

BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 15<sup>th</sup>, 2010  
BOISE COUNTY COMMISSIONERS' ROOM  
**OFFICIAL MEETING MINUTES**

Chairman Terry C Day called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

**PRESENT:** Chairman Terry C Day, Commissioners Jamie A Anderson and Commissioner Linda W Zimmer and Clerk Constance Swearingen

**OTHERS PRESENT:** Assessor Brent Adamson and Chief Deputy Clerk Dee Woodstrom

**COMMISSIONER DISCUSSION:** Commissioner Linda W Zimmer spoke about the Solid Waste surplus trailer. Clerk Swearingen stated that she would draft a resolution for next week's meeting.

Commissioner Zimmer spoke about a letter from Gem County Commissioner Michelle Sherer concerning the Gem County State of the County meeting which would be held on Friday, November 19<sup>th</sup> at 3:00 PM.

Commissioner Zimmer stated that she had received an email from Planning & Zoning Administrator Patti Burke concerning an email she had received from Steve Ray. Mr. Ray had recommended that the test well information remain in the definitions of the Subdivision Ordinance.

Chairman Terry C Day spoke about the 4<sup>th</sup> District Court luncheon he had attended.

Commissioner Jamie Anderson joined the meeting.

Chairman Terry C Day spoke about re-formatting the agenda, suggesting that they remove the 10:00 AM timeslot and just have the business meeting from 9:00 AM to 11:00 AM.

The Board discussed the Personnel Policy. Incoming Commissioner, Bob Fry, provided his opinion on whether the policy should be at-will or for-cause. The Board also discussed the Travel Policy.

**AMENDMENTS TO THE AGENDA:** No amendments were made.

**MINUTES:** Nothing was presented.

**TREASURER/ASSESSOR ISSUES:** The Assessor and Treasurer were not present. Chairman Terry C Day spoke about the 2010 tax bills that had been mailed.

**COMMITTEE REPORTS:** Commissioner Linda W Zimmer stated that she had attended both the Children's and Adult Mental Health meetings. She also stated that she had attended the Woody Biomass Partnership meeting. Commissioner Zimmer stated that Morris Huffman was retiring.

Commissioner Jamie Anderson stated that she had attended the Economic Development Training with Chairman Day. She also stated that she had attended the RAC meeting, CAMP meeting, the Placerville Ambulance building project meeting, the Crouch City Council meeting and had met with Beth Lund who was working on updating the Boise County Fire Plan.

Chairman Terry C Day stated that he had attended the Idaho Parks & Recreation Planning meeting, the IEDA Conference and the EBCA Advisory Board meeting. Chairman Day stated that

Lisa Bachman from J-U-B Engineering had given a presentation on the Placerville Ambulance building project. He stated that EBCA had committed \$50,000 to the project, if needed.

**ISSUE TRACKING:** Energy Efficiency Block Grant issue – the training for the new heating/cooling system will be on Friday, November 19<sup>th</sup> at 1:30 PM.

**CONTRACTS/AGREEMENTS/GRANTS:** Clerk Swearingen presented the Middle Fork Payette River Bridge Supplemental Agreement. Chairman Terry C Day made a MOTION to sign the Supplemental Agreement for the Middle Fork of the Payette River Bridge in Crouch for the amount of \$1900. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

**DEMAND WARRANTS:** Clerk Swearingen presented a demand warrant to pay United Oil (\$57.52). Commissioner Linda W Zimmer made a MOTION to approve the demand warrant. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

**INDIGENT:** Nothing was presented today.

**FUTURE AGENDA TOPICS REVIEW:** The Board discussed wage inequity, the WUI Ordinance, Travel Policy and Personnel Policy.

