



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 28TH, 2015
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In Attendance: Chair Wilkins, Commissioner Jackson, Commissioner Ward, P&Z Administrator Canody, Constituent Mr. R. Qaurrells, Assessor Juszcak, Treasurer Hutchings, Clerk Prisco, Deputy Clerk Loya, Deputy Administrator Coffelt, Road & Bridge Superintendent Jones, Solid Waste Department Head Bottoms, Paul Rekow, Sheriff Roeber.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: Mr. Robert Quarrells, of 47 Shaw Gulch Road; addressed the commissioners regarding proposed address changes on Shaw Gulch Road and a discussion ensued. P & Z Administrator Canody will work on this issue, reviewing the 98-3 ordinance and will address the Board with her findings to discuss how to move forward. Mr. Quarrells was advised by the Board that his address will not change at this time.

MINUTES: Commissioner Ward MOTIONED to approve the Minutes from April 20, 2015. Commissioner Jackson SECONDED. All ayes, motion carried.

CONTRACTS/AGREEMENTS/GRANTS: None

DEMAND WARRANTS: Clerk Prisco presented a demand warrant reimbursement request to K. White for \$25.99. Commissioner Ward MOTIONED to sign and pay the demand warrant. Commissioner Jackson SECONDED. All ayes, motion carried.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) for Indigent. Commissioner Jackson SECONDED. Roll call vote; Chair Wilkins aye, Commissioner Jackson aye, Commissioner Ward aye; motion carried. Coming out of executive session per I.C. 67-2345(1)(d), Chair Wilkins MOTIONED to approve case number 15-02-D for the providers that complied with the county process and followed procedure. Providers that did not comply are still rejected and denied.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Assessor Juszcak, his staff and the Board recognized Kim Kennedy with a certificate of recognition for her fifteen years of service. The Road Department presented a payroll addition request for a flagger. Chair Wilkins MOTIONED to sign the payroll addition form, this completes the flagging staffing issue. Payroll change requests presented for employees that met the six month probation period. Chair Wilkins MOTIONED to sign and approve the payroll addition request. Commissioner Jackson SECONDED. All ayes, motion carried. Planning & Zoning submitted the building permit report. This monthly report shows the number of building permits issued since the beginning of fiscal year 2015. 51 building permits were issued in this timeframe, opposed to lower numbers in previous years. Deputy PA Gee added that the Weilmunster issue is close to being resolved and the Middle Fork Terrace appeal date has been set for May 26 at 1:15 p.m. The Board is moving forward with the final ordinance adoption by scheduling public comments in each community affected by this ordinance. It was determined that these public meetings be held on Saturday, June 13 at 10:00 a.m. in Horseshoe Bend and

Garden Valley at 2:00 p.m. Idaho City on Tuesday, June 16 at 6:00 p.m. Venues will be the Ladies Mutual Improvement Club in HSB, the Community Hall in GV and the Courthouse in IC. A letter from the Lowman Ranger District was discussed and placed on the agenda for May 5. Commissioners agreed to place the Michael Lot Line Vacation Request on the agenda for June 9. Treasurer Hutchings presented pages for signature regarding the change to Umpqua Bank.

Roundtable Discussion: Clerk Prisco introduced Kristi Coffelt, Deputy Administrator and stated that Shirley George will continue to be the Chief Deputy. Clerk Prisco also expressed her appreciation to Deputy Clerk Loya for stepping in during the interim. Clerk Prisco followed up on last week's issue regarding mileage reimbursement for employees serving jury duty. Jury Commissioner Aubrey was consulted and a change will be made to reimburse employees serving jury duty. Clerk Prisco gave a brief report from the Social Service Conference attended by herself and Deputy Clerk Loya with updates at the Board's leisure. The group was addressed regarding budget "season", copies of the budget calendar were provided to the Department Heads in attendance and had been previously emailed. The timeline was reviewed and advised that August/early September will be tentative for public hearing. Sheriff Roeber posed questions answered by the Clerk and Board. Chair Wilkins addressed the change of title in the Prosecuting Attorney's office, clarifying that Deputy PA Gee is still legal counsel and will serve as the civil attorney for the Board. Prosecuting Attorney Maloney addressed all departments and stated that legal and civil needs from each department should be brought to her attention for future delegation. Sheriff Roeber provided the contract for the canine deputy and advised of the percentage needed upon signature. A demand warrant for this amount to Pacific Coast Canine will be presented on May 5. Two openings still exist for a dispatcher and a patrol person with internal and external postings to be performed. Discussion ensued regarding the broken heating unit over the front desk/reception area; a bid from YMC will be presented on May 5. Body cams are still in process and the Chair stated if this is not completed by the end of the week to advise her so she may address these vendors. Planning & Zoning would like the Board to consider re-negotiating contracts with the two current building inspectors. Chair directed the P&Z Administrator to send the contracts to Deputy PA Gee for review, Commissioner Ward also requested copies and this will be addressed May 12. Assessor Juszczak reported from the recent tech meeting; PA Maloney's laptop was not approved, Clerk's office computers are moving forward with no final decisions made and budget development was also discussed. Road & Bridge, Mr. Jones reported that Highway 17 ditch clean-up begins this week and on May 1 Arrow Rock Road will be worked on as well. A vacancy will be open soon in the Idaho City shop as part-time and potential full-time. Mr. Jones reviewed the estimated revenue that the county will incur from the new taxing on fuel and registrations; this will raise Boise County's revenue by \$250,000 and will become effective July 1, 2015. Mr. Jones relayed that the Pearl Road project was completed with materials available. No response to date from the Atlanta Road Department, who received our signed document, follow-up is necessary on this subject. Speed limit issue on the Banks Lowman Highway was updated by Mr. Jones who spoke with an engineer, verifying the design speed of that particular stretch of road. Discussion ensued with suggestions to consult Idaho Fish & Game, consider day/night speed variations and statute was reviewed. Turn around locations on Alder Creek were discussed. Chair Wilkins addressed the drainage outside the Prosecuting Attorney's office, Mr. Betty's requested it be set down another six inches and a timeframe for this project will be forthcoming. Chair also advised the group that Mr. Bettys is now a part of the Assessor's responsibilities. Solid Waste, Mr. Bottoms reported that Highway 55, from the county line to Banks is completed. A letter was presented from Mr. Leslie from Castle Mountain Homes regarding the Horseshoe Bend dump site hours and restrictions. Discussion ensued and the department was instructed to change and post the closing time to accommodate daily cleaning practices. Openings still exist in his department and future Forest Service funding is yet to be determined. Board, Chair Wilkins addressed the Clerk regarding drug testing locations for employees. Clerk Prisco stated that for pre-employment drug screenings and DOT screenings, the location and rate is per the contract with Minert and Associates. A clear directive and policy on this subject will need to be addressed in the near future. Commissioner Jackson posed several questions to Prosecuting Attorney Maloney regarding the Horseshoe Bend School District embezzlement case and how it affects her office and a brief

