

ATTACHMENT B MASS GATHERING PERMIT APPLICATION

APPLICATION FOR MASS GATHERING PERMIT	DATE RECEIVED: _____ ISSUE DATE: _____
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This Mass Gathering Permit Application shall be the approved form and shall be fully completed to be considered. Please identify all aspects of an event held in Boise County, as this will further aid in developing an Operating Plan for an event. Depending on the size of your event, some items may not apply. Attach additional pages, if necessary to complete the information.

Due to the size and nature of the mass gathering event, the Mass Gathering Coordinator may reasonably require additional resources as required in this application to comply with the purposes of the Boise County Mass Gathering Permit.

Section I – GENERAL INFORMATION

On site agent name: Scott Trosper, Boise Ridge Riders, PO Box 9185, Boise, ID 83707

A.

- i. Phone number: 208-631-4740
- ii. Email address: strosper@outlook.com

B. Dates: May 30 and 31, 2026

C. Name & description of mass gathering event: 43rd annual Idaho City 100

Motorcycle enduro where riders will follow a marked course on trails and roads in the area around Idaho City. The course is approximately 100 miles in length. Each rider will complete the course once each day.

D. Location:

- i. Attach Map with following depictions: Yes No

- 1. Area that attendees of the mass gathering event will occupy;
- 2. Access routes and width of each;
- 3. If street event or rally, course of the mass gathering event;
- 4. Location of garbage containers;
- 5. Location of each toilet unit and shower unit;
- 6. Location of each food vendor;

- 7. Fire lanes;
- 8. Escape lanes;
- 9. Location to store cleared fuel ladders and ground fuel; and
- 10. If using flaggers, intersections at which flaggers will be stationed.

E. Size of footprint needed for mass gathering event.

- i. For stationary event, number of acres needed:
- ii. For street event, number of miles needed:

F. Planned number of participants (minimum and maximum): 300 each day

G. Number of spectators anticipated (minimum and maximum): 100 to 200

H. Tickets sold: Yes No

- i. Tickets sold are not to exceed planned number of participants and spectators.

I. Duration of event (including pre/post event set-up days): Friday May 29 to Jun 1

J. Overnight area needed: Yes No

- i. If yes, describe:

K. After hour activities for multiple-day mass gathering event (music, food, etc.): None

L. Notification of landowners on parcels immediately adjacent to stationary event:

Yes No

M. Insurance.

- i. If mass gathering event is not a rally or spontaneous event as defined by the Boise County Mass Gathering Ordinance, the applicant shall provide an insurance certificate (attach to this application) underwritten by an insurance company licensed to do business in the State of Idaho, in an amount of one million dollars (\$1,000,000) per single claimant and incident, and two million dollars (\$2,000,000) for all claimants arising from a single incident. The insurance policy shall indemnify and hold harmless Boise County, or any of its agents, officers, servants, and employees from any

liability or causes of action related to the mass gathering event. The insurance certificate shall include the policy start and end dates.

N. List of permits required and coordination or cooperating agreements (attach executed copies): USFS Operating plan, IDL Land Use Permit.

O. Food or beverages to be provided for sale: Yes No

i. If yes to O., is food or beverage included in price of admission:

Yes No

ii. If yes to O., list of agreements with vendors and caterers (attach executed copies):

iii. Alcohol for sale: Yes No

iv. If yes to iii., vendor obtained State & local permits: Yes No

v. If yes to iii., list of Insurance coverage for alcohol:

P. List any non-consumable products for sale (t-shirts, hats, ice, souvenirs, etc.):

T-shirts, motorcycle related accessories.

Q. List any equipment for rental (snowmobiles, skis, boards, jet-skis, rafts, kayaks, etc.): None

R. List any other third party agreements not expressly required, but otherwise related to the mass gathering event (attach executed copies): DF Development land use contract.

Section II – ADVERTISING

- A. Description of event advertising (flyers, radio, television, social media, other internet): Event is advertised on the Boise Ridge Riders website
- B. Target audience (local, regional, national or membership group):
Off road motorcycle enthusiasts
- C. Planned filming (land, air, water): None
- D. Reason for filming (advertising, promotion):
- E. Type of advertising proposed for the event (banners, signs, posters, commercial vehicles): Vendors may have signage posted on their booth in the vendor row area set aside near the community center.
- F. Time frame to remove all facilities and garbage after the mass gathering event (including removal of signs, advertising flagging, route markers):
Trail route markers removed by the weekend following the event. In town areas cleaned up Sunday afternoon and the Monday following the event.

