

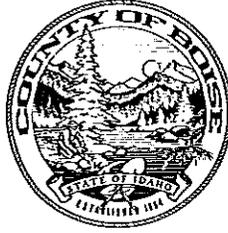
# Boise County Planning and Zoning Department

413 Main Street, PO Box 1300

Idaho City, Idaho 83631

Phone: 208-392-2293

[www.boisecounty.us](http://www.boisecounty.us)



## MASTER PUBLIC HEARING APPLICATION

TYPE OF APPLICATION: (PLEASE CHECK ALL THAT APPLY.)

- |                                                               |                                                      |                                                       |
|---------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> APPEAL                               | <input type="checkbox"/> DEVELOPMENT AGREEMENT       | <input type="checkbox"/> SUBDIVISION, FINAL           |
| <input type="checkbox"/> COMPREHENSIVE PLAN<br>TEXT AMENDMENT | <input type="checkbox"/> PLANNED UNIT<br>DEVELOPMENT | <input type="checkbox"/> SUBDIVISION, VACATION        |
| <input type="checkbox"/> COMPREHENSIVE PLAN<br>MAP AMENDMENT  | <input type="checkbox"/> PLANNED COMMUNITY           | <input type="checkbox"/> SUBDIVISION, AMENDED<br>PLAT |
| <input checked="" type="checkbox"/> ROAD NAME CHANGE          | <input type="checkbox"/> CONDITIONAL USE PERMIT      | <input type="checkbox"/> VARIANCE                     |
|                                                               | <input type="checkbox"/> SUBDIVISION, PRELIMINARY    | <input type="checkbox"/> OTHER _____                  |

HEARING BEFORE:  BOARD OF COUNTY COMMISSIONERS  P&Z COMMISSION

PROJECT NAME: \_\_\_\_\_

### SITE INFORMATION:

(This information can be found on the Assessor's property information assessment sheet.)

Quarter: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Subdivision Name (if applicable): \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_

Tax Parcel Number(s): \_\_\_\_\_ Current Land Use: \_\_\_\_\_

### PROPERTY OWNER:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### APPLICANT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold Boise County and its employees harmless from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

I consent to this application, I certify this information is correct, and allow Planning and Zoning staff to enter the property for related site inspections. I agree to indemnify, defend and hold Boise County and its employees harmless from any claim or liability resulting from any dispute as to the statements contained in this application or as to the ownership of the property, which is the subject of this application.

Signature: All Owner(s) of \_\_\_\_\_  
Record \_\_\_\_\_ Date \_\_\_\_\_

Signature: Applicant \_\_\_\_\_ Date \_\_\_\_\_

NOTE: THIS APPLICATION MUST BE SUBMITTED WITH THE APPROPRIATE APPLICATION FORM

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## AFFIDAVIT OF LEGAL INTEREST and Letter of Authorization

\_\_\_\_\_, "Owner" whose address is \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

As owner of property more specifically described as:

\_\_\_\_\_  
\_\_\_\_\_

HEREBY AUTHORIZES \_\_\_\_\_ as Agent to represent and act for the Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Boise County Board of Commissioners, Boise County Planning and Zoning Commission, Boise County Planning and Zoning Staff, and or other Boise County Departments relating to the modification, development, planning, platting, re-platting, improvements, use or occupancy of land in Boise County, Idaho. Owner agrees that; Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application of any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that; Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platted or re-platting, improvement, occupancy, or use of any structure or land involved in the application shall take place until approved by the appropriate official of Boise County, Idaho, in accordance with applicable codes and regulations.

Owner agrees to pay any fines and be liable for any other penalties arising out of failure to comply with the terms of any permit or arising out of any violation of applicable laws, codes, or regulations applicable to the action sought to be permitted by the application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and , if signing on the behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

### OWNER:

_____ (Signature of Owner)	_____ (Print Name)	_____ (Title)
_____ (Signature of Owner)	_____ (Print Name)	_____ (Title)
_____ (Signature of Owner)	_____ (Print Name)	_____ (Title)
_____ (Secretary or Corporate Owner)	_____ (Print Name)	

NOTARY STATE OF IDAHO ) ss  
COUNTY OF \_\_\_\_\_ ) (seal)

SUBSCRIBED and sworn to before me by \_\_\_\_\_  
on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My Commission expires on: \_\_\_\_\_

\_\_\_\_\_  
Date

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## ROAD NAME CHANGE REQUEST

The Planning and Zoning staff is available to discuss this application and answer questions. Upon receipt of the required materials the Planning & Zoning Administrator will stamp the application received and review the application for completeness. Once the application is deemed complete a public hearing will be scheduled with the Boise County Commissioners. It is recommended that the Applicant review the Unified Land Use Ordinance #2016-01 (ULO) prior to submittal. This Ordinance along with application materials are located on the County website at [www.boisecounty.us](http://www.boisecounty.us).

**See ULO #2016-01, Chapter 3, Section 3.5.E**

This form shall be used when requesting a change to the name of an existing road name, and must be agreed with by a majority of affected property owners according to the Boise County Unified Land Use Ordinance.

