

**BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE , 2009
OFFICIAL MINUTES**

Chairperson Linda W Zimmer called the meeting to order at 12:00 P.M. The Pledge of Allegiance was recited.

PRESENT: Chairperson Linda W Zimmer, Commissioners Terry C Day and Jamie Anderson and Clerk Constance Swearingen.

OTHERS PRESENT: Assessor Brent Adamson, Prosecutor RJ Twilegar, Deputy Prosecutor Cherese McLain and Deputy Clerk Dee Woodstrom

AMENDMENTS TO THE AGENDA: Commissioner Jamie Anderson stated that she had future agenda items to discuss.

Clerk Swearingen stated that she had informational letters for the Board.

PA ISSUES: Prosecutor RJ Twilegar gave an update on the letter previously sent to Jon Barnes concerning a road agreement. Mr. Twilegar stated that he would wait two weeks for a response from Mr. Barnes before pursuing any further action.

Prosecutor Twilegar also gave an update on ordinances in general and stated that administrative costs could be added to the misdemeanor fine amount.

Deputy Prosecutor Cherese McLain spoke about lien stipulation information. Ms. McLain reviewed the Solid Waste amendment and the Mountain West Bank lease and stated they were both legally adequate.

Commissioner Jamie Anderson spoke about the e-mail she had received concerning Idaho Code 67-2301, exemption of fees, and the subdivision variance issue.

Chairperson Linda W Zimmer made a MOTION to go into executive session per I.C. 67-2345(1)(f), pending litigation and I.C. 67-2345(1)(b), personnel. Commissioner Terry C Day SECONDED. All ayes, motion carried. Commissioner Jamie Anderson made a MOTION to come out of executive session. Commissioner Terry C Day SECONDED. All ayes, motion carried.

MINUTES: Clerk Swearingen presented the meeting minutes for June . Chairperson Linda W Zimmer made a MOTION to approve the June minutes with amendment as discussed. Commissioner Terry C Day SECONDED. All ayes, motion carried.

TREASURER/ASSESSOR ISSUES: Assessor Brent Adamson spoke about the Board of Equalization hearings, Assessor appraisals and how property values are set. Clerk Swearingen asked the Board if they wanted the presentation time per applicant to remain five minutes or be reduced. The Board stated that the applicant, appraiser and Board would each have five minutes.

Clerk Swearingen spoke about the Bids-4-Assets property sale and requested that the Board set minimum bids for the five properties. The Board discussed the surplus Mores Creek Ambulance property and building. It was stated that the property has a well and septic system.

Clerk Swearingen stated that the bid costs had already added to the base price of the properties.

Commissioner Jamie Anderson made a MOTION to approve the minimum bids of \$1529.70 (RP05501003006B), \$2341.95 (RP055010010050A), \$3198.59 (RP027020020120A), \$1555.45 (RP02703003004A & RP02703003004B) and \$56,679 for the surplus property commonly known as the Mores Creek Ambulance land and building. Commissioner Terry C Day SECONDED. All ayes, motion carried.

COMMITTEE REPORTS: Commissioner Terry C Day stated that John Roberts from Idaho Department of Lands had spoken to him about the timber sales in the Elk Creek Road area. The Board agreed to talk about this at the next week's meeting.

Commissioner Day stated he had attended the Mores Creek Recreational Foundation meeting. He further stated that they would be having an outreach meeting on June which would begin at 9:30 AM at Bill Stirling's house. Commissioner Day stated that from there they would proceed to the Steamboat Gulch recreational site.

Commissioner Day stated he had attended the Woody Biomass meeting where they had talked about the stimulus money breakdown. He also stated he had attended the EBCA Advisory Board meeting where they had talked about the proposed drug & alcohol policy and the group's decision to temporarily suspend the "citizen at large" position on the Advisory Board.

Commissioner Jamie Anderson stated she had attended the County Tech meeting. She stated that the consensus of the members in attendance had been to move forward on the process to hire an outside IT consultant. She stated this was necessary in order to review the County's hardware/software systems and related connectivity to ensure the system was being maximized for greater efficiencies.

Chairperson Linda W Zimmer stated she had attended the Horseshoe Bend City Council meeting.

ISSUE TRACKING: Commissioner Jamie Anderson stated that the energy block grant would be finished and ready for review for the next week's meeting.

CONTRACTS/AGREEMENTS/GRANTS: Mike Bottoms, Noxious Weed Department, presented the US Department of Agriculture Forest Service Amendment for signature. Commissioner Terry C Day made a MOTION to approve the amendment. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

Mr. Bottoms provided the Board copies of an US Department of Agriculture agreement for the burnpile in Lowman and the Boise Basin CWMA agreement for their review before signing at the June meeting.

Mr. Bottoms also presented two payroll addition requests for his department. Commissioner Terry C Day made a MOTION to approve the two additions. Chairperson Linda W Zimmer SECONDED. All ayes, motion carried.

