

BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 15<sup>th</sup>, 2010  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

Chairman Terry C Day called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

**PRESENT:** Chairman Terry C Day, Commissioners Linda W Zimmer and Jamie A Anderson and Clerk Constance Swearingen

**OTHERS PRESENT:** Assessor Brent Adamson, Deputy Prosecutor Cherese McLain and Chief Deputy Clerk Dee Woodstrom

**COMMISSIONER DISCUSSION:** Commissioner Linda W Zimmer stated that the Woody Biomass Partnership would be holding a meeting on April 7<sup>th</sup> to discuss and secure additional revenue. She stated that this conflicted with the County supervisory training being held that day.

Chairman Terry C Day stated that he had not yet written the letter to the Idaho City Ranger District concerning the Crooked Bear Thinning Project and Grand Mountain Prescribed Fire Project.

Commissioner Jamie Anderson spoke about the SRS distribution to the schools and questioned whether Boise County had students enrolled in the Emmett and Boise school districts. Clerk Swearingen stated that she had confirmed the enrollment figures with the Idaho Department of Education.

Commissioner Anderson asked Clerk Swearingen when the Boise County revenue numbers would be ready. The Clerk stated they would have a report within the next few weeks.

**FUTURE AGENDA TOPICS REVIEW:** Commissioner Jamie Anderson stated she would like to review the County's contract with Nationwide Retirement Solutions in order to ensure that those employees who participated in the 457 savings plan were receiving the best investment for their money.

Commissioner Jamie Anderson spoke about the public hearing notice for Planning & Zoning concerning the area of impact for Crouch.

Commissioner Jamie Anderson stated that a date needed to be set for the WUI and Flood Plan ordinances' review.

**AMENDMENTS TO THE AGENDA:** Nothing was amended.

**MINUTES:** The Board requested that approval of the minutes be held until the requested changes were made and reviewed.

**TREASURER/ASSESSOR ISSUES:** Nothing was discussed.

**COMMITTEE REPORTS:** Commissioner Linda W Zimmer stated she had attended the Region IV Children's Mental Health meeting where they spoke about funding cuts. Commissioner Zimmer stated she had also attended the Adult Mental Health meeting. She also stated that the Southwest

Children's Mental Health Conference would be on May 14<sup>th</sup> and 15<sup>th</sup> and the Behavioral Health Workshop would be held on April 7<sup>th</sup>.

Commissioner Linda W Zimmer stated she had attended the Horseshoe Bend City Council meeting. She reported that they had discussed an emergency assistance grant for \$63,000 that the City had received, the law enforcement contract with Boise County, which would be active from 2:00 pm to 8:00 pm, seven days a week in Horseshoe Bend, and that the Silver Moose had been sold and was now called the Corner Café Bar & Grill.

Commissioner Jamie Anderson stated she had also attended the Horseshoe Bend City Council meeting to present them with information on the Payette River Scenic Byway. She reported that Sherry Fisher had been appointed to the Committee as the city representative for Horseshoe Bend but that the City had not been present when the decision to construct a kiosk through the \$130,000 grant request was made. Commissioner Anderson stated that that the City did not want a kiosk but instead wanted an interpretive sign and map constructed in front of their city hall. With that change, Commissioner Anderson stated that Horseshoe Bend had committed both an in-kind work and cash match (\$100) towards the \$130,000 grant project and asked the other two commissioners if Boise County would commit a \$200 cash match as a partner to the Byway Committee in support of the grant.

Commissioner Jamie Anderson stated she had spoken with the Crouch City Clerk and that Clerk Kim Bosse had indicated that the city of Crouch did not have the money to pay for a law enforcement contract with Boise County. She also reported that the City could possibly pay by the hour, event by event, for law enforcement services.

