Boise County as the result of the Whiskey Complex Wildland Fire, which started on July 14<sup>th</sup>, 2014 and continues and whereas, a disaster emergency as defined in Section 46-1002, Idaho Code, is in existence in Boise County, due to the imminent threat to life and property created by uncontrolled wildfire within unincorporated properties of Boise County and whereas, Section 46-1011, Idaho Code, authorizes the Commissioners of Boise County, Idaho to declare a disaster emergency to authorize the furnishing of aid and assistance, there-under; now therefore, be it resolved and declared by the Boise County Board of Commissioners, as follows: 1) a disaster emergency is hereby declared to exist within Boise County, created by the wildfire and creating an imminent threat to life and property, 2) these conditions require the activation of the response and recovery aspects of all applicable local disaster emergency plans and 3) such disaster may require state emergency assistance to supplement local efforts to protect, rehabilitate and replace public property and to provide a coordinated multi-agency effort to mitigate, avert and lessen the threat and impact of the disaster. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

**EBCAD:** Commissioner Anderson spoke about the service levels and there was discussion on MOU's not in place. Commissioner Anderson stated we need to make a plan going forward, Chair Wilkins asked if they (the Board) are in agreement that they need to draft a cooperative MOU or Joint Powers Agreement with Garden Valley EMS, Horseshoe Bend and EBCAD. Commissioner Anderson will work on with John Roberts on this.

The budget hearings are scheduled for August 26<sup>th</sup>, 11:00 am for EBCAD and 2:00 pm for Boise County.

**Budget Discussion** – the discussion was concerning the cost of living increase. The Board would like to see \$.40 across the board for all employees. Commissioner Anderson MOTIONED that for the FY 2015 budget, all full-time employees and all current permanent part-time receive a \$.40 per hour increase in salary for FY 15 for budgeting going forward from this years' current salary. Chair Wilkins SECONDED. Clarification: excludes seasonal, part-time, temporary, employees. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

**EBCAD UPDATE:** The Board agreed to have the meeting with EBCAD on June 30<sup>th</sup> from 10:00 am – 12:00 pm at the Public Safety Building.

Going out of the regular meeting, Chair Wilkins MOTIONED to go into the EBCAD Governing board meeting. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

Jerry Newland gave updates from the last month's EBCAD meeting: the Operations Board is in need for a medical director. The Commissioners will look for the best options available to get a new medical director and will get a copy of the criteria for Mr. Newland to distribute.

Satellite connections for Placerville Ambulance – Mr. Newland stated they are moving forward with getting a provider. The cost will be \$80 – \$90 for a two year contract. St. Al's had donated \$500 towards setup of the connections.

Mr. Newland stated the Transition package will be for next months' review by his Board.

Quarterly Stats – Jill Browning was not in attendance so Mr. Newland spoke about the stats.

Chair Wilkins MOTIONED to recess as the EBCAD Governing board. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins - aye; Commissioner Balding – aye; and Commissioner Anderson – aye, motion passed unanimously.

Sheriff Roeber gave an update on the fires. The Board agreed that Sheriff Roeber's office is to be reimbursed if they have to work any roadblocks and that Sheriff Roeber would be paid separately for any time spent on roadblocks, over and above his elected official compensation.

**MISCELLANEOUS & CORRESPONDENCE:** Future Agenda Topics Review – the Board discussed and reviewed their topics.

Chair Wilkins MOTIONED to recess the meeting until Wednesday, July 16<sup>th</sup> at the Public Safety Building. Commissioner Balding SECONDED. Motion passed.

Approved this 9<sup>th</sup> day of September, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board