



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 19<sup>TH</sup>, 2016  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, EMS Coordinator Roberts, Sheriff Roeber, Assessor Juszczak, Treasurer Hutchings, P&Z Administrator Canody.

**ALSO IN ATTENDANCE:** Dee Woodstrom, Mayor Oberland (Idaho City).

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None

**CONSTITUENT INPUT:** Mayor Oberland spoke to the Board concerning an invoice for seal coating that has yet to be paid.

**MINUTES:** Commissioner Jackson MOTIONED to approve the minutes for January 12<sup>th</sup>, 2016 as written. Commissioner Baker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Treasurer Hutchings discussed with the Board a possible hiring of a part time employee. Treasurer Hutchings would like to move forward with hiring and presented a payroll addition to the Board for approval. Commissioner Jackson MOTIONED to hire Ashley Ledbetter, at \$12.00 an hour. Commissioner Baker SECONDED; further discussion ensued. Commissioner Jackson-Aye; Commissioner Baker-Aye; Chairman Ward-Nay. P&Z Administrator Canody presented two reports which she updated the Board on. Ms. Canody also spoke to the Board concerning the Idaho City Community Club. They would like permission to use the Board room for the Annual Valentine's Tea, from 11am to 4pm on February 12<sup>th</sup>, 2016. Commissioner Jackson MOTIONED to approve for the ladies club to use the Commissioner room for the Annual Valentine's Tea on February 12<sup>th</sup>, 2016. Commissioner Baker SECONDED; All Ayes. Sheriff Roeber spoke to the Board concerning vacation accrual usage extensions for two employees. Discussion ensued. Board agreed to table until next week. Emergency Services Coordinator Roberts spoke to the Board concerning the Boise National Forest will be putting on an administrative exercise at the Idaho City Community Center and he would like to know if any commissioners would be able to attend. Discussion ensued. A further discussion of Mr. Roberts schedule ensued. Clerk Prisco presented an FYI to the Board from the Basin School District on the Career Fair that will be held on February 17<sup>th</sup>, 2016. Clerk Prisco also asked that EBCAD be held accountable to the Cash Handling Policy, as well as adding CAI Financial Inquiry to the EBCAD computer (that would allow financial reports to be run by EBCAD personnel). Clerk Prisco asked the Board to confirm the effective date of the Cash Handling Policy and template. Chairman Ward MOTIONED that the effective date be Tuesday, January 12<sup>th</sup>, 2016, this would also include the transmittal template. Commissioner Baker SECONDED; All Ayes. Clerk Prisco discussed changes that have been made to the Travel Policy. Discussion ensued.

**CONTRACTS/AGREEMENTS/GRANTS:** None

**DEMAND WARRANTS:** Several demand warrants were presented to the Board for approval. Commissioner Jackson MOTIONED to pay the Demand Warrant for Bear Lake County Treasurer, for IACT Annual Dues, and the Midwinter Conference in the amount of \$200.00, signed by April Hutchings. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay the Demand Warrant for Lori Thomas, 105009, in the amount of \$88.17, for training for appraisal certification. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to approve the Demand Warrant to several payees, Payee-106010, in the amount of \$6,900.00; Payee-106059, in the amount of \$1,198.50; Payee-897, in the amount of \$3,543.75; Payee-106035, in the amount of \$1,609.77; and Payee-105977, in the amount of \$2,400.00 for a total of \$15,652.02, to be coming out of fund number 01-36-559-00, in reference to the Dauber Case. Chairman Ward SECONDED; All Ayes. Commissioner Baker MOTIONED to pay the City of Idaho City, for the Juvenile Justice Fund, Fund number 06-54, Account number 0461-0003, in the amount of \$95.88. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. Commissioner Baker MOTIONED to pay the Demand Warrant for Idaho Power, in the amount of \$231.32, out of fund number 06-54, account number 0461-0004. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. Commissioner Baker MOTIONED to pay Verizon Wireless in the amount of \$52.85, fund number 06-54, account number 0461-0022. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. Commissioner Baker MOTIONED to pay the Demand Warrant for Century Link, account number 79986803, in the amount of \$0.80, out of fund number 06-54, account number 0461-0002. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. Commissioner Baker MOTIONED to pay Demand Warrant for Century Link, account number 208-392-6767-369B, in the amount of \$113.55, to come out of fund number 06-54, account number 461-0002. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. Commissioner Baker MOTIONED to pay the Demand Warrant for United Oil, in the amount of \$34.81, out of fund number 06-54, account number 0431-0005. Commissioner Jackson SECONDED; Chairman Ward Recuse; Commissioner Jackson-Aye; Commissioner Baker-Aye. A Demand Warrant was presented from the Prosecuting Attorney's office. Chairman Ward MOTIONED to pay the Demand Warrant to Bank of America Invoice number 0821, in the amount of \$270.54, fund number 03-04, for the Prosecuting Attorney travel expenses for Las Vegas Training. Commissioner Jackson SECONDED; All Ayes.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel. No action required.

**SHAW GULCH ROAD:** Ms. Canody spoke to the Board concerning a Road Name Change request. Ms. Canody suggested a couple of names. Chairman Ward MOTIONED to approve change of name from South Shaw Gulch Road to Ivy Dale Lane as per request of Planning & Zoning, Ms. Canody. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to approve change of name from South Shaw Gulch Loop to Back Acres per request of Planning & Zoning, Ms. Canody. Commissioner Baker SECONDED; All Ayes. A discussion of who should pay for the new signage ensued. Chairman Ward MOTIONED to approve Planning & Zoning to