



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY JANUARY 16th, 2018
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, PA Blocksom, Assessor Juszcak, Emergency Management Coordinator Showalter, Sheriff Kaczmarek.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(d), exempt records. No action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday, January 9th, 2018, as written. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Reorganization of the Board was discussed. Commissioner Jackson MOTIONED for Alan Ward to remain Chairman of the Board. Commissioner Baker SECONDED; All Ayes. The job description for the Solid Waste/Noxious Weeds Superintendent will be discussed during Miscellaneous & Correspondence this afternoon. The bids for the capital building improvement project on the Horseshoe Bend Annex were presented to the Board and discussed with Sheriff Kaczmarek. The Sheriff also spoke with the Board concerning overtime versus compensation time for POST attendees. Emergency Management Coordinator Showalter and Assessor Juszcak discussed with the Board the possibility of adding a generator to power the County buildings which do not have backup for power outages.

BOISE COUNTY POLICIES: Assessor Juszcak & Sheriff Kaczmarek discussed with the Board the fuel card policy that is being worked on.

CONTRACTS/AGREEMENTS/GRANTS: Sheriff Kaczmarek presented a contract for law enforcement during the Boise Development Cycling race, discussion ensued. Chairman Ward MOTIONED to approve the traffic control event services between Boise County and the Boise Development Cycling group for the Lyle Pearson 200 bicycle race in Boise County. Commissioner Jackson SECONDED; All Ayes. A modification of a grant or agreement from the Road & Bridge Department was presented, discussion ensued. Commissioner Jackson MOTIONED to sign the Modification of Grant or Agreement with the Forest Service on the Sriver Creek Road. Chairman Ward SECONDED; All Ayes. A Horseshoe Bend Annex parking lot agreement was presented to the Board and discussed. Commissioner Baker MOTIONED to approve and sign the parking lot lease agreement between Boise County and the Horseshoe Bend Community Pantry Incorporated. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: Several Demand Warrants were presented to the Board for review, discussion ensued. Commissioner Jackson MOTIONED to pay IAC Unemployment in the amount of \$3,435.72 out of vendor number 528. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Bank of America in the amount of \$78.10 for windshield wipers for ambulance out of fund number 04-00 and account number 0472-0001. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to pay Assessor Juszczak for reimbursement for meals while attending appraisal school winter of 2018 in Boise, out of fund number 01-02 and account number 561-1 in the amount of \$24.00. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Brandon Bettys in the amount of \$36.00 for reimbursement for meals during appraisal school winter of 2018 in Boise out of fund number 20-0 and account number 561-2. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Lisa Kirkland in the amount of \$168.45 for reimbursement for appraisal school winter 2018, in Boise, out of fund number 20-00 and account number 561-2. Commissioner Baker SECONDED; further discussion ensued; All Ayes.

INDIGENT: None.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(d), exempt records. No action required.

EBCAD UPDATE: Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. Director Dill gave an update to the Board concerning a rescue vehicle that has been transferred to the Idaho City Fire Protection District, the County audit is taking place and some changes may be taking place upon completion due to duplication of procedures. Director Dill is also working on a collection policy that will be presented to the Board at a later date. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

HIGHWAY DISTRICT DISCUSSION: A further discussion ensued concerning the possibility of creating a highway district, a temporary override, a permanent override, and funding instruments for capital improvements, for Boise County road infrastructure. Participants in the discussion were the Board, Mr. Bill Jones, Road Superintendent, Clerk Prisco, PA Blocksom and Mr. Chuck Morgan.

REQUEST FOR VACATION OF PUBLIC RIGHT OF WAY: Ms. Canody presented documents to the Board, Clerk and Prosecuting Attorney, discussion ensued. The request comes from James G. Brendel as the successor trustee of the Philip H. Brendel Trust.

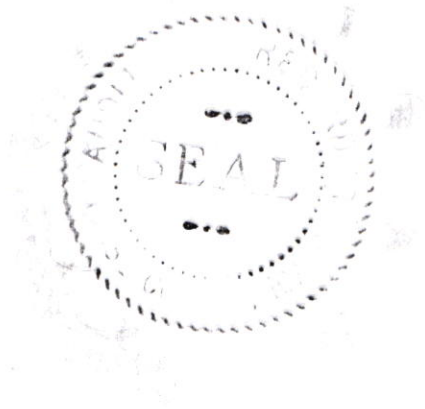
ELECTRONIC SIGNATURE DISCUSSION: Ms. Canody discussed with the Board being able to begin using electronic signatures on the documents that the Planning & Zoning Department uses. Per Idaho Code Title 28-50-107; legal recognition of electronic records, electronic signatures and electronic contracts, electronic transmittal in lieu of certified mail. Level D states

that if law requires a signature, then an electronic signature satisfies the law. The Board has agreed that this should begin in the Planning & Zoning Department.

MISCELLANEOUS AND CORRESPONDENCE:

- A certificate of residency was presented to the Board for review. Chairman Ward MOTIONED to approve certificate of residency number ninety three (93) for the spring term only. Commissioner Jackson SECONDED; All Ayes.
- Chairman Ward MOTIONED to RESCIND a motion made last week to approve the demand warrant to IAC in the amount of \$3,414.57 for the fourth (4th) quarter of 2017 unemployment wage fees due to the amount being incorrect. Commissioner Baker SECONDED; Discussion: Clerk Prisco clarified that the incorrect amount on the first demand warrant was due to an inaccurate report run off the CAI Payroll application; All Ayes.
- A letter of support was discussed by the Board in regards to the grant for completion of the Spring Shores. The second half of the cost of building the docks for sailboats and other non-motorized watercraft could be covered by this grant. Commissioner Baker MOTIONED to send a letter in support of the Spring Shores application from Mr. Howard King for the second phase of the non-motorized boat docks. Commissioner Jackson SECONDED; All Ayes.
- Issue Tracking was reviewed, discussed and updated.
- Commissioner Discussion and Committee Reports were reviewed briefly
- Future agendas were reviewed and discussed.

Chairman Ward adjourned the meeting until January 23rd, 2018.



Approved this 23rd, day of January 2018

A handwritten signature in blue ink, appearing to read "Alan D. Ward", written over a horizontal line.

ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Mary T. Prisco", written over a horizontal line.

MARY T. PRISCO, Clerk to the Board