*To expedite the review of your application, please be sure to address each of the following items.*

**Requested by:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**ROADS**

EXISTING NAME(S): (if applicable) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<i>LIST IN ORDER OF PREFERENCE</i>	<b>FOR OFFICE USE ONLY</b>		
<i>PROPOSED NAME(S) list in order of preference</i>	YES	NO	NOTES
1.			
2.			
3.			

By signing this form, you acknowledge that a majority of adjacent property owners are in agreement on the provided name(s).

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION II ITEMS REQUIRED**

Naming of roads must comply with the standards outlined in the Boise County Unified Land Use Ordinance (ULO) #2016-01 Section 3.5.E. Planning and Zoning staff will review your request and notify you of the results.

*To expedite the review of your applications, please be sure to address each of the following items:*

1. Application complete & signed.
2. A list of addresses of all dwellings with frontage located on the affected road.
3. Application fee paid in full in accordance with the current fee schedule; including any/all applicable fees.

**SECTION III PUBLIC HEARING**

1. A public hearing may be scheduled with the Board, including public notice requirements as required for a change in road names per the ULO, Section 3.5.E.

*PUBLIC HEARING DATE SET:* \_\_\_\_\_

*PUBLIC HEARING TIME:* \_\_\_\_\_ *LOCATION:* \_\_\_\_\_

**THIS BOX TO BE COMPLETED BY THE PLANNING AND ZONING DEPARTMENT**

FILE # \_\_\_\_\_ Rec'd Date: \_\_\_\_\_  
Fee paid: \_\_\_\_\_ Date: \_\_\_\_\_  
Payment type: \_\_\_\_\_ Number: \_\_\_\_\_  
Receipt #: \_\_\_\_\_ Are application materials attached? Yes \_\_\_ No \_\_\_

ACCEPTED BY \_\_\_\_\_ Date: \_\_\_\_\_

**STATEMENT OF PROOF OF PUBLIC HEARING POSTING**

For Application # \_\_\_\_\_

I, \_\_\_\_\_, do hereby certify that Notice of Public Hearing was posted in accordance with the Boise County Unified Land Ordinance #2016-01, Section 2.4.D.2 on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, meeting the requirement of at least ten (10) days prior to the public hearing date. A photo of said posting is attached as Exhibit A, per Section 2.4.D.2.f.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Typed/printed Applicant Name

\_\_\_\_\_  
Applicant Signature

STATE OF IDAHO            )  
                                          ) ss.  
County of \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me, the undersigned, a Notary Public in and for the State, personally appeared \_\_\_\_\_, known or identified to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that s/he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date last above written.

\_\_\_\_\_  
Notary Public for Idaho  
Residing at \_\_\_\_\_  
Commission expires \_\_\_\_\_

**2.4.D NOTICE TO PUBLIC:**

- 2.4.D.1 At least fifteen (15) calendar days prior to the public hearing, the Administrator shall publish a notice of the date, time and place and a summary of the application in the official newspaper of the county.
- 2.4.D.2 Posting on the Site: A public notice shall be posted by the applicant on the premises for which the permit is sought. The notice shall be posted not less than ten (10) calendar days prior to the public hearing.
  - 2.4.D.2.a Notice of Form: The notice shall be in substantial compliance with the following form:

<p>COUNTY OF BOISE PUBLIC HEARING NOTICE Boise County Planning and Zoning Commission will hold a public hearing on [DATE] at 6:30 p.m. In [LOCATION provided by P&amp;Z] PURPOSE:  PROPERTY LOCATION:  APPLICATION BY:  Contact the BC Planning and Zoning Administrator at (208) 392-2293 with any questions.</p>
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- 2.4.D.2.b Notice Size: The notice(s) shall consist of a four foot by four foot (4' x 4') plywood or other hard surface mounted on two (2) four inch by four inch (4" x 4") posts.
- 2.4.D.2.c Notice Lettering: Centered at the top of the four foot by four foot (4' x 4') notice(s) in six inch (6") letters shall be the words "Boise County P&Z Public Hearing Notice". The date of the hearing shall be in bold four inch (4") letters. The remainder of the notice shall be in two inch (2") letters. Each notice shall be painted white, and the letters shall be painted black and shall appear on both sides.
- 2.4.D.2.d Notice Content: Each notice shall inform the public of the nature of the hearing, the date, time and address of the hearing location, a summary of the proposal to be considered, a county P & Z Department contact phone number, the location of the development and the name of the applicant, and if applicable, the proposed development.
- 2.4.D.2.e Notice Placement: The notices shall be posted on the property being considered along each street that is adjacent to the subject property boundaries. The notice(s) shall be

located on the property, outside of the public right of way. If the notice cannot be placed on the property and still be clearly visible, the notice may be placed within the right of way if the applicant can obtain the consent of the owner of the right of way. The notice shall be posted perpendicular to the street and mounted so that the bottom of the notice is at least three feet (3') above the ground.

- 2.4.D.2.f Proof Of Posting: The applicant shall submit a notarized statement and a photograph of the posting to the county P&Z Department no later than seven (7) days prior to the public hearing attesting to where and when the notice(s) was posted. Unless the statement is received by such date, the hearing will be continued to a later hearing date.
- 2.4.D.2.g Notice Removal: The notice(s) shall be removed no later than three (3) days after the public hearing for which the notice(s) had been posted is ended.