

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 2ND, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioners Wilkins and Anderson and Clerk Prisco.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Balding did not have anything to report.

Commissioner Anderson met with the Crouch Ambulance organization and provided a summary of the meeting to the Commissioners.

Commissioner Wilkins attended a West Central Highlands RC&D meeting and discussed several projects the organization is reviewing.

Commissioner Wilkins attended a WICAP meeting and reported on budget cuts to the Head Start Preschool program in Boise County.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Chair Balding made a MOTION to table the minutes (of the March 26th, 2013 meeting) until the corrections are made, later in the day. Commissioner Wilkins SECONDED. All ayes; motion passed.

Commissioner Wilkins made a MOTION to defer the payroll addition changes presented from the Road Dept., until the April 9th meeting, as requested by the department head. Commissioner Anderson SECONDED. All ayes; motion carried.

ISSUE TRACKING: Commissioner Wilkins made a MOTION to table the Boise County Board of Commissioners Issue Tracking, and each Commissioner will submit their items to Clerk Prisco for inclusion. Commissioner Anderson SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES: Assessor Adamson presented a tax cancellation request to the Commissioners. Chair Balding made a MOTION to cancel the yield tax that was in error for the following bill numbers: bill number 10250, in the amount of \$194.42; bill number 102509, in the amount of \$69.43; bill number 102508, in the amount of \$199.06, for yield tax in error by the Department of Lands, for tax year 2012. Commissioner Wilkins SECONDED. All ayes; motion passed.

Assessor Adamson gave a brief summary of the status of the 2013 Legislation Session. The legislature hopes to be finished by Thursday, April 4th.

Sheriff Roeber introduced a new Sheriff's Deputy, Josh Lebow, who presented his background to the Commission.

Interim P&Z Administrator, Rora Canody, inquired about the illegal split associated with the Valley of the Pines and also inquired about the resolution regarding the P&Z Commission.

The Red Zone project has been finalized. The next joint UDO meeting will be on April 3rd, at the Garden Valley Library, at 10:00 a.m.

Mike Bottoms, Solis Waste/Noxious Weeds Department, presented a schedule of the 2013 Cooperative Weed Management Area project dates to the Commissioners.

Clerk Prisco provided an update on the 2012 audit and the drafting of financial statements for that fiscal year. Jared Zwygert, Partner, Bailey & Co., is on the May 7th agenda for a presentation to the Commission.

Clerk Prisco notified the Commission of the (Boise County) Jury Commissioner's resignation, her last day of April 12th, 2013, and provided the status of advertising for the position, both internally and externally.

Clerk Prisco updated the Commission on the status and plan for the publication of the remaining sets (approximately 42) of condensed minutes from 2012 and 2011.

Emergency Services Coordinator, John Roberts, stated that the Red Zone project information was presented to the Boise County Fire Chiefs' Association.

CONTRACTS/AGREEMENTS/GRANTS: Mike Bottoms presented the Boise Basin and Upper Payette CWMA's contract and financial award letters to the Commission. Commissioner Wilkins made a MOTION to approve the Idaho State Board of Agriculture Cooperative Weeds Management Disbursement Agreement for the Boise Basin and Upper Payette CWMA projects, one in the amount of \$19,010 and the other in the amount of \$4,202. Commissioner Anderson SECONDED. All ayes; motion passed.

Sheriff Roeber presented an annual Boating Safety Grant agreement, from the IDPR, in the amount of \$12,092. Commissioner Wilkins made a MOTION to sign the Recreational Boating & Safety funds, for the federal fiscal year of 2013, in the amount of \$12,092. Commissioner Anderson SECONDED. All ayes; motion carried.

The Sub Grant Award document, an annual grant from BHS to support first responders, was presented by Emergency Services Coordinator, John Roberts. Commissioner Wilkins made a MOTION to approve the sub grant award document for the Idaho Bureau of Homeland Security Grant Programs, award number EMW-2012-SS-00136, for the performance period of 9/1/2012 TO 8/30/2014, in the amount \$17,651.30. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

DEMAND WARRANTS: Commissioner Wilkins made a MOTION to approve IAC demand warrants: Counties Dues Assessment, Public Lands Dues Assessment, CCDF Assessment, Records & Clerks, Commissioners & Clerks, and Misdemeanor Probation Fund, for a total amount of \$7,004.87. Commissioner Anderson SECONDED. Commissioner Wilkins AMENDED her MOTION to exclude the Public Lands Dues of \$224.00, until further information is received. Commissioner Anderson SECONDED the AMENDED motion. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

Commissioner Anderson made a MOTION to approve the IAC unemployment insurance fee due to IAC, in the amount of \$2,298.94. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

Commissioner Anderson made a MOTION for a demand warrant to Holladay Engineering, Middlefork Payette River Bridge, project number BROS-0800 (106), key number 09521, in the amount of \$2,892.23. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

Commissioner Wilkins made a MOTION for payment of: an ARRA demand warrant to Boise County Weed Control, invoice number 862 & 863, for reimbursement for (salary) of Superintendent Bottoms and Administrator Allred, in the amount of \$292.64. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously. Chair Balding made a MOTION to pay a demand warrant for mileage reimbursement to Vicki Wilkins, for attending meetings in Emmett (RC&D) and Payette (WICAP), in the amount of \$293.40. Commissioner Anderson SECONDED the motion and clarified that it was

for two months of meetings. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-abstained. Motion carried.

