



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 23RD, 2017
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszczak, Sheriff Kaczmarek, Emergency Management Coordinator Showalter, Human Resources Director Schiffer, Road & Bridge Superintendent Jones, Road & Bridge Assistant Superintendent Morgan, Community Justice Administrator Leader.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee; no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Baker MOTIONED to approve the official meeting minutes for Tuesday January 16th, 2018 as written. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENTAL ISSUES: The forester job description was discussed among the Board and Emergency Management Coordinator Showalter. Discussion ensued concerning adding the WUI inspection to the Forester position job description. The job description will be amended and brought back for approval next week. Mr. Showalter gave an update on the Red Zone Computer Issue that the commissioners track monthly. The Solid Waste and Noxious Weeds Superintendent job description was discussed. Chairman Ward MOTIONED to approve the job description for the Solid Waste/Noxious Weeds Superintendent and to post the position on all following sites; Boise County Connection, Boise County Website, The Idaho World, Idaho Department of Labor and Idaho Association of Counties. Commissioner Jackson SECONDED; All Ayes. Road & Bridge Superintendent Jones presented a payroll change request to the Board for review and discussion. Commissioner Baker MOTIONED to accept the payroll addition for Kurt Page of the Road & Bridge Department as an equipment operator at \$14.86 per hour at forty (40) hours per week. Commissioner Jackson SECONDED; All Ayes. Clerk Prisco updated the Board on where the County stood as far as the ICRMP Discount Program was concerned. Community Justice Administrator Leader let the Board know that the copier in her office needed repairs. Sheriff Kaczmarek gave an update to the Board concerning the K-9 unit and its certification in the State of Idaho. Prosecuting Attorney Blocksom spoke with the Board concerning the upcoming conference with the Idaho Association of Counties. Mr. Showalter also updated the Board on the mechanical issues he has been having with the County vehicle. Road

& Bridge Superintendent Jones gave an update to the Board concerning Arrowrock Road and their schedule.

BOISE COUNTY POLICIES: A draft of the Fuel Card Policy was presented to the Board, reviewed and discussed. Amendments will be made and brought back in front of the Board at a later date. Personnel Policy amendment discussion ensued concerning the POST attendees on overtime versus comp. time discussion ensued.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: The Assessor presented a certificate of appropriateness from the historic preservation commission in Idaho City for a cover on the air-conditioning unit at the court house. Discussion ensued. The Horseshoe Bend Annex Phase II bid opening and the award of the contract was discussed. Chairman Ward MOTIONED to approve the phase II bid from Castle Mountain Homes in the amount of \$27,012.37 for the Horseshoe Bend Annex and to approve the contract and the scope of work on that bid. Commissioner Baker SECONDED; All Ayes.

DEMAND WARRANTS: Several Demand Warrants were presented to the Board for review. Commissioner Jackson MOTIONED to pay Jason Rowe in the amount of \$240.20 for winter school in Boise for the Assessors' office out of fund number 1-2 and account number 561-2. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to pay Brandee Kline a reimbursement for winter school in Boise travel out of fund number 20-0 and account number 561-2 in the amount of \$166.80. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to pay Ashley Elliott in the amount of \$67.60 for winter school in Boise out of fund number 1-2 and account number 561-2. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Kim Kennedy in the amount of \$111.20 for winter school in Boise out of fund number 1-2 and account number 561-2. Chairman Ward SECONDED; All Ayes. Commissioner Baker MOTIONED to pay Shawn Smith in the amount of \$113.41 for winter school in Boise reimbursement out of fund number 20-0 and account number 561-2. Commissioner Jackson SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the case of 18-01-G to sign the lien of placement. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the case of 18-01-F to sign the suspension on a ten day prior. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED in the case of 16-11-C to sign the approval of the thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee; no action required.

BUILDING PERMIT WAIVER REQUEST: Ms. Canody and Ms. Turner Danes spoke to the Board concerning the reason for issuing a non-compliance fee and a building permit to Mr. Daniel Cano. Mr. Cano also discussed with the Board why he has not purchased a building permit. Mr. Cano informed the Board that he will purchase a building permit, however he is requesting that the non-compliance fee be waived.

GENERATOR FOR COUNTY BUILDINGS W/OUT BACKUP POWER DISCUSSION: Mr. Mark Adams from Northwest Power Systems spoke with the Board the steps of getting a generator for the buildings that do not currently have backup power. Mr. Matt White from Mr. Electric also spoke with the Board about getting things up to code before moving forward with this project. Mr. Showalter was asked to obtain bids from electrical companies; this will be discussed again in the future.

BOISE COUNTY ROAD DEPARTMENT FUNDING DISCUSSION: Mr. Jones along with others discussed in further detail ideas for funding the Boise County Road Department.

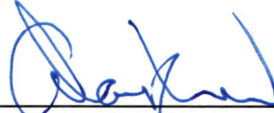
INDIGENT APPEAL HEARING: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED that this case would be taken under advisement and a written decision would be rendered in thirty (30) days. Commissioner Jackson SECONDED; All Ayes.

MISCELLANEOUS AND CORRESPONDENCE:

- A Certificate of Residency was presented to the Board for review.
- The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to pay the bills as of January 19th, 2018 in the amount of \$75,873.38. Commissioner Jackson SECONDED; All Ayes.
- General Fund \$10,100.51 Solid Waste \$13,449.00
- Road & Bridge \$14,362.95 Tort \$0.00
- Justice Fund \$11,255.61 Weeds \$0.00
- EBCAD \$1,061.88 E911 \$2,302.19
- Court Facilities \$0.00 63-1305B/Bond Fund \$0.00
- District Court \$2,965.02 Snowmobile IC8-A \$99.84
- Indigent \$19,865.32 Snowmobile GV8-B \$5.19
- Junior College \$300.00 Sheriff's Vessel \$105.87
- Revaluation \$0.00 Health Preventive \$0.00
- Issue Tracking was reviewed, discussed and updated.
- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until Tuesday, January 30th, 2018.

Approved this 30th, day of January 2018.



ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:



MARY T. PRISCO, Clerk to the Board