

BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 1ST, 2010
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Chairman Terry C Day called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

PRESENT: Chairman Terry C Day, Commissioners Linda W Zimmer and Jamie A Anderson and Clerk Constance Swearingen

OTHERS PRESENT: Assessor Brent Adamson, Treasurer April Hutchings, Deputy Prosecutor Cherese McLain and Chief Deputy Clerk Dee Woodstrom

DEPARTMENT HEAD MEETING: Boise County personnel in attendance were: Brent Adamson, April Hutchings, Patti Burke, Paul Rekow, Marilyn Newman, Ben Roeber, Gordon Ravenscroft, Pam Garlock, Chuck Morgan and Bill Jones. Jim McNall from ICRMP was also in attendance to review the Boise County personnel policy.

The following subjects of concern in the personnel policy were discussed:

- More distinctive definition of what is considered a full-time and part-time employee
- Define part-time benefits. Mr. McNall recommended that the Clerk check the Gem Plan and to match the County's definitions of part-time and full-time with theirs.
- Compensation time – Mr. McNall stated that comp time could not be used as donated leave, and that it had to be paid to or used by the employee who had earned it. Mr. McNall also stated that anyone with over 240 compensation time hours (480 hours for law enforcement), needed to be paid down by law. Mr. McNall suggested that if the 100-hour cap had not been adhered to, that it be removed from the personnel policy. It was also discussed that any comp time over the 100-hour balance should be paid to the employee each year by December 1st.
- Donated leave – The new policy of only allowing vacation time to be donated.
- It was discussed that the old options for holiday pay should be put back in the policy. The Board concurred with staff and instructed the Clerk to reinstate the old language concerning holiday pay into the policy.
- Mr. McNall recommended that the County specify which employees were covered under the insurance policy. It was stated that the word "dental" was missing from the insurance information.
- The group discussed the 160-hour cap on vacation leave time. They requested the Board's approval to exceed the 160-hour cap throughout the year with the caveat that employees had to use it before the end of the fiscal year or it would be forfeited. The Board concurred.
- Nepotism was discussed. Jim McNall reminded the group that a relative of a county commissioner could not be hired for any County job.
- It was discussed that the county work week starts at 12:01 am on Saturday.
- Coroner Pam Garlock requested clarification on her deputies' employment status. She stated that there had been confusion in the past whether the Coroner's deputies were County employees or contract labor. She further stated that they were paid on a per-call basis, were reimbursed for their mileage and were covered under the County's worker's compensation coverage. Mr. McNall stated that Ms. Garlock's deputy coroners were employees.
- On a different note – Chairman Terry C Day spoke to Mr. McNall about conducting a supervisory training for department heads, elected officials and first line supervisors. It

was decided to have this training on April 7th at 9:00 a.m. at the Public Safety Building in Idaho City. Subjects of interest include job descriptions and evaluations.

COMMISSIONER DISCUSSION: Chairman Terry C Day spoke about the Welfare Conference on April 20th through 22nd and stated that he would be attending.

Chairman Day also stated that he would be attending the Rural Department of Commerce Conference on March 25th in Jerome.

Commissioner Linda W Zimmer gave an update on Community Justice's Community Service Coordinator, Cheryl Pendergrass, and stated that she would be able to go back to work on March 29th if her ankle had healed sufficiently.

Commissioner Jamie Anderson requested Board approval of the second Commissioner newsletter. Commissioner Anderson stated there was recovery zone grant money available for the Warm Springs Resort and Mores Creek Recreation Foundation. Commissioner Anderson asked the Clerk to redraft the recovery zone resolution to include the recovery zone boundaries.

FUTURE AGENDA TOPICS REVIEW: None.

AMENDMENTS TO THE AGENDA: Chairman Terry C Day made a MOTION to spread out the 11:00 a.m. agenda items throughout the day and to add an executive session during that time for a phone call to Attorney Mike Cain concerning the Lawson tort claim filed against the County. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

MINUTES: Clerk Swearingen presented meeting minutes for February 22nd. Chairman Terry C Day made a MOTION to approve the minutes for February 22nd. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

TREASURER/ASSESSOR ISSUES: Treasurer April Hutchings requested an interest and late charge waiver on delinquent taxes. Treasurer Hutchings stated that the taxpayer had been making regular payments on the taxes and that the late charges and interest totaled \$508.83. Commissioner Linda W Zimmer made a MOTION to approve the cancellation of interest and late fees of \$508.83 on parcel numbers RP06N05E032453 and RP06N05E032454. Chairman Terry C Day SECONDED. All ayes, motion carried.

COMMITTEE REPORTS: Commissioner Linda W Zimmer stated she had attended the Horseshoe Bend City Council meeting.

Commissioner Jamie Anderson stated she had attended the Boise River Wildlife Partnership meeting.

ISSUE TRACKING: Commissioner Jamie Anderson stated that she had received an email concerning the Placerville Ambulance building project from Lisa Bachman at J-U-B Engineering. Commissioner Anderson stated that the email stated that Ms. Bachman had been meeting with the Department of Commerce and that new, low to moderate income information, would be forthcoming. She further reported that the Placerville area would now fall within the definition of low to moderate income levels, and would qualify for block grants. Ms. Bachman had also stated that she would get that information in writing from the Department of Commerce.