INDIGENT: Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(d) and (1)(f), for indigent matters. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously. Coming out of executive session, Chair Balding made a MOTION to release liens on the following (cases): 12-2-C, 12-4-A and 12-11-D. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye; Chair Balding-aye. Motion carried unanimously. Chair Balding made a MOTION to approve indigent case 13-02-A. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye; Chair Balding-aye. Motion carried unanimously. Chair Balding made a MOTION to deny case 13-02-C for noncompliance. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye; Chair Balding-aye. Motion carried unanimously.

P.A. ISSUES: Prosecutor Gee stated that there are a couple of matters for update: 1) the easement agreement between the City of Idaho City and Boise County has been resolved with the repositioning of the building which eliminates the need for the easement; 2) P.A. Gee met with the Solid Waste Department last week and reviewed a number of their agreements. Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(a), individual agents, and 67-2345(1)(f) pending litigation. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously. Chair Balding AMENDED her MOTION to include: a joint executive session for the BOCC and EBCAD. Commissioner Anderson AMENDED her SECOND. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. AMENDED motion carried unanimously.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, gave appreciation for the work that the Commissioners are trying to get done and expressed concern on the timing of audit information in May and budget activity occurring during that time, and the timing of a sweeping of accounts.

PROSECUTOR'S OPERATIONS DISCUSSION: Present for this portion of the agenda was Prosecutor Gee, Chief Deputy Prosecutor Rosenthal and administrative employees Stephanie Juszczak and Staci Baumhoff. Prosecutor Gee presented information on the operations of his office to the Commission and answered questions from the Commissioners.

MASS GATHERING REVIEWS: Roger Tipton, Boise Ridge Riders, sponsors of the Idaho City 100 event, was introduced to the Commissioners and presented information to the Board about the event. Commissioner Anderson made a MOTION to approve the 2013 Idaho City 100 Enduro Event, contingent upon receipt of proof of insurance. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

Mr. Robert Blout, a representative of the Idaho Rally event, was present and provided information about the event to the Commission. Commissioner Anderson made a MOTION to approve the mass gathering permit for the 2013 Motorsport Idaho Rally, with the presentation of proof of insurance certificate, naming Boise County as an additional insured and requiring an attorney approved release form. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

Emergency Services Coordinator, John Roberts, presented information on the North Fork Championship mass gathering event. Commissioner Wilkins made a MOTION to table the North

Fork Championship Boise County mass gathering application, for compliance and further information. Commissioner Anderson SECONDED. All ayes; motion passed.

FINANCIAL REPORTS DISCUSSION: Clerk Prisco and Deputy Clerk Klingner discussed the communications that have occurred regarding financial reports and what each of the Commissioners would like to see in financial information. Commissioner Wilkins provided a summary of discussions and reports that she has reviewed with the Clerk's office. Agreement was made to provide the Budget Statistics Summary (FN773), Remaining Budget Detail Analysis (FN521), Monthly Cash Flow (FN 865), Budget Comparison Summary (FN711), and Transaction Detail Report (FN200) to the Commissioners for initial review. Clerk Prisco will schedule a meeting with Computer Arts representatives, possibly on April 11th.

MISCELLANEOUS & CORRESPONDENCE:

- The Community Justice Administrator job description was discussed and changes suggested. Chair Balding made a MOTION to accept the job description, for the Community Justice Administrator for Boise County, dated March 2013, effective April 7th, 2013, with the change in risk management language. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.
- Commissioner Anderson made a MOTION to approve the official meeting minutes of March 26th, 2013. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion carried unanimously.

With unanimous consent, the meeting was recessed until 6:30 p.m., when the Board will reconvene as the EBCAD Board.

REVIEW DRAFT OPERATING PLAN: Chair Balding called the meeting to order, reconvening as the Board of the East Boise County Ambulance District. Chair Balding asked that anyone who would like to speak to please complete a testimony sign-up sheet. The meeting began with Prosecutor Gee providing a summary of the draft Operation Plan for the East Boise County Ambulance District and the history of the document.

CONSTITUENT INPUT: The following constituents provided input, primarily suggested changes or comments on the draft EBCAD Operating Plan: Paul Rekow, Lowman Unit; Betty Myers, Lowman Unit; Deanna Wuehler, Idaho City Unit; Jim Wuehler, Idaho City Unit; Paul Bucca, Mores Creek Unit; and Dr. Matt Nelson, Medical Director.

With unanimous consent, the meeting was adjourned until 9:00 a.m., Tuesday, April 9th, 2013.

Approved this 9th day of April, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board