discussion ensued. Commissioner Ward provided updates on his recent visits to Solid Waste, Assessor's office, Prosecuting Attorney's office as he is making his rounds to familiarize himself with the staff and departments of the county.

IS THE CIVIL PA GOING TO BE COMMISSIONERS AND INDIGENT?

LEGAL REPRESENTATION FOR INDIGENT...

PA ISSUES: Deputy Prosecutor Ian Gee addressed the board regarding a number of issues to discuss for public record and has two items for executive session. ULO schedule was reviewed and a discussion ensued regarding the need for a public hearing "road show" opposed to one centralized hearing. Each side of the county will be able to voice their concerns on the following dates: Saturday, June 13 at 10:00 a.m. in Horseshoe Bend and Garden Valley at 2:00 p.m. Idaho City on Tuesday, June 16 at 6:00 p.m. Venues will be the Ladies Mutual Improvement Club in HSB, the Community Hall in GV and the Courthouse in IC. P&Z Administrator Canody will post on the web site and publicize accordingly. Deputy PA Gee presented the Board with copies of the drafted letter responding to the EBCAD/Placerville Fire District; to include the documentation EBCAD provided with their response. Copies will be provided to the Clerk and Board from Deputy PA Gee. Chair Wilkins MOTIONED to direct the Deputy PA Gee to supply the Clerk with the finalized letter and documentation for Mr. Gasiorowski of the Placerville Fire Department. All ayes, motion carried. This will be presented May 5 for signatures. The Umpqua bank proposal presented at the April 20th meeting was recently reviewed by Deputy PA Gee. He stated he had many concerns with the document and addressed them with the Treasurer; needed changes were then accommodated by the bank per his suggestions regarding government agencies verbiage. Chair Wilkins MOTIONED to sign the marked up document for Umpqua Bank, now corrected by Deputy PA Gee. Commissioner Jackson SECONDED. All ayes, motion carried. Deputy PA Gee provided an update on the Weilmunster issue and stated that this should be resolved in a matter of weeks and an upcoming meeting with Mr. McDevitt should clarify the east end split on the Barnes' property. It was also reported that a meeting did take place with Susan Buxton and out of respect for her request the specific document was left with her for response and Deputy PA Gee will follow up within the week. The Prosecutor 3-day Conference will be attended full-time by Prosecuting Attorney Maloney and attended at least for one day, by Deputy PA Gee. PA Issues will be removed from the next meeting to allow for their attendance at this conference. Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f) for pending litigation. Commissioner Jackson SECONDED. Roll call vote; Chair Wilkins aye, Commissioner Jackson aye, Commissioner Ward aye; all ayes, motion carried. Coming out of executive session per I.C. 67-2345(1)(f); updates from legal counsel with no action taken. Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b) for personnel issues. Roll call vote; Chair Wilkins aye, Commissioner Jackson aye, Commissioner Ward aye; all ayes, motion carried. Coming out of executive session with updates from legal counsel, no actions taken. Commissioner Jackson Seconded. Chair Wilkins MOTIONED to come out of executive session per... updates from legal counsel; no action taken. (f) first and then (b); no actions taken.