CONTRACTS/AGREEMENTS/GRANTS: Clerk Swearingen presented the contract between Northwest Paramedics and EBCA. Commissioner Linda W Zimmer made a MOTION to approve the contract. Chairman Terry C Day SECONDED. All ayes, motion carried.

DEMAND WARRANTS: Clerk Swearingen presented demand warrants to pay Rainbow's Endterprises (\$10,151.50), Gem State (\$15,259.20) and Webb Oil (\$3,320.80). Commissioner Linda W Zimmer made a MOTION to approve the demand warrants. Chairman Terry C Day SECONDED. All ayes, motion carried.

INDIGENT - EXECUTIVE SESSION per I.C. 67-2345(1) (d): Deputy Clerk Kristin Vedros presented three cases for review. Chairman Terry C Day made a MOTION to go into executive session to make a decision on cases 10-01-B, 10-01-C and 10-01-E. Commissioner Linda W Zimmer SECONDED. Roll Call Vote: Chairman Terry C Day – Aye; Commissioner Linda W Zimmer – Aye; Commissioner Jamie Anderson - Aye. Motion carried.

After coming out of executive session, Chairman Terry C Day made a MOTION to deny cases 10-01-B, 10-01-C and 10-01-E. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

MISCELLANEOUS: Chairman Terry C Day made a MOTION to go into executive session per I.C. 67-2345(1)(f), pending litigation to discuss with attorney, Mike Cain, the Lawson tort claim filed against Boise County. Commissioner Jamie Anderson SECONDED. Roll Call Vote: Chairman Terry C Day – Aye; Commissioner Linda W Zimmer – Aye; Commissioner Jamie Anderson - Aye. Motion carried.

The Board came out of executive session after discussing the Lawson tort claim against the county and broke for lunch.

CONSTITUENT INPUT: None.

ROAD DEPT: Supervisor Bill Jones spoke about the lease on the current loaders and stated that it was about to expire. Mr. Jones stated that he had forgotten to budget one of the loaders in his FY2010 budget. Mr. Jones gave the Board quotes from several companies on a loader replacement and discussed the quotes with the Board. Mr. Jones stated he preferred the quote from Cesco since it had the best warranty. Mr. Jones stated that he would review all options and report back to the Board.

MISCELLANEOUS & CORRESPONDENCE:

- Road Dept. compensation payout request – this was stricken from the agenda since it had been approved the previous week.
- Resolution 2010-22 EBCA Fund Adjustment and Resolution 2010-24 General Budget transaction – Commissioner Jamie Anderson made a MOTION to approve both resolutions. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- Clerk Swearingen presented a liquor license application for Killer's Steakhouse & Saloon. Chairman Terry C Day made a MOTION to approve the license application. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- U.S. Department of Housing Capital Fund Recovery Grant deadline – Clerk Swearingen stated that there were no subsidized housing units in Boise County through the SWICHA program.
- Squaw Creek Soil Conservation District agenda.
- Squaw Creek Soil Conservation District letter of intent budget request – this was tabled until a later date.
- U.S. Fish and Wildlife Service concerning bull trout.

EMERGENCY MANAGEMENT: The 2009 HSGP Contract was not presented today by Mr. Ravenscroft.

Mr. Ravenscroft spoke to the Board about the quotes on rewiring the phones in the Public Safety Building.

COMMUNITY JUSTICE: Juvenile Probation Officer Kevin Burke presented the monthly probation report. Mr. Burke also asked the Board for approval to purchase new tires for his County vehicle. The Board gave their approval.

Valerie Delyea, Community Justice Grants Administrator, presented the Memorandum of Agreement for Service Providers and gave a brief description of the agreement. Chief Deputy Wendy Lee stated that the verbiage was confusing and requested some revisions be made before the Board signed the MOA. Ms. Delyea stated that she would make the clarifications and present at a later date.

Clerk Swearingen left the meeting for the rest of the day.

PA ISSUES: Deputy Prosecutor Cherese McLain introduced intern, Skyler Christianson, and stated that he would be assisting Deputy Prosecutor Garry Gilman on criminal cases.

Deputy Prosecutor McLain presented a draft on the procedures for Show Cause Hearings. The Board discussed the changes to the draft and Deputy McLain stated she would make the changes and present a final version at next week's meeting.

Deputy Prosecutor McLain spoke to the Board about the Show Cause hearing scheduled for March 8th with Eagle Springs Ranch/Southfork Landing. Ms. McLain asked the Board if they would vacate the March 8th hearing for 45 days to allow the developer to complete Phase II and to file Phase III with Planning & Zoning. Commissioner Terry C Day made a MOTION to vacate the March 8th hearing for 45 days. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

Executive Session per I.C. 67-2345(1)(b), personnel – discuss EMS Coordinator's employment status. Clerk Swearingen was not available to discuss this with the Board so it was postponed until a later date.

The Board discussed EBCA Secretary Jill Browning's job status and requested that it be added to the March 15th agenda.

Having no further business, Chairman Terry C. Day adjourned the meeting until 12:00 PM, March 8TH, 2010.

Approved this 8th day of March, 2010.

TERRY C. DAY, Chairman
Boise County Board of Commissioners

Attest:

Constance Swearingen, Clerk to the Board