

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 29<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**In attendance:** Chair Wilkins, Commissioner Balding, Commissioner Anderson, and Clerk Prisco. Assessor Adamson, Prosecutor Gee, and Rora Canody, P&Z Department, all joined the meeting shortly after the call to order. Chief Administrator Woodstrom was in attendance later in the morning.

Chair Wilkins called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Chair Wilkins attended the West Highlands RC&D meeting and also attended a meeting for a briefing on the Idaho City Clean Up Day, building a handicap ramp on Friday.

Commissioner Anderson attended a Boise Forest Coalition meeting and brought the write up. Commissioner Anderson stated that the conversation centered around the RS2477 subject with an impasse on the conversation.

Commissioner Anderson provided a list of projects funded from the RAC grant process. Commissioner Anderson discussed the budget for the Technology Committee, following the presentation from Corporate Technologies yesterday. The estimated amount is \$38,000, which is above the \$25,000 threshold for the procurement process. The Board reviewed the remaining budget analysis from last week and there is no specific line item for the analysis process. Concerning the CAI Contract, Appendix C contains no termination clause. The primary contract provides for a 60 day notice of termination. The Board asked the Clerk for the entire CAI contract for FY 2014.

Commissioner Anderson discussed correspondence for consideration of discussion: follow up from Russ Duke of CDHD regarding education within our school system and funding for businesses for work site wellness visits and the IAC Board was looking at fundraising goals for the scholarship fund including; individual counties - \$12 per Elected Officials contribution.

**CONSTITUENT INPUT:** Nothing was discussed.

**AMENDMENTS TO THE AGENDA:** There were not amendments.

**MINUTES:** Nothing was presented.

**DEPARTMENTAL ISSUES:** P&Z: Road Development Agreement history & process - Rora Canody presented information on the subject. Ms. Canody stated that May 13<sup>th</sup> is scheduled for the Board to approve final plat for Northridge at Terrace Lakes. Ms. Canody stated there is a large map in the P&Z office that Holladay Engineering prepared and represents all Boise County roads. Commissioner Anderson agrees that it makes more sense, for these voluntary agreements, to actually do some work. Commissioner Anderson stated she believes there is a trust fund account for P&Z Department. Commissioner Balding spoke about a subdivision in the Clear Creek area with a road agreement between the County and the subdivision, for road enhancement, that a \$25,000 estimate was designated but she is not sure how those funds were disbursed or utilized. Rora provided a report of all CUP applications from 1997 through current. Commissioner Anderson asked for copy of the fee schedule for P&Z, recollection of the group was that nothing was agreed upon with those fees, specifically the waiver component.

Assessor Adamson attended, on the Board's behalf, an economic forum and gave the Board a briefing of the forum discussions. French company (Go Go Juice) is coming into the old Nampa micron facility, another location in the state has a Portugal company opening a yogurt facility. Assessor Adamson discussed the exemptions status and stated that the subject is on the agenda for next week and that our Prosecutor is involved in one (or two) of them. Commissioner Anderson asked if the Board may have a copy of the exemptions for review, as they have received in the past.

Emergency Management – re-establishment of employment: Commissioner Balding MOTIONED to sign the letter establishing employment for John Roberts, effective May 5<sup>th</sup>, with same rate and benefits he was receiving when he was terminated on April 4<sup>th</sup> and the attached pages of personnel policy manual for classification of employees (pages 11-13) that address PERSI employees. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

Clerk Prisco presented the Joint Quarterly Auditor/Treasurer report. Chair Wilkins MOTIONED to approve the Treasurer/Auditor Joint Quarterly Report, dated April 17, 2014, as presented. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** Nothing was presented.

**DEMAND WARRANTS:** Commissioner Anderson MOTIONED to pay the demand warrant to Abigail Newland, in the amount of \$75, for child care services within the Strengthening Families Program - Idaho City. Commissioner Balding SECONDED. All ayes, motion passed.

**INDIGENT:** - **EXECUTIVE SESSION per I.C. 67-2345(1)(d):** exempt records .....Deputy Clerk Loya Chair Wilkins MOTIONED to go into executive session per Idaho Code 67-2345(1)(d), for indigent, to discuss the following cases: #04-05D, #13-03-D, #14-01-A and case #11-09-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously. Coming out of executive session for 67-2345(1)(d), Chair Wilkins MOTIONED on the following cases: that we table 04-05-D per review by staff, we approve a recording fee for a lien in Arizona on that same case, that we sign the amended approval on cases 13-03-D and 14-01-A and sign the letter, as submitted, on case 11-09-C. Commissioner Balding SECONDED. All ayes; motion carried.

**PA ISSUES:** Commissioner Anderson wants to do election discussion under executive session, under 67-2345(1)(f). Prosecutor Gee stated that he is not aware of anything that would warrant that so the discussion began.

Notice of Termination of Joint Powers Agreement with City of Crouch - Prosecutor Gee presented a letter for notice of termination. Prosecutor Gee will make changes and bring before the Board later today.

Arrow Rock Road discussion – Prosecutor Gee has had no response from Atlanta Highway District/Elmore County concerning this issue.

There was a discussion on duplicate checks paid out to AHD. The first one was not cashed so Boise County sent a new one and they cashed both. The Board stated that we want our money back and the Prosecutor stated yes, we should request the return of one of the checks. Clerk Prisco will draft a letter to AHD, have Prosecutor Gee review it and will have the Board sign next week.