Section III – ACCESS/PARKING

- A. Whether the mass gathering event requests slowing or stopping traffic during a portion or all of the event: Yes No
- i. If yes to A., describe the roads, times, and type of traffic control requested:
Riders will cross Hwy 21 ingress and egress town via Montgomery St. but vehicle traffic will have the right of way in all highway crossings.

B. Signage to direct access to the event or to direct route of event: Signs will direct participants to the community center for registration. Details for start/finish location will be provided as part of the rider entry packet.

C. The mass gathering event shall have no less than two access routes of less than twelve feet in width, unless there is one drivable access to property that is sixty (60) feet or more in width: Yes No

i. At least one access route is posted and reserved for emergency vehicle(s) ingress and egress: Yes No

ii. Access route for emergency vehicles to be maintained clear for emergencies: Yes No

D. As parking on State or Boise County roads are prohibited, the mass gathering event shall provide one (1) parking space for every two (2) attendees, and every parking space shall be a minimum of nine (9) feet wide and a minimum of eighteen (18) feet long, where aisles between rows of parking spaces must be a minimum of twenty-four (24) feet: Yes No

E. Amount of parking needed (number of spaces, acres, include disabled parking): 250 spaces. Parking areas include the start/finish area, community center, High School parking lot and if necessary, overflow parking can be made available on the Elk Ck Rd. Property leased by the Boise Ridge Riders.

F. Accommodations for disabled visitors: ADA toilet placed at start/finish area.

G. The mass gathering event site has sufficient space for parking at the event:

Yes No

- i. If no, the mass gathering event shall provide a shuttle service. Provide description of the shuttle service (type, when, and where used): Shuttle bus will have stops at the start/finish area (Sinclair station), community center and high school parking lot to transport spectators to and from the grass track location on Elk Ck. Rd.

H. Parking attendants and locations used (parking direction, whether is a “lot full” posting, information): Volunteer workers will be at the bus stop locations collecting waiver signatures and can notify participants and Boise Ridge Rider staff if parking area is filled up.

I. Parking lot security (overnight parking, whether using remote lots): Day use parking only for participants and spectators. The only overnight parking will be for participant motorcycles only in the lot next to the Sinclair station. Overnight lighting of the fenced area will be provided for security.

Section IV – MEDICAL/FACILITIES

A. Description of measures the mass gathering event shall take to prevent attendees from encroaching on surrounding private properties, impeded on public rights-of-way, or interfere with other public activities or events:

B. Provide a medical plan, with the following, to mass gathering event staff (attach copy):

- i. Access for emergency vehicles
- ii. Number and location of medical facilities;
- iii. Names and qualifications of any medical staffing; and
- iv. List of emergency phone numbers and closest hospitals/clinics.

C. The mass gathering event shall require at least two (2) EMT's, which shall be duly licensed, and be affiliated with the mass gathering event or have written permission from the affiliated EMT's supervising medical director, to staff on full time basis a medical facility, whether it be a designated medical tent, vehicle, or other structure, which has an automatic electronic defibrillator (AED) device: Yes No

The event will have a staffed ambulance, two EMTs and one supervisor along with support search and rescue members. Please refer to the attached EBCED contract for details and locations of medical staffed check points.

D. The mass gathering event with attendees in excess of five-hundred (500) attendees to one thousand (1,000) attendees shall require one (1) ambulance:

Yes No Ambulance contracted for this event per EBCED agreement.

E. The mass gathering event with attendees in excess of one thousand and one (1,001) attendees to two thousand (2,000) attendees shall require two (2) ambulance:

Yes No

F. The mass gathering event shall provide a minimum of one (1) gallon of water per one (1) attendee per day, where the water must meet applicable requirements of the Safe Drinking Water Act, Central District Health, or Idaho Department of Environmental Quality: Yes No

G. Describe provisions for drinking water (quantity, locations, bottled or truck, etc.):

Drinking water is provided at the rider check points around the course.

