



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 4<sup>th</sup>, 2017  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszczak, Deputy Clerk Loya (Elections), Community Justice Administrator Leader, Sheriff Kaczmarek, Planning & Zoning Administrator Canody, Emergency Management Coordinator Roberts, Road & Bridge Superintendent Jones, Road & Bridge Assistant Superintendent Morgan, East Boise County Ambulance District Director Dill, Boise County Victim Witness Coordinator Hastie.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee; no action required.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to approve the Minutes for Tuesday March 28<sup>th</sup>, 2017 as written. Commissioner Baker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** A discussion ensued concerning the amendment to the Boise County Travel Policy. Amendments will be made to the Travel Policy along with a Resolution to amend the policy and will be presented at the next Commissioner meeting. Community Justice Administrator Leader spoke to the Board concerning the adult misdemeanor probation and how she would like the Community Justice Department to take this over. Ms. Leader also discussed with the Board the vehicle assignment update and how things are going well; the Board has agreed to let this continue. Road & Bridge Superintendent Jones spoke with the Board and Clerk Prisco concerning compensation time payout for employees. Chairman Ward MOTIONED, with an exception to the Personnel Policy, to pay comp time to ten (10) employees in the Road & Bridge Department in the total amount of \$18,110.64; the exception to the policy being due to an over bearing winter that we have had and the amount of hours it required to keep the roads cleared and maintained. Commissioner Jackson SECONDED; All Ayes. Planning & Zoning Administrator Canody spoke with the Board concerning the open seat on the Planning & Zoning Commission Board. Ms. Canody also requested times and dates for an additional two (2) public appeal hearings in regards to the Planning & Zoning Commission decisions, this will be discussed during future agendas later in the day. Emergency Management Coordinator Roberts presented and briefly discussed a letter from the Idaho Office of Emergency Management on a

completed grant which will cover salaries in fiscal year 2017. Mr. Roberts also spoke to the Board concerning Mass Gatherings. The Race to Robie coordinator has requested waiving the County application fee. Discussion ensued.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** Resolution 2017-21 was presented to the Board for review and adoption concerning the transfer of assets from the East Boise County Ambulance District to the Boise County Sheriff Office. Commissioner Baker MOTIONED to approve Resolution 2017-21, a Boise County Resolution to transfer equipment from the East Boise County Ambulance District, to the Boise County Justice Fund, Sheriffs' Department. Commissioner Jackson SECONDED; All Ayes. Resolution 2017-22 was tabled until Miscellaneous & Correspondence.

**DEMAND WARRANTS:** Two (2) Demand Warrants were presented to the Board. Chairman Ward MOTIONED to approve the Demand Warrant for the various poll workers for the March 14<sup>th</sup>, 2017 election, in the amount of \$621.75 out of fund number 01-10. Commissioner Baker SECONDED; All Ayes. A Demand Warrant for an invoice from Forsgren on the Idaho City Courthouse Remodel was tabled until further information could be obtained.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Baker SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED to deny case number 17-02-E, per Idaho Code 31-3505 Sub section 5. Commissioner Jackson SECONDED; All Ayes.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(a) to consider hiring an employee and per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(a) to consider hiring an employee and per I.C. 74-206(1)(d), exempt records, no action required. There will be an announcement made later today concerning the hiring of the second Emergency Management Coordinator position.

**HIGHWAY DISTRICT DISCUSSION:** Road & Bridge Superintendent Jones discussed with the Board the possibilities of beginning the process of creating a Highway District within Boise County. Budget discussion also ensued since the Secure Rural Schools Funds are not being reauthorized and the payment received was approximately \$45,000 vs. the amount budgeted in that revenue line, for FY2017, of \$500,000.

**P&Z COMMISSIONERS BY-LAWS:** Planning & Zoning Administrator Canody presented a copy of the Planning & Zoning Commission's By-Laws to the Board, discussion ensued. Chairman Ward MOTIONED to approve the newly presented by-laws for the Boise County Planning & Zoning Commission; with the amended word in the very last paragraph (amendment by-laws) to include the word (Board) instead of the word "Commission" by a 2/3 vote. Commissioner Jackson SECONDED; All Ayes. The Resolution will be reviewed and adopted during Miscellaneous & Correspondence later in the day.