Commissioner Anderson also stated she had attended an LHTAC meeting concerning the Middlefork Payette River Bridge replacement in Crouch and reported that the cost of the project would be \$1.67 million. She also stated that she had attended the Garden Valley Chamber of Commerce meeting during which she had given a presentation about the Recovery Zone Facility Bonds.

**ISSUE TRACKING:** Chairman Terry C Day questioned whether to continue tracking the LHTAC Transportation meetings. It was decided to leave them on the report but to discuss the meetings with Road and Bridge Superintendent Bill Jones

**CONTRACTS/AGREEMENTS/GRANTS:** Clerk Swearingen presented the Qwest contract for telephone service in the Miner's Exchange building, Courthouse, Planning & Zoning and Prosecutor's office. The Board stated they would like to review the contract and tabled this until next week.

**DEMAND WARRANTS:** Clerk Swearingen presented three demand warrants to pay Computer Arts (\$6,862.90), Harbor Freight Tools (\$79.98) and the Idaho Transportation Department (\$23.00). Commissioner Linda W Zimmer made a MOTION to approve the demand warrants. Chairman Terry C Day SECONDED. All ayes, motion carried.

**PRIMARY ELECTION BALLOT ORDER APPROVAL:** Clerk Swearingen presented the ballot order for the 2010 Primary Election. Commissioner Jamie Anderson made a MOTION to approve the order. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**INDIGENT - EXECUTIVE SESSION per I.C. 67-2345(1) (d):** Nothing was presented.

## **MISCELLANEOUS & CORRESPONDENCE:**

- Resolution 2010-23 County Vehicle Use Policy – to comply with the Internal Revenue Service mandate (this is a non-cash benefit). Clerk Swearingen spoke about the options for this policy and how it would be deducted from each employee’s paycheck that opted to commute in a County vehicle between home and work. The Board requested more IRS information and requested that this be tabled until Deputy Prosecutor Cheresse McLain could review it.
- EBCA update on collections and write-offs – Deputy Clerk Jill Browning gave a brief explanation on the information. Deputy Clerk Browning stated that she believed the new collections agency had been doing a better job than the agency the County had previously.
- Status of employment of EBCA secretary – Chairman Terry C Day stated that this issue had been discussed in detail at last week’s EBCA Advisory Board meeting. Chairman Day stated that Deputy Clerk Jill Browning was developing a proposal to continue processing the claims and billings for EBCA as an independent contractor after she retires April 30<sup>th</sup>. Chairman Day stated there would be a telephone conference with EBCA Advisory Board members to further discuss this issue.
- Certificate of Residency application (for Junior College tuition reimbursement) for Michael Reidinger – Commissioner Jamie Anderson made a MOTION to approve the application. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- Resolution 2010-27 Show Cause Hearing Procedures – this resolution was approved last week and was presented today for signature.
- Idaho Transportation Board District #3 Tour information.
- Idaho Department of Commerce Recovery Zone information – Commissioner Jamie Anderson spoke about the need to determine the County’s recovery zone projects and related funding needs and stated that the State of Idaho would be setting a deadline for us to submit letters of intent to spend the recovery zone funds. She further stated that the State would be “sweeping” the money that had not been allocated by the counties to use on statewide projects.

**PA ISSUES:** Deputy Prosecutor Cheresse McLain spoke about the correspondence P&Z Administrator Patti Burke had received from the cities of Horseshoe Bend and Crouch concerning expanding their areas of city impact. She stated that the process for approving or disallowing an expansion was not clear cut; however, she stated that the P&Z Commission had to make their recommendation on this matter to the Board. Ms. McLain spoke about the process, stating that the first step would be that the County and the City had to jointly enact an ordinance (same language) which would be the area of impact map. She further stated that the County and City would need to enact another ordinance which would be the plan detailing the process and how the County and city have chosen to implement the law.

Deputy Prosecutor McLain went on to say that the area of city impact was under the jurisdiction and authority of the County until the city actually annexed the land. She also stated that there must be a change in the area of city impact before the city could annex additional property.