H. The mass gathering event shall provide toilets that are supplied with toilet paper, and either hand sanitizer or potable water hand-washing stations that have soap and paper towels, where any event that continues beyond twenty-four (24) hours past its start time ~~X~~ shall have a licensed vendor service and maintain all toilet units

within a twenty-four (24) hour period where such number of toilet units shall be as follows: Yes No

Table 1: Toilet facility matrix

Estimated number of attendees	Number of hours of the mass gathering event									
	1	2	3	4	5	6	7	8	9	10 or more
0-500	2	4	4	5	6	7	9	9	10	12
501-1,000	4	6	8	8	9	9	11	12	13	13
1,001-2,000	5	6	9	12	14	16	18	20	23	25

I. Amount of toilet facilities needed: 12

J. Description of toilet facilities: 14 portable toilets included one ADA unit will be distributed between the Start/finish location and the community center. In addition to the stationary units above, trailer mounted toilets will be used to provide service at the remote checkpoints.

K. The mass gathering event must provide one (1) fifty (50) gallon trash container for every one hundred (100) attendees, and one (1) fifty (50) gallon trash container for every twenty five (25) motor vehicles: Yes No

L. Total amount of fifty (50) gallon trash containers required: 12 – We will also have two dumpsters serviced by Miller Enterprises at the event. One will be placed at the start/finish area and the other at the community center.

M. The mass gathering event shall dispose of solid waste ~~as req~~ by Boise County Ordinance 2008-02, or its successors, and fees shall be paid as required by Boise County Resolution 2025-35, or its successors. Yes No See previous note on dumpster servicing for the event.

N. The mass gathering event that starts prior to sunrise or continues past sunset shall have illumination sufficient for the central event site, medical facilities, toilet facilities, and shower facilities, which lighting shall not shine unreasonably beyond the boundaries of the event site and where laser use is prohibited within one mile of any private or public air strip: Yes No

O. Describe power supply to meet illumination and event needs:

There are no after-dark activities associated with the event, but lighting will be setup for the impound area. Lights will be directed away from any buildings in the area.

P. The mass gathering event that continues past midnight of any day shall have one (1) camping space for every two (2) attendees that shall be two hundred fifty (250) square feet if fires are permitted or one hundred fifty (150) square feet if fires are not permitted, where such camping area shall not have vehicle traffic after sunset and before sunrise: Yes No

Q. The mass gathering event that continues beyond seventy-two (72) hours past its start time shall have separate shower facilities of ten (10) gallons of water per

attendee per day, where one shower head/facility shall be for every one hundred (100) attendee per gender: Yes No

Section V – SAFETY

A. The mass gathering event shall have at least two (2) methods to contact Boise County Dispatch (telephone, radio, cell phone, satellite phone, etc.) that must be immediately capable of communication from the event site. Yes No

B. Describe the methods of communication with the manner of which Boise County Dispatch may immediately contact the mass gathering event: The event will have a radio network setup including a repeater to communicate from remote checkpoints to a central operator located at either the community center or start/finish. Cell phone connection with Boise Dispatch will be available at this location.

C. The mass gathering event shall contract with the Boise County Sheriff's Office for law enforcements services beyond the boundary of the event site, based upon the following matrixes as best defined by the event type, where if the mass gathering event falls within two or more categories the higher number shall be required, as follows:

Table 2: Law enforcement staffing matrix by event type by estimated attendance

Estimated number of attendees	Mass gathering event type		
	Speakers, conferences, ceremonies, non-moving rally	Fairs, festivals, sporting events	Concerts, raves, music, festivals
0-200	0 officers	0 officers	0 officers
201-500	0 officers	2 officers	2 officers

501-1,000	3 officers, 1 dispatcher	4 officers, 1 dispatcher	4 officers, 1 dispatcher
1,0001-2,000	4 officers, 1 dispatcher	6 officers, 1 dispatcher	6 officers, 1 dispatcher

Table 3: Law enforcement staffing matrix by event type by miles

Number of road miles covered	Mass gathering event type	
	Races, rides	Moving rally
0-.5	1 officer	2 officers
.5-3	1 officer	3 officers
3-10	2 officers	3 officers plus 2 officers for each additional 500 attendees over 500 attendees
10-30	3 officers	
30-100	3 officers	
100+	3 officers plus 1 officer to ten (10) miles	

D. Amount of officers required based upon mass gathering event type and table:

The event will have riders ingress/egress town via Montgomery St. and FR307 to the trail head approximately 1.5 miles from Idaho City. Two officers from the Boise County Sheriff's Office will be contracted for the event. Contract included as an attachment.

