

**BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY , 2008  
OFFICIAL MINUTES**

Chairman Lawson called the meeting to order at 9:00 A.M.

**PRESENT:** Chairman Fred H Lawson, Commissioner Terry C Day and  
Commissioner Linda W Zimmer

**OTHERS PRESENT:** Clerk Constance Swearingen, Treasurer Barbara Balding,  
Assessor Brent Adamson and Deputy Clerk Dee Woodstrom

**AMENDMENTS TO THE AGENDA:** Chairman Fred H Lawson stated he would like to discuss a Central District Health letter and AFLAC Insurance.

**MINUTES:** Commissioner Terry C Day made a MOTION to approve the minutes for February , 2008. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**TREASURER/ASSESSOR ISSUES:** Treasurer Barbara Balding and Assessor Brent Adamson presented three requests for tax cancellations. Commissioner Terry C Day made a MOTION to approve the tax cancellations. Chairman Fred H Lawson SECONDED. All ayes, motion carried.

**COMMITTEE REPORTS:** Commissioner Linda W Zimmer stated she had attended the Adult Mental Health Board meeting; Commissioner Terry C Day, the Woody Biomass; and Chairman Fred H Lawson, the Upper Payette Economic Development and Crouch City Council meetings.

**ISSUE TRACKING:** Chairman Fred H Lawson asked about the step and grade scale. Clerk Swearingen stated a committee would be formed to address this. Commissioner Terry C Day stated he would be on the committee.

Chairman Fred H Lawson asked the status of the Gem Plan proposals for employee's families. Clerk Swearingen stated she had contacted Gem Plan for more information.

Clerk Swearingen presented the employee compensation time report to the Board for review.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Clerk Swearingen presented four demand warrants for approval as follows: Mountain West Bank (\$88715.61), Northwest Leasing (\$7176.84), Webb Oil (\$21327.20), and Child Support Services (\$180.00). The Board requested that the Child Support Services demand warrant for Community Justice be held. Chairman Fred H Lawson made a MOTION to sign the three demand warrants. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

Chairman Fred H Lawson made a MOTION to approve the demand warrant to the Public Agency Training Council (\$250.00). Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

**MISCELLANEOUS & CORRESPONDENCE:**

- EBCA monthly stats
- Central District Health Board approval letter – Chairman Fred H Lawson made a MOTION to approve Connie Cruiser to be on the Board. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

- Welfare Conference at Post Falls information.
- Northwest Conference agenda information.
- Community Service mileage log for review.
- Letter from Sage.
- Information for the Woody Biomass Conference in Wisconsin. Trevor Howard stated he is working on grant money to be able to attend.
- Commissioner Linda W Zimmer spoke about a letter received from the new Juvenile Justice liaison.
- Commissioner Linda W Zimmer received an e-mail asking to be a member of the Idaho Juvenile Justice Association.
- Chairman Fred H Lawson signed the Ford Motor Credit contract for the Sheriff's Department.

**INDIGENT:** None.

**EMERGENCY MANAGEMENT:** Emergency Management Supervisor Gordon Ravenscroft gave an update on snow removal in Idaho City and Placerville. Mr. Ravenscroft spoke about the Boise County Contractors Association and stated that the list needed to be updated. Chairman Fred H Lawson requested that an advertisement be placed in the Idaho World requesting contractor information.

Mr. Ravenscroft presented a sub-grant from Homeland Security. Chairman Fred H Lawson made a MOTION to sign the Idaho Bureau of Homeland Security Sub-grant application. Commissioner Terry C Day SECONDED. All ayes, motion carried.

**PLANNING & ZONING:** Administrator Patti Burke addressed the request from Stan Kress of Garden Valley School District for a reduction on the building permit fees. Commissioner Terry C Day made a MOTION to reduce the basic permit fee by 25%. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

Administrator Burke spoke about the road development agreements for Jerusalem Valley Estates and Treetop Mountain Estates as to whether the fees should be paid as each lot sells or pay the total upfront. The Board would like a resolution put in place for the road development fees.

Administrator Burke presented the Findings, Facts and Conclusions on Faull Ranch #3 Final Plat for approval and signature. The board tabled this issue until March , 2008. Administrator Burke also presented the agreement with John's 24/7 Towing, which was previously approved, for Chairman Fred H Lawson's signature.

Administrator Burke spoke about family split properties and asked if there should be a moratorium or a resolution concerning the issue. Administrator Burke stated that she would address the issue again within 60 days. Ms. Burke also stated she was requiring developers to show wetlands and floodways on the plats.

Administrator Burke stated that she had received a letter from the City of Crouch concerning the floodway responsibilities since concerns had been raised in that area.

**COMMUNITY JUSTICE:** JPO Kevin Burke was not available to give his monthly report. Grants Administrator Valerie Delyea presented the PTND Contract. Ms. Delyea stated that she was waiting for Benchmark to lengthen the project time from of June 30, 2008 to June 30, 2009. Commissioner Terry C Day made a MOTION to have Chairman Lawson sign the contract

when it comes in. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried. Ms. Delyea brought in the extended contract later that day and Chairman Fred H Lawson signed it.

**CONSTITUENT INPUT:** Jayne Reed, Garden Valley, spoke about the Comprehensive Plan review, growth issues, zoning and subdivision ordinances and requested that a public meeting be scheduled to address such issues.

**SOUTHFORK LANDING:** JoAnn Butler, attorney for South Fork Landing, gave an update on the subdivision and future plans.

Having no further business, Chairman Lawson adjourned the meeting until 9:00 AM, February , 2008.

Approved this day of March, 2008.

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**FRED H. LAWSON**, Chairman  
Boise County Board of Commissioners

Attest:

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**Constance Swearingen**, Clerk to the Board