

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 8th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Chief Administrator Woodstrom and Assessor Adamson.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Anderson spoke about the ULO and that the airport zoning is in effect. She is working on verbiage concerning the zoning. Idaho City & Garden Valley are the only two airports in Boise County. Commissioner Anderson spoke to the Emmett District Ranger where they discussed an easement on opening the Scriver Creek Bridge for summer use.

Snowgroomers budget discussion – Commissioners' Balding & Anderson have changes for the budget. Commissioner Anderson stated she will get the information for the Garden Valley portion to the Clerk tomorrow. Commissioner Balding reported on hourly salary and there was discussion on the parking lot agreement.

Liquor fees discussion – Chair Wilkins spoke about the current ordinance and Idaho Code, Title 23. The Board will look through the information and statute before discussing further.

West Central Highlands RC&D letter on Woody Biomass letter. The Board will hold onto this information for budget time.

Chair Wilkins spoke of an email from Laura Thomas asking Boise County for support for recommendation to sit on the Behavioral Health Board. The recommended person is of the public, not a County person. Chair Wilkins will draft a letter recommending herself (Chair Wilkins) for the position.

CONSTITUENT INPUT: - Jayne Reed, Garden Valley, spoke about the Weilmunster MOU to be addressed during the Prosecutor's time. She has not seen the document as it is still in draft form. Ms. Reed stated she does not understand why we are doing the MOU, the County should be in control.

AMENDMENTS TO THE AGENDA: Commissioner Anderson MOTIONED to amend today's agenda to include a letter to the Mayor to the City of Crouch providing the city with the documentation of the federal match paid by Boise County on the Middlefork Payette River Bridge and this topic has been discussed previously; we were waiting for that documentation and finally provided our own as we need it this week and we would like to facilitate it this month. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

MINUTES: Nothing was presented.

DEPARTMENTAL ISSUES: Road Department – Chip Seal Davey's Bridge Project – Bill Jones spoke about an issue with the bridge being chip sealed. Mr. Jones stated that Boise County will do the work and get reimbursed. Clerk will address the budget aspect of this and will have to do a resolution. Commissioner Anderson MOTIONED that this Board support the Boise County Road & Bridge Department to contract with the Davey's Bridge project to complete the chip seal in

anticipation of our transfer of the road to ITD. Commissioner Balding SECONDED. Amendment to add that there was clarification from the Prosecutor's review. All ayes, motion passed.

Road Dept. Change Order – Bill Jones spoke to Bill Russell at TO Engineers and Jerry Flatz and the original hours were not calculated correctly, hence, this change order. They would like to schedule a working lunch meeting date to discuss this. \$41,634.80 is the amount of the change order. Prosecutor Gee stated to not sign it today.

Noxious Weeds Stock Contract for Kari Allred – Prosecutor Gee spoke to the change in the contract. Chair Wilkins MOTIONED to approve the 2014 Seasonal Stock and Equipment Contract with Ms. Kari Allred, with changes as recommended by the Prosecutor, to be signed this afternoon, on the contingency of proof of insurance via fax by Ms. Allred. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

Emergency Management – BHS Grant expenditures. John Roberts, Emergency Services Coordinator, presented the grant for radios for the Volunteer Fired Departments for radio support. Commissioner Anderson MOTIONED to allow Mr. Roberts to proceed with the GAN purchase, for the volunteer fire department radio support, using the SHSD 2012 allocation from the Idaho BHS in the total amount of \$22,769. Commissioner Balding SECONDED. All ayes, motion passed.

Letter of support to Bureau of Homeland Security for Mitigation Plan – Mr. Roberts presented the letter concerning the local emergency planning committee and first responders for the mitigation plan. Commissioner Anderson MOTIONED to submit a letter to the Bureau of Homeland Security committing to our in kind match of \$10,417.00 for the All Hazard Mitigation Plan. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

Chair Wilkins spoke about the Boise County Commissioners room being designated as the Emergency Operations Center and the emergency radio in this room has not been updated. Emergency Manager, John Roberts will check that out. Commissioner Balding stated she needed a back-up battery for her emergency radio.