E. The mass gathering shall contract with a security services company and provide security guards that are identifiable by a fluorescent and/or reflective shirt or vest, for security services inside the boundary of the event site, based upon the following matrixes as best defined by the event type, where if the mass gathering event falls within two or more categories the higher number shall be required, as follows:

Table 4: Private security staffing matrix by event type by estimated attendance

Estimated number of attendees	Mass gathering event type		
	Speakers, conferences, ceremonies, non-moving rally	Fairs, festivals, sporting events	Concerts, raves, music, festivals

0-200	0 guards	0 guards	0 guards
201-500	0 guards	2 guards	4 guards
501-1,000	2 guards	4 guards	6 guards
1,0001-2,000	6 guards	8 guards	8 guards

Table 5: private security staffing matrix by event type by miles

Number of road miles covered	Mass gathering event type	
	Races, rides	Moving rally
0-.5	0 guards	0 guards
.5-3	0 guards	0 guards
3-10	1 guard	3 guards plus 2 guards for each additional 500 attendees over 500 attendees
10-30	2 guards	
30-100	5 guards	
100+	1 guard for every ten (10) mile	

F. Amount of security guards required based upon mass gathering event type and table:

G. Describe a safety plan to close the mass gathering event in case of emergency:

Section VI – OTHER LAW COMPLIANCE

A. The mass gathering event shall comply with the Boise County Noise/Disorderly Home Ordinance #2021-01, and its successors: Yes No

B. The mass gathering event shall comply with the Boise County Preventative Burn Ordinance #2017-01, and its successors: Yes No

C. The mass gathering event shall comply with all requirements of the Central District Health Department as it pertains to sanitation, solid/human waste, and catering services: Yes No

D. The mass gathering event shall comply with all requirements of the Idaho Transportation Department: Yes No

- E. The mass gathering event shall comply with all requirements of the United States Forest Service in land and road use permitting: Yes No USFS operating plan has been submitted and pending permit approval.
- F. The mass gathering event shall comply with all requirements of the Bureau of Land Management in land and road use permitting: Yes No BLM ground is not used in this event. Idaho Department of Lands property is used and a copy of our 2026 permit is included as an attachment.

Section VII – MITIGATION AND CLEAN-UP

- A. The mass gathering event shall clean-up and remove any equipment and solid waste within forty-eight (48) hours after the end time of the mass gathering event, by either a statement of the landowner of the event site will provide clean-up (attach statement), or a plan of individuals who will be hired to perform the work, including an hourly wage, and the total amount expected to be spent on the work, where failure to perform these duties may result in Boise County performing such duty and charging the Applicant: Event clean up will be addressed by Boise Ridge Rider volunteer workers.
- B. Mitigation plan to rehabilitate resource damages (dirt road surfaces, vegetation, etc.): Resource rehabilitation will be addressed by Boise Ridge Rider club members.

C. Timeframe to complete mitigation plan: Clean up of all areas associated with the event in town will be completed by the Monday after the event (June 1). Trail markers on USFS, IDL and private ground will be removed by the weekend following the event (June 7). Any impacted road surfaces will be addressed by June 7.

NAME OF PERSON(S) WHO WILL SIGN ON BEHALF OF THE EVENT

I certify (or declare) under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct to the best of my knowledge and that this is an application only, and that the use and occupancy of Boise County is not authorized until an authorization is signed and issued by the Mass Gathering Coordinator or Boise County Board of Commissioners.

Printed Name: Scott Trospen Signature:  Date: 15 Mar 26

Printed Name: _____ Signature: _____ Date: _____

APPLICATION AND FEES

Boise County fees shall be \$300.00 for this application, where the application fee is to be paid to the Boise County Clerk's Office, at the time of turning in the application to the Boise County Mass Gathering Coordinator and Boise County Clerk.