**WOODY BIOMASS FEASIBILITY STUDY UPDATE:** Trevor Howard, Forsgren Engineering, gave the Board a draft copy of the Boise County Biomass Feasibility Study. Morris Huffman spoke about Adams County and how they were supplying the product. Mr. Huffman stated that the Boise National Forest, Bureau of Land Management, Idaho Department of Lands, Potlatch and Evergreen Forest were involved with Adams County. Mr. Huffman also stated that if Boise County still wanted to construct a biomass plant, they would need to get together with the Boise National Forest, Idaho Department of Lands, Potlatch and others within the County to discuss our options.

**THOMPSON MINE DISCUSSION:** John Robinson, Idaho Conservation League, and Liz Paul, Idaho Rivers United, were in attendance. Mr. Robinson stated that he wanted to speak about the tour of the Thompson Mine and the Cumo Mine permitting process. Chairman Terry C Day requested that he only address the basics of the Thompson Creek Mine. Mr. Robinson spoke about educating people about mining, and Liz Paul spoke about the mining process and the effects it had on habitat.

Mr. Robinson stated that he was waiting for information from the Forest Service on the Environmental Assessment.

**CONSTITUENT INPUT:** Nothing was discussed.

**MISCELLANEOUS & CORRESPONDENCE:**

- Planning & Zoning – Signatures of FCOs – nothing was presented.
- City of Crouch grant support letter – Chairman Terry C Day made a MOTION to sign the letter of support for the Idaho Community Block Grant. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- August 20<sup>th</sup> official meeting excerpt – Chairman Terry C Day made a MOTION to approve the August 20<sup>th</sup> meeting minutes excerpt on hiring J-U-B Engineering for the Placerville Ambulance building project. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.
- Revaluation payroll change – Chairman Terry C Day made a MOTION to approve Stephanie Lynn's payroll change request. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

- Noxious Weeds payroll addition – Chairman Terry C Day made a MOTION to approve the payroll change request on Ben Shell. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- Letters from ME Allen – The Board requested that the Clerk give the letter to the Deputy Prosecutor for review.

**PUBLIC HEARING** - Placerville Ambulance Grant Proposals: Lisa Bachman from J-U-B Engineering spoke about the survey that had been done and stated that it had cost \$713.80.

Scott Henson, LCA Architects, spoke about the site plans and stated that additions could be added to the building in the future, if needed. Ray Johnston from the Placerville Ambulance and Volunteer Fire Department stated that he concurred with the proposed design of the building. Commissioner Jamie Anderson made a MOTION to sign the ICBG (Idaho Community Block Grant) application for the Placerville Ambulance facility and all assurances required in the grant. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**PUBLIC HEARING** – Southfork Landing Amending PUD Boundary: Deputy Prosecutor Cheresse McLain gave a briefing on the issues. Lloyd Mahaffee, Southfork Landing developer, would like to take the Haile property out of the subdivision. The Board asked who had the responsibility for the right-of-way on the south side of Alder Creek Road.

Hethe Clark, legal counsel for Southfork Landing, spoke about the easement/right-of-way. Deputy Prosecutor McLain gave a recommendation after speaking with the Haile's and Mr. Clark.

Planning & Zoning Administrative Assistant Rora Canody gave the application summary. Ken Patterson, Garden Valley, thanked Planning & Zoning for their information on the Southfork Landing applications. Mr. Patterson spoke about the Southfork Landing Subdivision.

Commissioner Jamie Anderson made a MOTION to instruct the Planning & Zoning staff to prepare the FCOs approving the amendment to the exterior boundary of the PUD with the following conditions: 1) all conditions of the Southfork PUD dated July 9<sup>th</sup>, 2007 remain in effect and binding to the applicant (this amendment only changes the exterior boundaries); 2) the applicant shall obtain approval from Central District Health Department prior to signature on the final plat of any future phases of Southfork Landing; 3) Final plat of the future phases of Southfork Landing shall contain all required face notes required per Boise County Subdivision Ordinance 2006-02 or the current ordinance at the time of submittal and Idaho Code; 4) the applicant shall dedicate to Boise County a 33-foot wide easement from centerline along the frontage owned by the applicant along Alder Creek Road for road maintenance and snow storage and a 33-foot wide easement from centerline along the Southfork Road for road maintenance and snow storage to the extent that the applicant owns property on both sides of Alder Creek and Southfork Road, then the required dedication shall be 33 feet wide from the centerline extending in both directions; 5) the applicant shall comply with all state, local and federal requirements and permits; and 6) a new overall master plan of Southfork Landing PUD be prepared and presented to the Planning & Zoning Department reflecting the amended boundary with the date of Board approval. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**PUBLIC HEARING** – Haile Minor Subdivision Application: The Board reviewed the plat map and discussed Southfork Road.

