

**BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER , 2008
OFFICIAL MINUTES**

Chairperson Zimmer called the meeting to order at 9:00 AM.

PRESENT: Chairperson Linda W Zimmer and Commissioners Terry C Day and Fred H Lawson.

OTHERS PRESENT: Clerk Constance Swearingen, Assessor Brent Adamson, Deputy Prosecutor Tim McNeese and Deputy Clerk Dee Woodstrom

AMENDMENTS TO THE AGENDA: Commissioner Terry C Day stated that he wanted to talk about the Mores Creek polling place location.

Clerk Swearingen stated that she wanted to remove the grant process resolution from the agenda and add two personnel issues during Miscellaneous & Correspondence. Clerk Swearingen also stated that she needed to present the SRS Resolution.

Chairperson Linda W Zimmer stated that she wanted to discuss last week's paperwork on bills and to talk about Central District Health.

Commissioner Terry C Day made a MOTION to accept the amendments to the agenda. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

MINUTES: Clerk Swearingen presented the meeting minutes for October , 2008. Commissioner Fred H Lawson made a MOTION to approve the October minutes. Commissioner Terry C Day SECONDED. All ayes, motion carried.

TREASURER/ASSESSOR ISSUES: Nothing was presented.

COMMITTEE REPORTS: Commissioner Terry C Day stated that he had attended a SAGE meeting to discuss the construction of the Placerville Ambulance building. Chairperson Linda W Zimmer stated she and Planning & Zoning Administrator Patti Burke had gone a tour of the property in the Horseshoe Bend area owned by Heritage Lands. Chairperson Zimmer stated that the house on the property could possibly be used for an annex. Chairperson Zimmer stated she had also attended the Children's Mental Health meeting, Boise County Economic Profile Workshop, RC&D Meeting and WICAP meeting.

ISSUE TRACKING: Clerk Swearingen stated she had received information about a safety issue on the Smith Creek Bridge. Clerk Swearingen stated she has corresponded with the Road Department concerning this issue.

PHONE SYSTEM ISSUE: The Board voiced their concerns and addressed complaints they had received in reference to the automated phone system. Clerk Swearingen stated that the auditor's office was trying to address the issue. The Board stated that a person should be hired to physically answer the telephone instead of the automated system.

CONTRACTS/AGREEMENTS/GRANTS: Clerk Swearingen presented the copier lease agreement and gave more information to the Board concerning trade-in information. Clerk Swearingen stated Deputy Prosecutor Tim McNeese had reviewed the agreement. Commissioner Terry C Day made a MOTION to approve The Copier Group agreement. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

Clerk Swearingen presented the demand warrant to Professional Benefit Services for the Gem Plan Insurance Cafeteria Plan set up fees. Commissioner Terry C Day made a MOTION to approve the demand warrant. Chairperson Linda W Zimmer SECONDED. All ayes, motion carried.

DEMAND WARRANTS: Clerk Swearingen presented demand warrants for Office Depot (\$168.80, \$61.69, \$34.54), Idaho Waste Systems (\$666.20), IAC (\$500.00, \$500.00, \$500.00), Computer Arts (\$9366.54, \$3278.48), Boise County Road & Bridge (\$254.10), Chuck Morgan (\$49.67), Bill Jones (\$124.73), Angelica McCann (\$280.00), Boise Office Equipment (\$16.36), Ada County Coroners Office (\$690.00), Medical Educational Services (\$416.00), Quartermaster (\$629.86), Express Police Supply (\$113.83) and Idaho Dept. of Transportation (\$33,500.00). The Board held the demand warrants to Office Depot since they may be duplicate payments. Commissioner Terry C Day made a MOTION to approve the demands. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

MISCELLANEOUS & CORRESPONDENCE:

