



BOISE COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, MARCH 14TH, 2018
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszczak, Emergency Manager Showalter, Sheriff Kaczmarek, Human Resources Director Schiffer.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday March 6th, 2018, as presented. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: The job description for the Planning & Zoning Administrator was revisited, revised and discussed. Chairman Ward MOTIONED to approve the Planning & Zoning Department Administrator job description. Commissioner Jackson SECONDED; All Ayes. Sheriff Kaczmarek spoke with the Board concerning a possible exception to the Personnel Policy on donating sick time to an employee. Chairman Ward MOTIONED to approve the exception from the Personnel Policy for the donation of sick leave time (from any Boise County employee) to a Boise County employee as requested by the Sheriffs' Office. Commissioner Jackson SECONDED; further discussion ensued; All Ayes. The Findings of Facts, Conclusions and Order; for the three (3) Springs Hunting Ranch Appeal was tabled until later today. Clerk Prisco updated and discussed with the Board the SRS funds that have been received for the Road Department and the schools in Boise County. Clerk Prisco also presented documents and discussed with the Board the capital projects that were budgeted for during fiscal year 2018. The sheriff withdrew his request for out of state training. The employee review is being tabled until executive session. Chief Deputy Treasurer Turner let the Board know that steps have been taken to change banks, due to fee increases for on line payments, with our current banking institution, UMPQUA, and transfer accounts to Mountain West Bank. Community Justice Administrator Leader introduced the new Juvenile & Adult Misdemeanor Probation Officer, Mr. David St. Pierre. Clerk Prisco updated the Board on the unofficial results from Tuesday's election, two hundred fifty one (251) in favor of and one hundred thirty one (131) against. Clerk Prisco also informed the Board of a hiccup that happened with some of the ballots at the Idaho City Precinct. A mistake with the official ballot date stamp had occurred early in the day, in order to

correct this; all ballots with the incorrect date were marked through, initialed by a tally clerk, and corrected with the correct date, during the counting process. Emergency Management Coordinator Showalter is working with the Sheriff and East Boise County Ambulance District Director Dill to build emergency response kits for each class room in all schools within the county; one hundred forty four (144) total.

BOISE COUNTY POLICIES: None.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: An electric audit bid from Mr. Electric was reviewed and addressed, discussion ensued. Chairman Ward MOTIONED to approve the bid from Mr. Electric, with the removal of the Boise County Prosecutors' Office in the amount of \$1,080.00 for that bid component and approved the bid for conducting the analysis of the electrical work to be done of the remaining county office buildings in Idaho City, in the amount of \$8,880.00. Commissioner Jackson SECONDED; All Ayes. Mass Gathering-Race to Robie Creek was presented to the Board and discussed. Chairman Ward MOTIONED to approve the mass gathering permit for the Race to Robie Creek. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to approve the liquor catering permit to Brass Inc., DBA Highlands Hollow Brewhouse for the Race to Robie Creek that will be taking place on April 21st, 2018. Commissioner Jackson SECONDED; All Ayes. Resolution 2018-18-Solid Waste and Noxious Weeds records destruction was presented and discussed. Commissioner Baker MOTIONED to approve Resolution 2018-18; a Boise County resolution to destroy Noxious Weed and Solid Waste Department records. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: Two Demand Warrants were presented to the Board for review and discussion. Commissioner Jackson MOTIONED to pay the demand warrant to Castle Mountain Homes LLC in the amount of \$35,645.02 out of fund number 01-39 and account number 497-00 for the completion of Phase I work on the Horseshoe Bend Annex. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to approve the demand warrant to Clerk Prisco in the amount of \$187.15 for reimbursement for travel to Judges/Clerks' conference, (IAC) Mid-Winter Conference and elections training, out of fund number 01-01 and account number 0561-01. Commissioner Jackson SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the case of 18-03-A to sign the liens on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes.