4-H funding letter - Chair Wilkins MOTIONED to sign the 2014-2015 budget support for the Gem County/Boise County 4-H Program, in the amount of \$8,500, barring any unforeseen emergencies. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

CONTRACTS/AGREEMENTS/GRANTS: Computer purchase – Commissioner Anderson is still compiling the information and will send it out via email tonight.

Community Justice SRO Grant – Val Delyea spoke about the grant and stated that it is the financial portion of the grant. Commissioner Anderson MOTIONED to approve the funding for the Restorative Justice Practices Project, for the SRO, which is the school resource officer, to include restorative approach in the amount of \$27,602.00, thru the Idaho Department of Juvenile Corrections and the ID Millennium fund. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

RAC Grant Cost Share Agreement – This draft was presented for the Board review and it was tabled until next week.

P&Z vehicle lease – Commissioner Anderson there was a signatory line change so this was tabled until later today.

IT Services Agreement – Commissioner Anderson spoke about opening of the bids for the IT administrators in early June. Commissioner Anderson stated she had one addition to Clerk Prisco's financial analysis of the project and that would be for clarity purposes that CAI does receive another \$6,500 in travel, on an annual basis, to support the Addendum C. Chair Wilkins stated she did some checking and was not comfortable with the information. Neither Chair Wilkins or Commissioner Balding agreed with Commissioner Anderson as to having Corporate Technologies come on board for our IT support. Commissioner Anderson stated to draft a job description for an "in house" IT person. The next tech meeting is July 16th at 1 pm at the Public Safety Building. Chair Wilkins MOTIONED to deny both bids, one from Computer Arts and one from Corporate Technologies and that this Board needs to go back to the Tech Committee to continue discussions and to address the County's IT needs. Commissioner Balding SECONDED. Commissioner Balding – aye; Chair Wilkins – aye; Commissioner Anderson - nay, motion passed.

The Stock and Equipment Contract for Kari Allred was presented for signature. The Board stated that the Certificate of Liability needs to have Boise County as additional insured.

DEMAND WARRANTS: Nothing was presented.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per Idaho Code 67-2345(1)(d) to discuss case 14-06-A. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously. Coming out for indigency, Chair Wilkins MOTIONED to deny case # 14-06-A and that the applicant if not indigent, is over income. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

PA ISSUES: At-will policy discussion – Commissioner Anderson would like to have a merged document for the July 15th meeting or possibly move to July 22nd.

Baldwin issue – Prosecutor Gee drafted a letter to Mr. Baldwin and presented it to the Board. Chair Wilkins spoke about parts of the letter. Chair Wilkins MOTIONED to approve the letter to Mr. Baldwin for parcel #RP07N02E3431254 with the word "usable" taken out of the letter, as discussed and clarification on the amendment, as discussed. Commissioner Balding SECONDED. All ayes, motion passed unanimously. Prosecutor Gee presented a letter to be sent to Garth Baldwin. Commissioner Anderson MOTIONED to sign the letter to Mr. Garth Baldwin and we are responding to his formal inquiry as of April 24th, 2014 on a tax deed parcel purchase.

Weilmunster MOU – Prosecutor Gee is still working on the MOU. Prosecutor Gee handed out information from Treasurer Hutchings. Treasurer Hutchings stated that the check from Mr. Oaas, that was given to Boise County for the back taxes, was returned for nonsufficient Funds. Commissioner Anderson stated the land records issue is of equal value to the bridge match. Prosecutor Gee stated he will update the Board again next week.

Redzone computers – Prosecutor Gee presented the recommended changes to the document. The Board will review.

Beaubien letter – a draft document was discussed with the Board and Prosecutor Gee obtained the Board's comments on the draft.

Chair Wilkins MOTIONED to go into executive session under I.C. 67-2345(1)(f), pending litigation and 67-2345(1)(b), personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously. Coming out for I.C. 67-2345(1)(f), there was an update from Prosecutor, no decision was made. Under I.C. 67-2345(1)(b) personnel, updates and discussion ensued, will be pursuing possible mediation. The Board will go into executive session again this afternoon.