Deputy Prosecutor McLain also stated that the procedures were listed in Idaho Code 67-509 and the steps were as follows: the P&Z Commission would advertise for fifteen (15) days the public notice on the hearing to take input on the requested expansion; hold the public hearing; and then make a formal recommendation to the Board of Commissioners. She further explained that, at that point, it would be the Commissioners decision on whether to hold a second public hearing. She also stated that at the recommendation of Jerry Mason, an expert on land use issues, that she was recommending that the Commissioners hold a second public hearing, possibly joint with the with the P&Z Commission, to take additional input from constituents in order to ensure the public their right to be heard and their input considered.

Commissioner Anderson and Chairman Day agreed that there needed to be separate public hearings at the County and P&Z Commission levels in May.

Deputy Prosecutor McLain spoke about a draft ordinance for the Sheriff's Department concerning alarm systems in private homes. She also stated that she had sent out an email to EBCA members concerning the Open Meeting law.

Ms. McLain stated that the Big Pine Creek Aquatic Project contract would be finalized this week.

**HARRIS DEAN INSURANCE:** Doug Colwell gave a presentation to the Board on ICRMP, current changes in insurance and the upcoming Northwest Valuations' appraisal of all County buildings' valued over \$200,000.

Mr. Colwell stated that ICRMP provided a defensive driving class at no charge to the County.

Mr. Colwell spoke about the County's rating process with ICRMP. He stated that the County information had not been updated since 2003 and that keeping our inventory up-to-date should be a priority. He also spoke about PRIMA, a co-partner of ICRMP's in risk management and personnel issues, and stated that the two organizations co-sponsored training classes for counties in risk management and personnel issues.

Mr. Colwell stated that he wanted to set up a future appointment to discuss the insurance schedules with the County.

The Board stated that ICRMP insurance coverage did not protect the County in land-use litigation and asked Mr. Colwell if he could provide an insurance rider to cover land-use issues.

**CONSTITUENT INPUT:** None.

**J-U-B ENGINEERING:** Lisa Bachman updated the Board on JUB's administrative contract to secure funding to construct the Placerville Ambulance building. Ms. Bachman stated that she was waiting for a population update from the Department of Commerce in order to proceed. She also stated that in her recent conversations with the Department of Commerce that they had indicated that the County would need to complete an income survey of the Placerville area. Stephanie Bennett, JUB Public Involvement Coordinator, asked the Board what method of surveying they wanted done. She suggested distribution by mail, going door-to-door and/or via telephone. The Board agreed to conduct the survey via mail.

**MASS GATHERING APPLICATION REVIEW:** Clerk Swearingen presented the Race to Robie Creek mass gathering application and stated that the event would be held on April 17<sup>th</sup>, 2010. Lauri Thompson, event coordinator, was present.

The Board asked Ms. Thompson if she had contacted the Road and Bridge Department to see if the road needed to be plowed prior to the date of the race. Ms. Thompson stated that she had not talked with them yet but felt that it would not be an issue since there was no snow currently on the road. Ms. Thompson asked if the application fee could be waived as in past years.

Ms. Thompson stated that next year's event had been scheduled for April 16<sup>th</sup>, 2011. Commissioner Jamie Anderson made a MOTION to approve the mass gathering application and to waive the fee. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**ROAD DEPT:** Superintendent Bill Jones discussed the three (3) bids he had received on two (2) loaders, one (1) for Horseshoe Bend and one (1) for Garden Valley. Mr. Jones and the Board reviewed the data on whether it was more cost effective to purchase the loaders or lease them. Superintendent Jones stated that he was in favor of purchasing the loaders because although the annual cost was more to purchase, over time the County would spend thousands of dollars less and the equipment would be ours to use for a longer period of time. He also stated that with purchasing the loaders, they would be ours at the end of four years. Superintendent Jones recommended that the County purchase the two (2) John Deere loaders from CESCO because of the cost, warranty and quality. He stated that CESCO had the best price and interest rate and the interest rate would be as low as 3.19% if they spent over \$200,000.

