



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 12TH, 2018
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszcak, Emergency Manager Showalter, Sheriff Kaczmarek, Planning & Zoning Administrator/Building Inspector/Code Compliance Officer Caulder, Deputy Clerk Greenway, Deputy Court Clerk Shankel.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: Mr. Robert Blout spoke to the Board concerning some changes that are going to occur during the Road Rally Mass Gathering in September, discussion ensued.

MINUTES: Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday May 29th, 2018. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the official meeting minutes for Tuesday June 5th, 2018 held at the Best Western University Inn in Moscow, Idaho as presented. Chairman Ward SECONDED; Chairman Ward-Aye; Commissioner Baker-Aye; Commissioner Jackson-Abstained. Motion Carries.

DEPARTMENTAL ISSUES: Sheriff Kaczmarek spoke with the Board concerning a county wide auction, discussion ensued. Sheriff also updated the Board on road closures from Bogus Basin to Harris Creek Road. Community Justice Administrator Leader presented the Southwest Idaho Juvenile Detention Center Inspection Report, discussion ensued. Assessor Juszcak updated the Board on the Board of Equalization process as well as let them know that eighteen (18) forms have been sent out but none have returned as of yet.

BOISE COUNTY POLICIES: Clerk Prisco, along with the Department Heads that were present, spoke with the Board about potential revisions for the personnel policy, discussion ensued.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: Mr. Showalter presented documents for a contract in the event of an emergency from Thomas Nelson and Evergreen to the Board, discussion ensued. Chairman Ward MOTIONED to approve the contracts to provide emergency equipment in the event of an emergency in Boise County for Evergreen Resources Inc. and Thomas Nelson Sole Proprietor as requested by Emergency Management of Boise County. Commissioner Jackson SECONDED; further discussion ensued; All Ayes. Sheriff Kaczmarek presented three (3) contracts for the School Resource Officer at each school in the county; Basin School, Garden Valley School and Horseshoe Bend Schools, discussion ensued. Clerk Prisco presented documents to the Board from the Public Defense Commission, discussion ensued. Chairman Ward MOTIONED to accept the Indigent Defense Grant for the 2019 award in the amount of \$25,000. Commissioner Jackson SECONDED; All Ayes. A payment and liability waiver regarding an East Boise County Ambulance District contract with Idaho City Gold Dust was discussed. The approval of design/build request for proposals for the Banks/Lowman mile post 6.75 project was discussed with the Board by Mr. Trevor Howard. Chairman Ward MOTIONED to authorize Horrocks Engineers to furnish a design build request for proposals for the repair project on the Mile Post 6.75 Banks/Lowman road for Boise County. Commissioner Baker SECONDED; All Ayes. Resolution 2018-31, amending the Cash Handling Policy was presented to the Board and discussed. Resolution 2018-32 a vehicle transfer from the Coroners' Office to the Sheriffs' Office was presented to the Board for review, discussion ensued. Chairman Ward MOTIONED to approve Resolution 2018-32; a Boise County resolution to transfer equipment from the general fund, Coroners' Department to the Boise County justice fund, Sheriff's Department. Commissioner Baker SECONDED; All Ayes. Resolution 2018-33 Sheriff Vehicle Surplus was presented to the Board for review, discussion ensued. Commissioner Baker MOTIONED to approve Resolution 2018-33; a Boise County resolution to surplus Justice Fund, Sheriffs' Department, vehicles. Commissioner Jackson SECONDED; All Ayes. Resolution 2018-34 a vehicle transfer from the Sheriffs' Office to the Wildland Fire Mitigation Department was presented to the Board for review, discussion ensued. Commissioner Jackson MOTIONED to approve Resolution 2018-34; a Boise County resolution to transfer equipment from the Justice Fund, Sheriffs' Department, to the Boise County General Fund, Title III Wildfire Mitigation Department. Commissioner Baker SECONDED; All Ayes.

DEMAND WARRANTS: Two (2) Demand Warrants were presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the Demand Warrant to the Boise County Treasurer for bank fees in the amount of \$27.00 out of fund number 01-03 and account number 533-0. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to pay the Demand Warrant to Jason Roeber for a building permit refund in the amount of \$1,266.84 out of fund number 01-21 and account number 0493-0000; Commissioner Jackson SECONDED; further discussion ensued; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Baker SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Baker-Aye; Commissioner Jackson-Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 18-05-A to sign the N1 Lien placement. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 18-06-A to sign the Lien placement. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 16-06-B to sign the Lien placement. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 16-06-

C to sign the Lien placement. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 18-11-B to sign the amended approval. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to sign the assignments from CAT. Commissioner Jackson SECONDED; All Ayes.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

PINES SUBDIVISION #1 ROADS: Mr. Gary Walcom, Ms. Judy Walcom and Ms. Dalene Prout spoke with the Board concerning roads in the Pines Subdivision.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

MISCELLANEOUS AND CORRESPONDENCE:

- The Noxious Weeds job descriptions for certified and non-certified weed sprayers were presented to the Board for review, discussion ensued. Commissioner Baker MOTIONED to approve the new job descriptions for Certified Weed sprayer for Noxious Weeds and for a Non-Certified Weed sprayer for Noxious Weeds. Chairman Ward SECONDED; All Ayes.
- A new hire request along with a payroll addition for the Solid Waste Department was presented to the Board for review, discussion ensued. Chairman Ward MOTIONED to approve the hiring of Gary Towle for the Solid Waste Department as per request of Mr. Rekow. Commissioner Jackson SECONDED; All Ayes.
- A temporary part-time investigator position for the Prosecuting Attorneys' office was discussed amongst the Board. Chairman Ward MOTIONED to approve the prosecutor part time investigator position as per request of Dan Blocksom-Prosecutors Office. Commissioner Jackson SECONDED; All Ayes.
- A discussion ensued between the Board and EBCAD Director Dill concerning some items that have been donated to the EBCAD Department and have not been used. Chairman Ward MOTIONED to designate the surplus trusses, tin and posts donated to EBCAD thirteen (Unit 13) on April 30th, 2012, required surplus and give to the land owner, to be followed by a Resolution with the proper name which will be on the June 19th, 2018 agenda. Commissioner Jackson SECONDED; All Ayes. Director Dill gave a brief update to the Board on the billing issue and where it stands.

- The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills as of June 8th, 2018, in the amount of \$216,907.51. Commissioner Jackson SECONDED; All Ayes.
- General Fund \$64,215.43 Solid Waste \$7,189.77
- Road & Bridge \$74,890.03 Tort \$0.00
- Justice Fund \$17,842.13 Weeds \$491.31
- EBCAD \$1,296.74 E911 \$3,948.33
- Court Facilities \$0.00 63-1305B/Bond Fund \$450.00
- District Court \$3,368.48 Snowmobile IC8-A \$398.82
- Indigent \$38,088.16 Snowmobile GV8-B \$70.19
- Junior College \$4,500.00 Sheriff's Vessel \$158.12
- Revaluation \$0.00 Health Preventive \$0.00
- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until Tuesday, June 19th, 2018.

Approved this 19th, day of June 2018

ALAN D. WARD Chairman
Boise County Board of Commissioners



ATTEST:

MARY T. PRISCO, Clerk to the Board