P&Z: Northridge at Terrace Lakes final plat amendment deliberation & decision – P&Z staff, Rora Canody, presented the FCO's for approval. Chair Wilkins read them into the record. The process of finalizing was discussed by Ms. Canody. Commissioner Anderson spoke about items that needed to be clarified and that notation of evacuation routes need to be on the plat. This is to be added as condition #5, to the FCO's.

FCO's - Commissioner Anderson MOTIONED to sign the FCO's but the motion died as revisions need to be made. The FCO's were tabled for revisions.

FCO's revision - Commissioner Anderson motioned to approve the North Ridge@Terrace Lakes final plat application SUB 2014-001 and attaching the Board of County Commissioner's FCO'S signed and dated 11-17 2008 as an Exhibit A , with the follow conditions; 1) original conditions 1- 9 of the preliminary plat approval stated in the FCO'S signed and dated 11-17-2008 by the Board of County Commissioners will remain in effect for the North Ridge@Terrace Lakes final plat application, 2) the applicant shall complete conditions 1 – 9 in which the conditions proof of preliminary plat of North Ridge@Terrace Lakes prior to the Board of Commissioners signing the plat, 3) condition #10 will be met by way of a voluntarily signed mitigation contract between the applicant and Boise County, 4) all face notes on the final plat shall meet the requirements of Subdivision Ordinance #2006-02 and shall include the following additional notes: a) all structures built greater than 3,600 square feet shall be required to have residential fire sprinkler systems installed, b) lots 40 & 41 are affected by a thirty (30) foot wide emergency egress easement, c) lot 48 is affected by an easement for a drinking water tank easement granted to the Village at Terrace Lakes Homeowners Association, Inc. by Warranty Deed, Instrument 173532, and a twenty (20) foot wide drinking water line easement granted by this plat, d) Lots 48 & 49 are affected by a (30) foot wide drinking water line easement granted to the Village at Terrace Lakes Homeowners Association, Inc. by Warranty Deed, Instrument 173532 and 5) a copy of the Evacuation Route shall be attached as Exhibit A to the final CCR's, prior to the Board of County Commissioners signing the final plat. The Board of County Commissioners reserves the right to withdraw its approval if applicant fails to adequately satisfy these conditions. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

PLANNING & ZONING: Chair Wilkins closed the regular meeting and opened the public hearing. P&Z staff, Rora Canody, presented a lot-line vacation application for Angela Hilleshiem and read the staff report into the record. Chair Wilkins called for comments...there were none. Chair Wilkins closed the public hearing for deliberation. Commissioner Anderson motioned to approve the lot line vacation llb #14-002 for Angela and Marcy Hilleshiem/Brown on the conditions that the applicant shall present to the P&Z Department for review prior to recording the following information; record of survey mylar showing the new lot boundary, a reduced copy 8½ X 11 copy of the survey, a deed from the applicant showing the new legal description for the one lot, from the Boise County Treasurer that all property taxes have been paid in full to date and note that the lot line vacation does not become valid until such time as all the forms and exhibits are approved and signed by the P&Z Administrator and recorded in the Boise County Recorder's office. The Board of County Commissioners reserves the right to withdraw its approval if applicant fails to adequately satisfy these conditions. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b) for personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously. Coming out of executive session per I.C. 67-2345(1)(b) personnel, continued discussion with staff and legal counsel, no decision, just Commissioner Anderson is to work on job descriptions.

MISCELLANEOUS & CORRESPONDENCE:

- Hinkley lease - Commissioner Anderson MOTIONED that Boise County enter into a 3 year (36 months) vehicle equipment lease with Hinkley Leasing for a vehicle for the P&Z Department. They have a current budget line for a vehicle with a total amount of the first annual payment of \$8,281.64, which is a lease payment. Commissioner Anderson continued her motion to state this is to purchase a 2014 Equinox from Hinkley Leasing Company after three bids were received, with this being the low bid from all the quotes. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.
- Bills - Commissioner Balding MOTIONED to approve the claims report presented today in the amount of \$44844.45, with the notation that there are a couple of items, one is on hold and the other is a trust account, for a total of \$660.60 and Commissioner Anderson added that there are numerous negative appropriation balances with the adjustment. Commissioner Anderson SECONDED. Chair Wilkins nayed, Commissioners Anderson and Balding ayed, motion passed.
- USDA letters (2) – Bearskin Project – Commissioner Anderson stated she may draft a comment.
- Certificate of Residency – R. Hiller - Commissioner Anderson MOTIONED to approve the Certificate of Residency of Boise County for R. Hiller. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.
- Idaho Power Notice of Modified Procedures (2) - The Board reviewed the information on the PURPA and a hydro project.
- Letter to City of Crouch (amended motion) – Commissioner Anderson MOTIONED to sign the letter documenting the bridge match for the \$49,092 award for the 2014 LRHIP Grant from LHTAC for the Crouch Bridge federal aid match. Commissioner Balding SECONDED. All ayes, motion passed.
- Future Agenda Topics review – The Board discussed future topics.

