



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY JUNE 26th, 2018
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Prosecuting Attorney Blocksom, Deputy Clerk Coffelt, Deputy Court Clerk Shankel, Assessor Juszczak, Emergency Management Coordinator Showalter, Planning & Zoning Administrator Caulder, Sheriff Kaczmarek, Solid Waste/Noxious Weeds Assistant Superintendent Rekow, Wildland Fire Mitigation Forester Richardson, IT Director Sullivan, Community Justice Administrator Leader, Court Supervisor/Human Resources Director Schiffer.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: Mr. Bill Rohr spoke to the Board concerning a noise issue down Highway 21. Mr. Rohr spoke with the Sheriff with this as well. Discussion ensued.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday, June 19th, 2018, as written. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Assessor Juszczak discussed with the Board a time donation for an employee that will be out for surgery. Commissioner Jackson MOTIONED to go outside the policy and approve the donation of Sick time by employees to help out another employee during a time of need. Commissioner Baker SECONDED; All Ayes. Assessor Juszczak also discussed with the Board a time donation bank that employees could put time in for use in the case of an emergency. Solid Waste/Noxious Weeds Interim Superintendent Rekow spoke with the Board concerning transferring two (2) Solid Waste employees to the Noxious Weeds Department. Commissioner Baker MOTIONED to approve the payroll changes to the Solid Waste and Noxious Weeds Departments for Gary Towle and Salvador Manzo. Commissioner Jackson SECONDED; All Ayes. Planning & Zoning Administrator Caulder updated the Board on the status of the Planning & Zoning Commission Board members. Chief Deputy Treasurer Turner spoke to the Board concerning a tax cancellation request due to an error on the Counties part, discussion ensued. Commissioner Jackson MOTIONED to approve the tax cancellation for Ronald and Carol Voorhees on parcel number RP062030030130 in the amount of 124.95. Commissioner Baker SECONDED; All Ayes.

BOISE COUNTY POLICIES: A brief discussion took place concerning the status of the Fuel Card Policy. Chairman Ward has asked that it be on upcoming agendas so it can be finalized. An

update on the Cash Handling Policy was given to the Board and will be revisited on an upcoming agenda.

CONTRACTS/AGREEMENTS/GRANTS: A mass gathering permit for the Idaho Decompression was presented to the Board, discussion ensued. Resolution 2018-37 a budget amendment for the District Court was presented to the Board, discussion ensued. Commissioner Baker MOTIONED to approve Resolution 2018-37; a Boise County Resolution adjusting the Boise County District Court Fund, FY 2018 budget. Commissioner Jackson SECONDED; All Ayes. Resolution 2018-38 a budget amendment for the Justice Fund was presented to the Board, discussion ensued. Chairman Ward MOTIONED to approve Resolution 2018-38; a Boise County Resolution adjusting the Boise County Justice Fund, Sheriffs' Department, FY 2018 budget. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: Three Demand Warrants were presented to the Board for review, discussion ensued. Commissioner Baker MOTIONED to approve the payment to John Sullivan for travel expense (mileage, lodging, meals) for Idaho Association of IT Directors in Moscow, Idaho in the amount of \$555.89 out of fund number 1-14 and account number 0561-00. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve the demand warrant to Trudys Kitchen for meals for search and rescue personnel for personal recovery of deceased, requested by Coroner Garlock in the amount of \$163.15 out of fund number 0001-06 and account number 0561-0000. Commissioner Baker SECONDED; Chairman Ward-Aye; Commissioner Baker-Aye; Commissioner Jackson-Abstained. Motion Carries. Commissioner Baker MOTIONED to approve the demand warrant to IAC-Unemployment for the 2nd quarter 2018 unemployment wage fees in the amount of \$3,001.84 out of vendor number 528. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: A roundtable meeting with the Department Heads and Elected Officials ensued and updates were given to the Board on each of their respective departments.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

PUBLIC HEARING: COMMUNITY JUSTICE DEPARTMENT FEES: Chairman Ward opened the public hearing. Ms. Leader discussed with the Board the need for fee increases within the Community Justice Department. Chairman Ward opened the floor to the public for testimony. No one was present to give public testimony. Chairman Ward closed the public testimony. Commissioner Baker MOTIONED to approve Resolution 2018-39; a Boise County Resolution setting the fees of the Boise County Community Justice Department. Commissioner Jackson SECONDED; All Ayes. Commissioner Baker AMENDED MOTION to include the fees within the supporting documentation that is attached to the Resolution. Commissioner Jackson SECONDED; All Ayes. Chairman Ward closed the public hearing.