Clerk Swearingen presented the Mountain West Bank lease for the new Idaho City Ambulance. Commissioner Terry C Day made a MOTION to sign the agreement for Mountain West Bank. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

DEMAND WARRANTS: Clerk Swearingen presented three demand warrants to pay Mountain West Bank (\$50,500), Computer Arts (\$4,735.10) and Webb Oil (\$4,103.38). Commissioner Terry C Day made a MOTION to approve all three demands. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

INDIGENT: Chairperson Linda W Zimmer made a MOTION to go into executive session per I.C. 67-2345(1)(d). Commissioner Terry C Day SECONDED. All ayes, motion carried. Deputy Clerk Vedros presented two indigent cases. Chairperson Linda W Zimmer made a MOTION to come out of executive session. Commissioner Terry C Day SECONDED. All ayes, motion carried. Chairperson Linda W Zimmer made a MOTION to approve cases 09-05-A and 09-02-A. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

MISCELLANEOUS & CORRESPONDENCE:

- Resolution 2009-16 adjust unanticipated revenue shortfall. Commissioner Terry C Day made a MOTION to approve the resolution. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.
- Resolution 2009-17 EBCA budget for additional ambulance lease payment. Commissioner Terry C Day made a MOTION to approve the resolution. Chairperson Linda W Zimmer SECONDED. All ayes, motion carried.
- Employee donated "leave" time – Clerk Swearingen brought up the unwritten policy of donating sick leave and stated that she felt this was being abused. She further stated that she felt that employees should only be able to donate vacation and comp time to other employees. Clerk Swearingen also stated that employees had been donating sick leave balances to others upon leaving County employ. She stated that this practice should be stopped immediately. The Board concurred. The Board stated that sick leave should still be able to be donated but stated that the County should be moving towards replacing sick/vacation leave to PTO time (personal time off). This item will be discussed further and added to the rewrite of the Personnel Policy.
- Election sites discussion (Mores Creek location and moving locations out of county offices) – Clerk Swearingen spoke about possibly keeping the current Mores Creek polling location and making improvements. She stated that she would contact the owner and discuss options. The Board concurred. Clerk Swearingen also stated that when the County starts having four elections per year, permanent locations would most likely be needed.
- Idaho City Charity Shoot – Commissioner Terry C Day stated it would be on June at 9:00 am.
- Tech committee – Clerk Swearingen stated that the old/new copiers had been discussed at the Tech Committee meeting the previous week. She stated that P&Z Administrator Patti Burke wanted to purchase the necessary "board" to make their copier able to scan and network, similar to the "board" currently being purchased by John Archer in the Sheriff's Office. The Clerk stated that P&Z did not have the funding to purchase this "board" which costs approximately \$800. She recommended that the Board approve this purchase to be paid out of the County Improvement Fund because it would save money and time in the long run. The Board concurred.

CLEAR CREEK FIRE DEPT.: A request to waive the building permit fees was submitted by Sam Bonovich, Clear Creek Fire Chief. The Board had questions concerning ownership of the property. Copies of the information were given to the Assessor and Planning & Zoning for review. The Board tabled this item until next week.

PLANNING & ZONING: Administrator Patti Burke presented the Garden Valley Recreation District's request for a waiver of the County building permit fees. Commissioner Jamie Anderson stated that since she was no longer associated with the Recreation District and had no decision making authority on their board, she believed she was unbiased and could vote on the matter. Chairperson Linda W Zimmer made a MOTION to approve the standard 25% reduction in the building permit fee, the same as that which has been granted other governmental and quasi-governmental organizations in the past. Commissioner Jamie Anderson SECONDED. All ayes, motion carried.

COMMUNITY JUSTICE: Boise County Probation Officer Kevin Burke presented the monthly juvenile probation report. Mr. Burke also stated that his County vehicle was in need of repairs.

EMERGENCY MANAGEMENT: Coordinator Gordon Ravenscroft gave the Board copies of the Qwest Enhanced 911 Service Agreement to review before next week's meeting.

The meeting reconvened at 6:07 p.m. at the Horseshoe Bend Courthouse.

20+ YEARS OF SERVICE RECOGNITION: The Board recognized the following County employees for their many years of service and thanked them for all their hard work:

- Sandi Seibel: 28 years
- Chuck Morgan: 22 years
- Pat Biggers: 22 years

Chairperson Zimmer presented each employee with a certificate of appreciation after which pictures were taken.

COMMITTEE REPORT - NORTHWEST COMMUNITY SERVICE ASSOCIATION

CONFERENCE: Chairperson Zimmer postponed discussion on this conference since Cheryl Pendergrast, Boise County Community Service Coordinator, could not be present.

CONSTITUENT INPUT: None.

FUTURE AGENDA TOPICS: Commissioner Jamie Anderson requested that the approval of the Energy Conservation Block grant be added to next week's agenda. She also requested that Strategic Planning be added in order to begin the process of long-term planning for Boise County.

The Commissioners also requested that all future meetings begin with one-half hour designated (9:00 AM to 9:30 AM) to discussing and addressing miscellaneous items. It was stated that these work sessions would also be open to the public.

Having no further business, Chairperson Linda Zimmer adjourned the meeting until 9:00 AM, June , 2009.

Approved this day of June, 2009.

LINDA W ZIMMER, Chairperson
Boise County Board of Commissioners

Attest:

Constance Swearingen, Clerk to the Board