- Clerk Swearingen presented SRS Resolution 2009-03 and Disaster Services Resolution 2009-02. Gordon Ravenscroft, Emergency Management Services coordinator will review the resolutions.
- Clerk Swearingen presented a letter addressed to LHTAC concerning the Road Department's Davey's Bridge recommendation to select Forsgren Associates. Commissioner Terry C Day made a MOTION to hold the letter until after the meeting. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.
- Clerk Swearingen presented a letter from the Road Department stating they had hired Robert (Buzz) Armfield for the equipment operator position.
- The Liquor License renewal application for the South Fork Lodge in Lowman had been previously signed by Chairperson Linda W Zimmer. The application was presented for signatures of the other Commissioners. Chairperson Linda W Zimmer made a MOTION to sign the license renewal. Commissioner Terry C Day SECONDED. All ayes, motion carried.
- Clerk Swearingen presented a Payroll Change form for the hiring of the Court Supervisor position. Commissioner Terry C Day made a MOTION to approve the promotion. Chairperson Linda W Zimmer SECONDED. Commissioner Fred H Lawson abstained from the vote.
- Clerk Swearingen presented a request to award a bonus to three courthouse employees. The Board requested that this be postponed until later to discuss. During the afternoon session of the meeting the Board stated that there needed to be standards established for awarding the employee recognition funding. Clerk Swearingen stated that she would contact EOs and DHs to form a committee to establish the parameters of awarding these funds.
- Commissioner Terry C Day stated that the new location for the Mores Creek polling place needed to be advertised more.
- Chairperson Linda W Zimmer read an email from CDH into the record. Commissioner Fred H Lawson requested that he remain on the CDH board until the end of his term in June 2009. This had unanimous Board approval.
- Chairperson Linda W Zimmer spoke about the bills and what paperwork she would like to have to review the bills prior to the meeting.
- Clerk Swearingen presented Resolution 2009-02, Disaster Services Title III Unanticipated Revenue; and Resolution 2009-03 SRS Designations Full County Pay. Chairperson Linda W Zimmer made a MOTION to approve Resolution 2009-02 and 2009-03. Commissioner Terry C Day SECONDED. All ayes, motion carried.

INDIGENT: Nothing was presented.

PLANNING & ZONING: Administrator Patti Burke stated that Mike Stipa, developer of the Nature View Subdivision, had requested an extension on his application. Commissioner Terry C Day made a MOTION to give Mr. Stipa a 180-day extension. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

Administrator Patti Burke stated that Oscar Baumhoff had requested a fee waiver for a floodway permit. Commissioner Fred H Lawson made a MOTION to waive the fee for the flood permit. Commissioner Terry C Day SECONDED. All ayes, motion carried.

Administrator Burke stated that Dale Bentley had requested an application fee reduction for the Rendezvous Point subdivision. Commissioner Fred H Lawson made a MOTION to reduce the Planning & Zoning portion of the processing fees by 25%. Chairperson Linda W Zimmer SECONDED. All ayes, motion carried.

Mark Grabisch from Verizon asked for a CUP waiver for the Special Olympics at Bogus Basin. Commissioner Terry C Day made a MOTION to waive the requirement of the CUP. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

Jason Evans from Insite Towers spoke about the placement of a cell phone tower. Administrator Burke provided information on the comprehensive plan.

AVT/UTV DISCUSSION OF LICENSING: The Board questioned where the vehicles should be able to drive, where they should cross the highways and the speed of the vehicles on the roadways. The Board stated that they would attend city meetings and discuss these issues with city officials.

CONSTITUENT INPUT: An email was received from Jayne Reed concerning the wording on the building codes and zoning advisory ballot. Planning & Zoning Administrator Patti Burke and Deputy Prosecutor Tim McNeese explained why the ballots had been worded as they had on the ballot.

WOODY BIOMASS UPDATE: Morris Huffman gave a quarterly update. Mr. Huffman stated that the Forest Product Lab had the grant process going on now. He stated that Trevor Howard was still working on the feasibility study. He further stated that the RAC funding was coming back and that the RAC committee would be re-instituted. He said that since this committee decides where the RAC money is to be spent that a community person should serve on the committee. Mr. Hoffman also handed out a work plan and agenda.

DEQ UPDATES: Brad Wolfinger, Michael McGurdy, Eric Traynor and Bruce Schold attended the meeting along with Pete Wagner of DEQ. They gave updates on several topics such as river sediment and meandering, the Garden Valley area air quality monitor, the Longhorn sewage issue, the Clear Creek Lodge, drinking water, Brownfields, inactive and abandoned mines, and the Atlanta Gold, Mosquito and Cumo mines.

EMERGENCY MANAGEMENT: Coordinator Gordon Ravenscroft presented a Central District Health grant for radio equipment. Commissioner Terry C Day made a MOTION to sign the grant for communications equipment. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

Mr. Ravenscroft stated that the emergency operations plan would soon be done. Mr. Ravenscroft also spoke about placement of the radio tower and stated that the WUI plan was close to being done and the draft fire plan had been sent to the fire districts for review.

Chairperson Linda W Zimmer asked if all county building had generators. Mr. Ravenscroft stated they did not.

PA ISSUES: The Board went into Executive Session per I.C. 67-2345(1)(f) pending litigation and Executive Session per I.C. 67-2345(1)(b) personnel.

Having no further business, Chairman Lawson adjourned the meeting until 9:00 AM, November , 2008.

Approved this day of November, 2008.

LINDA W ZIMMER, Chairperson
Boise County Board of Commissioners

Attest:

Constance Swearingen, Clerk to the Board