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EAST BOISE COUNTY AMBULANCE DISTRICT UPDATE: Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. Director Dill discussed with the Board along with Clerk Prisco the tax identification number for EBCAD, historically, the Boise County EIN was used for medical billing purposes. The Board is in favor of the change, this will continue on the path of making EBCAD an independent entity. A discussion ensued concerning employee versus volunteer with EBCAD in connection with stipends. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

INTERVIEWS-PLANNING & ZONING ADMINISTRATOR: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion Carries. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(a), to hire an employee; no action required.

PUBLIC HEARING SOLID WASTE FEE INCREASE: Chairman Ward opened the public meeting. Mr. Rekow discussed with the Board the reasoning for the public hearing, a weight scale has been installed at the Horseshoe Bend transfer station so the fees will now be calculated by weight instead of cubic feet at this site only. Chairman Ward opened the public testimony. There were no participants for the public testimony. Chairman Ward closed the public testimony. Closed public hearing. Commissioner Jackson MOTIONED to approve resolution 2018-19; a Boise County resolution setting solid waste fees for extraordinary items at the Horseshoe Bend transfer station. Chairman Ward SECONDED; All Ayes.

INTERVIEWS-SOLID WASTE/NOXIOUS WEEDS SUPERINTENDENT: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion Carries. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(a), to hire an employee; no action required.

INTERVIEWS-WILDFIRE MITIGATION MANAGER/FORESTER: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion Carries. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(a), to hire an employee; no action required.

DELIBERATION ON HIRING AN EMPLOYEE & PERSONNEL MATTERS: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, Chairman Ward MOTIONED to hire Bret Caulder as the Planning & Zoning Administrator for Boise County with combined salaries; to include Code Enforcement Officer and Building Inspector. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to

approve and sign the letters to two (2) Boise County employees; employee A and employee B. Commissioner Baker SECONDED; All Ayes.

MISCELLANEOUS AND CORRESPONDENCE:

- A letter in support of the CuMo mine to the Secretary of the Interior; Mr. Zinke was discussed amongst the Board. Chairman Ward MOTIONED to sign the letter to Mr. Zinke from Boise County referencing CuMo Mine and the critical minerals list to include molybdenum. Commissioner Jackson SECONDED; All Ayes.
- A request for a tax cancelation was presented to the Board and discussed, due to the home burning down. Commissioner Baker MOTIONED to approve the request for a tax cancelation in the amount of \$204.80 for parcel number RP011020000160. Commissioner Jackson SECONDED; to include the reasoning for the exemption is the home burning down; All Ayes.
- The bills/claims were presented to the Board for review and approval. C MOTIONED to pay the bills as of March 9th, 2018 in the amount of \$85,966.92. C SECONDED; All Ayes.
- General Fund \$15,688.53 Solid Waste \$13,370.37
- Road & Bridge \$14,178.57 Tort \$0.00
- Justice Fund \$17,254.15 Weeds \$410.72
- EBCAD \$0.00 E911 \$2,352.96
- Court Facilities \$0.00 63-1305B/Bond Fund \$0.00
- District Court \$1,802.33 Snowmobile IC8-A \$383.76
- Indigent \$20,177.50 Snowmobile GV8-B \$70.19
- Junior College \$0.00 Sheriff's Vessel \$277.84
- Revaluation \$0.00 Health Preventive \$0.00
- The Board discussed further the 3 Springs Hunt Appeal FCO's. Chairman Ward MOTIONED to approve the Findings of Facts and the Conclusions of Order on a hearing that was held several weeks ago on the matter of the appeal before the Planning & Zoning Commission and requested to be in front of the Boise County Commissioners for the 3 Springs Hunt Ranch. Commissioner Jackson SECONDED; All Ayes.
- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.


Chairman Ward adjourned the meeting until Tuesday, March 20th, 2018.

Approved this 20th, day of March 2018



ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:



MARY T. PRISCO, Clerk to the Board