BOARD OF EQUALIZATION HEARINGS: All appraisers and the Assessor were sworn in by Clerk Prisco.

Cynthia Drury was in attendance. Clerk Prisco swore in Ms. Drury. Ms. Drury handed out paperwork. Chris Juszczak, appraiser, asked questions of the appellant. Commissioner Anderson asked questions about the information that was given. Chris Juszczak, appraiser, gave a handout of comparables, etc. He spoke about the garage and the comparables and then the house. Commissioner Balding asked Mr. Juszczak what the definition of a pole barn was. Commissioner Anderson spoke about the value of the garage. Ms. Drury asked how Mr. Juszczak calculated the garage. Ms. Drury asked for the addresses for the comparables that Mr. Juszczak used. Assessor Adamson stated they could give her any public information she would request. Commissioner Balding asked if the garage is the pole barn, the reply was yes. Commissioner Anderson spoke about the garage information from Ms. Drury. Commissioner Balding MOTIONED to table this to analyze the Assessor's and Ms. Drury's information. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – nay; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

Ed Swenson was in attendance. Clerk Prisco swore in Mr. Swenson. Mr. Swenson handed out information but only had two complete copies. Appraiser Lori Thomas spoke about the property. Appraiser Brandee K. spoke about Mr. Swenson's comparables. Appraiser Thomas handed out documents/comparables. Commissioner Anderson asked questions of the appraiser and appellant. Mr. Swenson spoke about one of the exhibits and his comparables. Commissioner Balding spoke about the corrected notice for the appellant. Commissioner Anderson asked about the land value. Commissioner Balding MOTIONED to **sustain** the Assessor's value. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins - aye, Commissioner Balding – aye; Commissioner Anderson – nay, motion passed.

Robert Totorica was in attendance. Clerk Prisco swore Mr. Totorica in. Mr. Totorica spoke about his property. Commissioner Anderson asked if the appellant brought any market value other than for his own property? Mr. Totorica stated "No". Commissioner Balding asked if the appellant recently purchased both parcels. Mr. Totorica stated "Yes". Appraiser Jim Steffen asked the appellant if he has walked the property. The appellant stated he had walked around a little. Mr. Steffen handed out comparables information and reviewed them with the Board. Assessor Adamson stated that instead of a corrected notice, the Board would have to make the change through the Clerk's office. Commissioner Anderson spoke about the levels of the condition of properties. Appraiser Brandee Kline spoke about the parcels. Mr. Totorica spoke about Central District Health and where he could build. Assessor Adamson then spoke about "buildability". If the land is unbuildable, you (Mr. Totorica) will have to prove it. Commissioner Anderson spoke about acreage/costs and stated that she needs that information for comparables. Commissioner Anderson MOTIONED to accept the corrected Assessor's value which will be a reduction in acreage in the amount of 4.15 acres for roads on RP08N05E343040 and RP08N05E350049 and that value be assigned to both reduced value. Commissioner Balding SECONDED. All ayes, motion passed. Assessor Adamson spoke about the process of the new value.

Assessor Adamson spoke about Ed Swenson's appeal and stated that he has a homeowners exemption here and in Texas. Chair Wilkins MOTIONED to direct Assessor Adamson to contact Mr. Swenson in regard to the homeowners' exemptions and find out what the option may be and inform the Board of the intention of removing the homeowners' exemption. Commissioner Balding SECONDED. All ayes, motion passed.

FUTURE AGENDA TOPICS: The Board discussed several future topics.

Approved this 12th day of August, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board