Administrative Assistant Rora Canody stated that the Board had Planning & Zoning's staff report and that all requirements for public notice had been satisfied.

Ms. Canody then stated that this application had been heard before the Planning and Zoning Commission and that the County had received no further comments after the P&Z Commission's public hearing. She further stated that the Planning and Zoning Commission had recommended approval of the Haile Minor Subdivision application contingent upon the applicants meeting all conditions (as stated in the motion below). Hethe Clark, legal counsel for Southfork Landing, spoke about the staff report.

Commissioner Jamie Anderson made a MOTION to instruct the Planning & Zoning staff to prepare the FCOs for approval of the Haile Minor Subdivision Plat with the following conditions; 4.4.1 - applicant shall comply with the engineers report dated July 20, 2010 regarding the plat notes and plat checklist, 4.4.2 - applicant shall dedicate to Boise County a 33-foot wide easement along the proposed location of the Southfork Road boundary and Alder Creek Road boundary of the parcel for road maintenance and snow storage, 4.4.3 - applicant shall adhere to Boise County Wildland Urban Interface Ordinance 2010-03, 4.4.4 - applicant shall locate on the plat the existing 2" pressurized riser connecting Southfork Landing water system in lieu of a 3,000-gallon water storage tank on the site for fire protection, 4.4.5 - applicant shall obtain Central District Health Department approval prior to the signing of the final plat, 4.4.6 - final plat shall not be recorded until the amended Southfork Landing PUD has been approved by the Board of County Commissioners, 4.4.7 -applicant shall pay all real and personal property taxes due and obtain County Treasurer and Assessor certifications prior to signing of the final plat, and 4.4.8 - applicant shall comply with all local, state and federal requirements and permits. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**TRAVEL POLICY REVIEW:** Deputy Prosecutor Cheresse McLain distributed a draft of the vehicle use policy and stated that she would like to incorporate this policy into the new Travel Policy. The Board discussed travel by commercial air, rental cars, travel expense advances, credit cards, incidentals, meals and allowances.

**PERSONNEL POLICY REVIEW:** The Board discussed whether the policy should be "at-will" or "for-cause." At Board request, Deputy Prosecutor Cheresse McLain stated that she would work on an "at-will" policy, using the "boiler plate" version from the ICRMP website.

Chairman Terry C Day requested that Deputy Prosecutor McLain add language to the new policy to enable elected officials and department heads the ability to demote employees, with accompanying decreases in salary, who are unable to perform the responsibilities of the job.

**WILDLAND URBAN INTERFACE ORDINANCE REVIEW:** Chairman Terry C Day stated that he would like to eliminate the WUI Ordinance and replace it with a simple fire ordinance.

Commissioner Jamie Anderson stated that she would like to amend the current WUI Ordinance. The Board stated that they would review the Ordinance again at a future meeting.

**PA ISSUES:** Deputy Prosecutor Cheresse McLain stated that she was working on the draft of the Horseshoe Bend Area of City Impact Ordinance.

Deputy Prosecutor McLain spoke about the license agreement for the Crouch fence right-of-way issue.

Having no further business, Chairman Terry Day adjourned the meeting until 9:00 AM on Monday, November 22<sup>nd</sup>, 2010.

Approved this 24<sup>th</sup> day of January, 2011.

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**TERRY C. DAY**, Chairman  
Boise County Board of Commissioners

**Attest:**

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**Constance Swearingen**, Clerk to the Board