04-29-14 reg. min.

Prosecutor Gee spoke about the ULO, the Idaho City Area of Impact meeting, gaming report and a potential litigation.

Chair Wilkins MOTIONED to go into executive session I.C. 67-2345(1)(f) under pending litigation. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously. Coming out of executive session for I. C. 76-2345(1)(f), pending litigation, which was an update from the Prosecutor, no decisions were made.

**SQUAW CREEK SOIL CONSERVATION UPDATE:** Randy Heffner, Chair and Art Beal, Secretary and Director of Division III, were in attendance. The Board was given a handout and an update on the program. Mr. Heffner stated they do get a match to go with the funding that we send to them. The Board asked if there will be any increase in cost to the County, they have no answer right now.

**HARDSHIP APPLICATION REVIEW:** The applicant is not in attendance. Prosecutor Gee stated, for the record, that Mr. LaBare was a past client of his. This issue will be tabled until the Board can get more information from the Assessor and Treasurer for discussion next week.

**SOLID WASTE:** Transfer Station Addition bid award – The bid was discussed and then 10 business days to accept and then back for signature on contract and Notice to Proceed from Paul Rekow. They (RC Hayes Construction) will also need to submit their Contractor’s license and Certificate of Liability. The Notice of Award needs to be signed today for Mr. Hayes to get the bond. Commissioner Anderson MOTIONED that we provide a Notice of Award for the construction of the transfer station addition at the Horseshoe Bend Solid Waste Collection Site, 201 Old Emmett Rd, to RC Hayes Construction, PO Box 817, Idaho City, ID 83631, in the amount of \$45,011.66. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed unanimously.

Loader and tires discussion – Mike Bottoms presented information on options for loader tires (foam filled or solid) and leasing a loader. The funds for the tires would come from 499-07 revenue – cash carryover. Chair Wilkins MOTIONED to approve the purchasing of 17.5 X 25 solid non-direction tires for the loader, at the Horseshoe Bend Transfer Station, in the amount of \$16,201.39, from Commercial Tire. Commissioner Anderson SECONDED. Roll call vote: Balding – nay; Chair Wilkins – aye; Commissioner Anderson – aye, motion passed.

Solid Waste Supervisor, Mike Bottoms, asked if the Board has heard anything from Idaho Waste Systems. Chair Wilkins stated they are on the agenda May 6<sup>th</sup> at 2:00 pm.

**MISCELLANEOUS & CORRESPONDENCE:**

- Baldwin letter – Mr. Baldwin received a map from the Assessor’s office prior to the tax deed sale and upon review with his surveyor and the Assessor’s office, it was changed as there was question as to the location of the property. Mr. Baldwin would like his money back as the property does not border Hwy 55 and was misrepresented. The Board will discuss further this issue next week.
- Transfer of portion of Banks/Lowman Highway to ITD – Prosecutor Gee presented information. Prosecutor Gee read the letter, to ITD, to the Board for approval of the letter and sending it. Chair Wilkins MOTIONED to sign the letter that Prosecutor Gee drafted in reference to the transfer of the Banks/Lowman Highway to ITD, as presented. Commissioner Balding SECONDED. All ayes, motion passed.

- Keller & Associates–Local Pavement & Sign Data project – Commissioner Anderson spoke about the plans for this project. This subject was tabled as nobody is here to represent.
- Polling Places for Primary Election - Commissioner Anderson MOTIONED to approve the agreement for lease of facilities of polling places for the Lowman Emergency Services Station for zero dollars, for the Crouch Community Hall in the amount of \$50, for the Centerville Fire Station in the amount of \$75 and the Wilderness Ranch facility in the amount of zero dollars. All are separate agreements for each of those locations but have the same basic information. Chair Wilkins SECONDED. All ayes, motion passed.
- West Central Highlands RC&D – for continued participation.
- Isaiah Foundation – D. Woodstrom will volunteer. The Board will check with the Clerk and Prosecutor on this.
- Fees Resolution (P&Z) – Rora gave copies to the Board and the Clerk. Nothing has been reviewed by the Board or Prosecutor. This will be put on a future agenda.
- Comprehensive Plan adoption – Ms. Canody stated she is waiting on the map. She will get copies of the large map. This will be tabled until the Board has the map.
- Misdemeanor information was reviewed.
- Letter to City of Crouch – Chair Wilkins MOTIONED to sign the letter to the City of Crouch Notice of Termination of the Joint Powers Agreement as edited and submitted. Commissioner Balding SECONDED. All ayes, motion passed.

**REGION 4 HEALTH & WELFARE UPDATE:** Laura Thomas, Gina Wescott, Darrin Richmond and Greg Dickerson were in attendance and gave a presentation to the Board.

**BOARD OF EQUALIZATION:** There was nothing to report.

**FUTURE AGENDA TOPICS REVIEW:** The Board discussed several topics.

Chair Wilkins MOTIONED to adjourn until May 5<sup>th</sup> at 2:00 pm for a special meeting. Commissioner Balding SECONDED. All ayes, motion passed.

Approved this 3<sup>rd</sup> day of June, 2014.

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**VICKI L. WILKINS**, Chair  
 Boise County Board of Commissioners

**Attest:**

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 MARY T. PRISCO, Clerk to the Board