



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MAY 2<sup>nd</sup>, 2017  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Chief Deputy PA Lay, Assessor Juszczak, Community Justice Administrator Leader, Sheriff Kaczmarek, Planning & Zoning Administrator Canody, Emergency Management Coordinator Roberts, Emergency Management Coordinator Showalter, Solid Waste/Noxious Weeds Superintendent Bottoms.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee; no action required.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to approve the Minutes for Tuesday April 25<sup>th</sup>, 2017 as written. Commissioner Baker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Planning & Zoning Administrator Canody informed the Board that the final amended plat for the Joe Lewis subdivision has not been received as of yet. This will be continued and readdressed when the plat is received. A discussion of Commissioner delegation of duties ensued for time approvals for department heads. A hard copy of the time sheets should be emailed to the Clerks' office by 5pm on the Monday following the pay period for the Commissioners to review and approve. Chairman Ward MOTIONED to delegate to Commissioner Baker the Human Resource (Officer) and Emergency Management Coordinator department head (employees); Commissioner Jackson is delegated the Planning & Zoning, East Boise County Ambulance District and Community Justice department heads (employees); Chairman Ward is delegated the Solid Waste/Noxious Weeds and Road & Bridge department heads (employees) for time card review and approval. Commissioner Jackson SECONDED; All Ayes. Mr. Trevor Howard presented the final acceptance letter for the Middle Fork Bridge to the Board. Discussion ensued. Chairman Ward MOTIONED to sign and approve the final acceptance letter to Odo Grandi the engineer for Local Highway Technical Assistance Council (LHTAC) accepting the final work on the Crouch Middle Fork Payette River Bridge replacement. Commissioner Jackson SECONDED; All Ayes. Clerk Prisco presented the County Vessel Fund Reporting & Remittance Form to the Board. Discussion ensued. Chairman Ward MOTIONED to approve the County Vessel Fund Report & Remittance Form as presented by Clerk Prisco.

Commissioner Jackson SECONDED; All Ayes. Clerk Prisco also presented a document on the value of a Boise County building, discussion ensued. Documentation from EBCAD Director Dill was presented to the Board by Clerk Prisco and discussed additional expenditures under a grant. Community Justice Administrator Leader showed the tracking devices that she has been testing out, discussion ensued. Ms. Leader is also working on the Millennium grants and will present to the Board at a later date.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** Two agreements from Noxious Weeds Superintendent Bottoms were presented to the Board for the Upper Payette and Boise Basin areas. Discussion ensued. Chairman Ward MOTIONED to approve the Upper Payette CWMA agreement to include the Boise Basin CWMA agreement between the State of Idaho, Department of Agriculture and Boise County for Noxious Weeds. Commissioner Jackson SECONDED; All Ayes. An additional request from 2 Forks Idaho Gem Grant for funds was presented to the Board, discussion ensued. Chairman Ward asked that this be tabled for further informational purposes. East Boise County Ambulance District Director Dill presented an agreement to provide ambulance services for the mass gathering-Idaho City 100 Enduro. Discussion ensued. Chairman Ward MOTIONED to approve the agreement to provide ambulance services between EBCAD and Idaho City 100 Enduro. Commissioner Jackson SECONDED; All Ayes. Emergency Management Coordinator Roberts presented an Idaho Department of Lands Grant for indirect costs certificate, discussion ensued. Commissioner Baker MOTIONED to accept option C of the Indirect Cost Rate Certification for Idaho Department of Lands IDL Grant number 16HFR4-Boise, project name-Clear Robie Hazard Mitigation. Commissioner Jackson SECONDED; All Ayes. Sheriff Kaczmarek presented an agreement for police services during the Idaho City 100 Enduro mass gathering. Commissioner Jackson MOTIONED to approve the agreement for Police Services during the Idaho City 100 Enduro mass gathering. Commissioner Baker SECONDED; All Ayes. Sheriff Kaczmarek also presented a Core of Engineers contract. Discussion ensued. Chairman Ward MOTIONED to approve the contract between Boise County Sheriffs' office and the USAED Walla Walla contracting division for services rendered by the Sheriffs' office. Commissioner Jackson SECONDED; All Ayes.

**DEMAND WARRANTS:** Several Demand Warrants were presented to the Board. Commissioner Jackson MOTIONED to pay the Demand Warrant to the Idaho Police Canine Association in the amount of \$180.00 for training for Wes Crawford out of fund number 03-01 and account number 561-02. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Chevron and Texaco Business Card out of fund number 03-01 and account number 471-00 in the amount of \$77.00. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Boise Mobile Equipment Company, Invoice number USO837 out of fund number 0004-00 and account number 0800-0002 in the amount of \$22,223.97 for BME Up fitting Grant Command Vehicle. Chairman Ward SECONDED; further discussion ensued; All Ayes. Commissioner Jackson MOTIONED to pay the Demand Warrant to Boise Mobile Equipment Inc. out of fund number 0004-00 and account number 0800-0002 in the amount of \$1,010.00 for the Airbag System in the Command Vehicle for EBCAD. Commissioner Baker SECONDED; All Ayes.

**INDIGENT:** Not needed at this time.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(a) to consider hiring an