



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 6th, 2019
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Community Justice Administrator Leader, Wildland Fire Mitigation Forester Richardson, Road & Bridge Superintendent Jones, Road & Bridge Administrative Assistant Newman, Sheriff Kaczmarek, Planning & Zoning Administrator Caulder.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday, July 30th, 2019. Commissioner Stirm SECONDED; All Ayes. Commissioner Stirm MOTIONED to approve the official meeting minutes for the Budget Officer Balanced Budget Workshop on Monday, July 29th, 2019. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Wildland Fire Mitigation Forester Richardson presented documentation concerning the possible purchase of a Skid Steer with a Mulcher attachment, discussion ensued. Planning & Zoning Administrator Caulder presented drafts of the job descriptions for his department to the Board, discussion ensued. Chairman Ward MOTIONED to approve the new language and job description for the Code Enforcement Officer and Building Inspector for Planning & Zoning. Commissioner Stirm SECONDED; All Ayes. Commissioner Stirm MOTIONED to approve the changes to the Planning & Zoning Administrative Assistant Technician II as written. Chairman Ward SECONDED; All Ayes. Commissioner Stirm MOTIONED to change the title of the job description (approve the new job description) to Planning & Zoning Permit Technician. Commissioner Jackson SECONDED; All Ayes. Road & Bridge Superintendent Jones presented a payroll addition for a full time equipment operator to the Board, discussion ensued. Chairman Ward MOTIONED to approve the payroll addition for Mr. Coffelt to Boise County Road & Bridge Department, per request of Marilyn Newman and Bill Jones. Commissioner Jackson SECONDED; All Ayes. Community Justice Administrator Leader requested to send the probation officer to a conference, discussion ensued. Commissioner Jackson MOTIONED to send David St. Pierre to the Idaho Community Justice Association Conference in Fort Hall, Idaho on September 9th, and 10th, 2019. Commissioner Stirm SECONDED; All Ayes. Sheriff Kaczmarek presented bids to