

BOISE COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, FEBRUARY 20TH, 2013
BOISE COUNTY PUBLIC SAFETY BUILDING
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioners Anderson and Wilkins, Sheriff Roeber and Clerk Prisco.
Also present: Mike Bottoms, Paul Rekow, Bill Jones, Marilyn Newman, Rora Canody, Chuck Morgan, Chief Administrator Woodstrom, Deputy Auditor Klingner, Jason Stone (IDJC), Valerie Delyea, Pam Garlock and Chief Deputy Coroner Mike Johnson.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited. Chair Balding gave an opening speech before the workshop, with the departments.

Clerk Prisco presented her organizational chart and gave an overview. Clerk Prisco spoke about the Court employees in Idaho City and Horseshoe Bend and her other Idaho City employees. Chair Balding asked Clerk Prisco about cross training of her staff and about possibly having another person in the HR department to be the "go between". The Board discussed janitorial services with the Clerk. Commissioner Wilkins asked about safety issues and if there is a policy in place for what to do if you have an accident, what are the procedures? County records were discussed. Chair Balding stated that a building committee is needed, comprised of elected officials and department heads, to discuss what to do with the old library building.

Vicki Wilkins stated that she is a former employee of the Solid Waste/Noxious Weeds departments and will be participating in discussion only. Mike Bottoms discussed their organization chart and spoke about their issues. Free tire day budget for FY 2013 was set at \$4,000. Mr. Bottoms is working with Jon Owsley, Clearwater Recycling, for E-waste recycling. The agreement draft has been sent to Prosecutor Gee to review. The Board also discussed recycling of other items such as cardboard, metal, oil, etc. Mr. Bottoms discussed a request from Jerry Davis at CDHD to change the manner in which the County is processing paint refuse. Mr. Rekow spoke about debris from burned buildings and how it should be handled. EPA says that it should be hauled directly to the landfill site, with no handling of the waste. A resolution, drafted with assistance from Prosecutor Gee, will be proposed later this year on this issue. Paul Rekow addressed the five year running plan that is part of the packet of information.

Valerie Delyea of Community Justice spoke about Cheryl's vehicle getting old and repairs. Ms. Delyea and Jason Stone talked about IDJC. Ms. Delyea spoke about the hierarchy of Community Justice. She stated that the Judge is the department head, she answers to him and everyone else falls below her. Ms. Delyea is considered the Juvenile Justice Administrator. Ms. Delyea stated there is a resolution that states how their department works. Chair Balding stated that job descriptions and evaluations need to be updated for the budget workshops coming up this spring.

Planning & Zoning Interim Administrator, Rora Canody, spoke about the Red Zone project status and that it is expected to be completed by end of February, 2013. There was discussion about contracts currently in place for the inspection part of the P&Z operations. Ms. Canody described the history on basic permit documentation and requirements. Ms. Canody stated that the P&Z Department is in need of a better working vehicle. Rora and Mindy are doing the compliance officer work. Possibly, going forward, a subpoena from the Clerk demanding

presence to speak with the Board, may be in order. Noncompliance constitutes a misdemeanor. Sheriff Roeber stated an idea that a new officer or a reserve deputy could handle the primary responsibility of code enforcement.

Road Department Supervisor, Bill Jones, gave update on the bridge replacements for Crouch, SF Payette and Davies Bridges. Mr. Jones gave an update on Granite Creek, discussed giving the Banks Lowman Road back to Idaho Transportation Department and the Gardena Bridge replacement. Mr. Jones presented his organizational chart and office policy. Mr. Jones stated they have a 5 year plan and will forward it to the Board. The Board talked about aging equipment, surplus of vehicles, snowgroomer program and the Memorandum of Understanding between Atlanta Highway District and Boise County concerning Arrowrock Road. Mr. Jones stated he would like to abandon that road. Mr. Jones stated that the county still pays for major repairs on that road and that approximately 8/10th of a mile is Ada County, 5 miles is in Boise County.

Pam Garlock, Coroner, gave a handout of her organizational chart and operation process. Ms. Garlock gave an update on how she is going to bring in the deputy coroners as employees.

The Commissioners Calendar was not discussed.

With unanimous consent, the meeting was adjourned until Tuesday, February 26th, 2013.

Approved this 19th day of March, 2013.

Attest:

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

MARY T. PRISCO, Clerk to the Board