SQUAW CREEK SOIL CONSERVATION DISTRICT: The Chairman and Treasurer of Division III provided an update and information on their activities. Improvement practices were discussed within Boise County in regards to forest thinning, erosion prevention. Their goal is to provide soil and conservation services to the county with reach-out programming directed at youth to participate in contests and/or workshops. This is the 75th year for this original district in Idaho. The question was posed to the Commissioners on how to contact and hold workshops for landowners interested in forest thinning for fire mitigation, maintaining a healthy forest. The Board will be happy to help with this endeavor and updates will be forthcoming with tentative fall dates.

MASS GATHERING: Mass Gathering Coordinator Krempa presented documentation packets for the Idaho City Ridge Riders IC 100 Race and the Garden Valley 5K/Half Marathon. All proper permitting steps taken by both groups and necessary signatures obtained. This is the 32nd year for the IC 100 and the 1st year for the GV 5K/Half Marathon. Chair Wilkins MOTIONED to sign the mass gathering documents for the IC 100. Commissioner Jackson SECONDED. All ayes, motion carried. Commissioner Ward MOTIONED to approve the mass gathering paperwork for the Garden Valley 5K/Half Marathon. Commissioner Jackson SECONDED. All ayes, motion carried. Mass Gathering Coordinator Krempa advised the board of upcoming requests for an Arrow Rock Road race and the Dirty Dash.

MISCELLANEOUS & CORRESPONDENCE:

- Clerk Prisco presented the bills for a total amount of \$122,099.63. Discussion ensued regarding an off-setting revenue adjustment for a particular department. Commissioner Ward MOTIONED to pay the bills as presented in the amount of \$122,099.63. Commissioner Jackson SECONDED. All ayes, motion carried.
- A letter from the Idaho Transportation Department providing information on upcoming training/communications meeting dates was discussed. Commissioner Ward expressed interest in attending.
- Commissioner Discussion/Committee Reports – Commissioner Ward attended the GV Hospital District meeting; five candidates have declared candidacy for four trustee seats for the May 19, 2015 Election. Commissioner Ward also was present at the Garden Valley School District Board meetings and updated the fact that a search for a superintendent is still in the works.

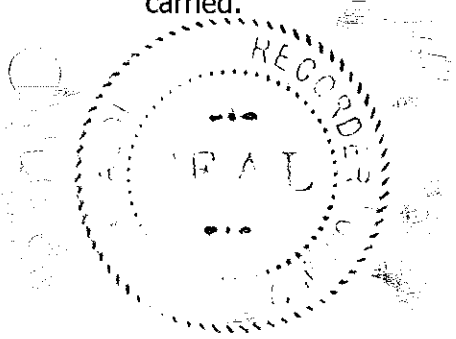
Chair Wilkins attended the Southwestern Idaho Cooperative Housing Authority meeting. Their recent audit was reviewed and they reported that their low-income housing projects are on track. The Authority would like to add one or two senior projects in the near future to our area. Chair Wilkins also attended the West Central Highlands RC&D meeting, reporting business as usual. Former Commissioner Terry Day's birthday party was a huge success and many local residents were in attendance.

Commissioner Ward discussed a portion of the Banks Lowman Highway and state portion. Chair Wilkins reported that she spoke with Ms. Ruiz from 4H and a breakdown will be provided to the Clerk and Commissioners via email. The Gem County Fair Board has yet to make contact regarding the amount of the financial commitment Boise County is responsible for.

Board of Equalization: Chair Wilkins MOTIONED to recess the regular meeting of the Boise County Commissioners and reconvene as the Board of Equalization. Commissioner Jackson SECONDED. Roll call vote; Chair Wilkins aye, Commissioner Jackson aye, Commissioner Ward aye; all ayes, motion passed. Clerk had no items. Chair Wilkins MOTIONED to recess the Board of Equalization and reconvene as the Boise County Board of County Commissioners. Roll call vote; Chair Wilkins aye, Commissioner Jackson aye, Commissioner Ward aye; all ayes, motion passed.

Future Agenda Topics Review: The Board discussed future topics to include an August 11 Public Hearing for the 2016 Tentative Budget, EBCAD budget workshops discussed, Departmental issues for the Sheriff added to May 5, PA Issues removed from May 5, Building Inspector Contract Discussion for May 12, Public Hearing on the Ferguson Lot Line on June 9, with the Memorial Day weekend a meeting will still be held on Tuesday, May 26. The next Department Heads/Elected Officials meeting will be moved to 9:30 a.m., Commissioner Ward will discuss the Banks Lowman Road on May 12, A letter drafted by Prosecuting Attorney Maloney to Idaho Waste Systems will be presented for signatures on May 5. Clerk Prisco will present the response letter to the Placerville Fire Department for signatures on May 5.

Chair Wilkins MOTIONED to recess the regular meeting of the Boise County Board of Commissioners until the 5th of May at 9:00 a.m. Commissioner Ward SECONDED. All ayes, motion carried.



Approved this 5th Day of May, 2015.

A handwritten signature in black ink, appearing to read "Vicki L. Wilkins", written over a horizontal line.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

A handwritten signature in black ink, appearing to read "Mary T. Prisco", written over a horizontal line.

MARY T. PRISCO, Clerk to the Board