Commissioner Jamie Anderson brought up the issue of reduced revenue and stated that the Forest Highway (SRS) money would be gone after 2012 and that highway users' revenue had decreased significantly over the past two years. She also stated that she did not see the cash reserves available, if the SRS funding was not re-authorized in 2012, to make all the payments not only on the new loaders but also on the previous equipment obligations. Commissioner Jamie Anderson suggested that the County lease one (1) loader now and wait and see how the funding situation developed. Superintendent Bill Jones agreed with Commissioner Anderson that the SRS funding would stop after 2012 and that highway users' revenue had decreased. He further stated that it was a risk to purchase equipment now and take on additional, long-term obligations but felt that it was a risk worth taking. Mr. Jones stated that if the SRS funding was not re-authorized in two (2) years that he would have to address the one-half reduction in Road and Bridge funding by laying off many of his employees. Commissioner Anderson stated that she did not want to spend cash reserves when future funding was unknown.

Commissioner Linda Zimmer stated that she believed the SRS funding would be continued after 2012 and that the Board should make future decisions based on that fact. Chairman Terry Day concurred. Commissioner Jamie Anderson stated that as a County manager, she was not comfortable obligating the County for large sums of money when future funding was unknown.

Assistant Road Superintendent Chuck Morgan stated that he believed it was a calculated risk and that the County needed to maintain its equipment. Superintendent Jones stated that if the Board had concerns about future funding that the County should continue to lease the equipment.

Commissioner Linda Zimmer stated that for an additional \$200,000 to purchase the new loaders, the County would have brand new equipment with an 84-month warranty. She further stated that if funding was cut after 2012, the County would have 2009 and 2010 equipment instead of 2004 equipment.

Chairman Terry Day questioned Superintendent Bill Jones about the quality of the different equipment bid, asking if the other loaders bid were on an even par with the CESCO loaders. Mr. Jones stated that he believed that all three makes were comparable.

Commissioner Jamie Anderson also asked Mr. Jones whether he had found a pick-up to purchase (because of the truck which had been destroyed in the Idaho City Shop fire). Superintendent Jones stated that they had not found a pickup yet, but they were going to use the insurance money they had received from ICRMP and the money from the sale of the guardrail to purchase another truck.

Commissioner Anderson agreed with Superintendent Bill Jones that the County needed to maintain its fleet of equipment but recommended that they just lease one new loader until funding was

more secure. She further stated that the Mr. Jones had only budgeted \$55,000 for loaders this year.

Chairman Terry C Day made a MOTION to approve the purchase of two John Deere loaders. Commissioner Linda W Zimmer SECONDED. Commissioner Jamie Anderson NAYED, stating that future funding for the Road and Bridge Department was not secure and without reallocation of the SRS funding the Department's budget would be cut in half. Motion carried. Chairman Day also recommended to Superintendent Jones that he buy the 2009 model instead of the 2010 model because of the cost savings (\$10,000).

**MASS GATHERING ORDINANCE REVIEW:** Emergency Management Services Coordinator Gordon Ravenscroft and Sheriff Ben Roeber were in attendance to provide input. Both Mr. Ravenscroft and Mr. Roeber stated that the number of attendees at an event was not of concern, but that it was the type of event that would dictate the impact to their departments. The Board reviewed and discussed the ordinance and stated that they would continue their review of this ordinance on April 5<sup>th</sup>.

Having no further business, Chairman Terry C Day adjourned the meeting until 12:00 PM, March 22<sup>nd</sup>, 2010.

Approved this 5<sup>th</sup> day of April, 2010.

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**TERRY C. DAY**, Chairman  
Boise County Board of Commissioners

**Attest:**

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**Constance Swearingen**, Clerk to the Board