

**BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, DECEMBER , 2008  
OFFICIAL MINUTES**

Chairperson Linda W Zimmer called the meeting to order at 9:00 A.M.

**PRESENT:** Chairperson Linda W Zimmer and Commissioner Fred H Lawson.

**ABSENT:** Commissioner Terry C Day

**OTHERS PRESENT:** Clerk Constance Swearingen, Treasurer Barbara Balding, Assessor Brent Adamson, Deputy Prosecutors Tim McNeese and David Hargraves and Deputy Clerk Dee Woodstrom

**AMENDMENTS TO THE AGENDA:** Commissioner Fred H Lawson stated that he wanted to talk about resolutions. Chairperson Linda W Zimmer stated she wanted to talk about the employee cafeteria plan, bills and the agenda. Clerk Swearingen stated that she would like the Commissioners to discuss whether they would cancel any meetings during the holiday season.

**MINUTES:** Clerk Swearingen presented the meeting minutes for December , 2008. Commissioner Fred H Lawson made a motion to approve the December minutes. Chairperson Linda W Zimmer SECONDED. Motion passed.

**TREASURER/ASSESSOR ISSUES:** Assessor Brent Adamson presented two requests for tax cancellations. Commissioner Fred H Lawson made a MOTION to approve the two cancellations. Chairperson Linda W Zimmer SECONDED. Motion passed.

Assessor Adamson gave an update on the hardship application presented the prior week. Assessor Adamson stated that he had not received any reply from the applicants. Chairperson Linda W Zimmer stated that she wanted to wait a week or two before making a decision.

**COMMITTEE REPORTS:** Chairperson Linda W Zimmer stated that she had attended the Community Justice Steering Committee meeting, the WICAP Advisory Committee meeting in Horseshoe Bend, and the WICAP Board meeting in Payette.

Commissioner-Elect Jamie Anderson stated she had attended the ATI meeting and provided a quick synopsis of issues covered.

Emergency Management Services Coordinator Gordon Ravenscroft stated he had attended the EBCA Advisory Board meeting (along with Commissioner Terry C Day who was absent).

**ISSUE TRACKING:** The Commissioners asked about the Payroll step & grade. Clerk Swearingen stated it would be addressed in January 2009.

**CONTRACTS/AGREEMENTS/GRANTS:** None were presented.

**DEMAND WARRANTS:** Clerk Swearingen presented a demand warrant for Computer Arts (\$6544.21). Commissioner Fred H Lawson made a MOTION to approve the demand warrant. Chairperson Linda W Zimmer SECONDED. Motion passed.

**INDIGENT:** Deputy Clerk Vedros presented case 08-11-A. Chairperson Linda W Zimmer made a MOTION to approve case 08-11-A. Commissioner Fred H Lawson SECONDED. Motion passed.

**MORES CREEK AMBULANCE:** David Haney from the Mores Creek Ambulance presented a draft lease for a new ambulance between Mores Creek, Inc. and EBCA. The Board stated that they needed to review the lease before approving and signing the lease. Deputy Prosecutors Tim McNeese and David Hargraves stated that they would like to review the changes that had been made to the lease agreement. Emergency Management Services Coordinator Gordon Ravenscroft stated that the second Idaho City ambulance could be used by Mores Creek until they were able to get the new ambulance in place. Chairperson Linda W Zimmer made a MOTION to table the decision for one week. Commissioner Fred H Lawson SECONDED. Motion passed.

**ROAD DEPT:** Supervisor Bill Jones presented the Annual Road & Street Finance Report. Commissioner Fred H Lawson made a MOTION to approve the report. Chairperson Linda W Zimmer SECONDED. Motion passed.

Supervisor Jones presented the road surface and mileage maps. Mr. Jones stated that there were no changes from last year's maps. He also spoke about a snowplow turnout issue in the Garden Valley area. He stated that the Road Department would need to find a new turnout area further down the road.

Mr. Jones presented the 404 permit for the Crouch Bridge project. Rora Canody, Planning and Zoning Administrative Assistant, spoke concerning the permit and asked if the Board would waive the \$200.00 fee. Commissioner Fred H Lawson made a MOTION to waive the fee and to sign the joint application with the Army Corps of Engineers. Chairperson Linda W Zimmer SECONDED. Motion passed.

**ROW ACQUISITION FOR THE CROUCH BRIDGE PROJECT:** Larry Rincover spoke concerning right-of-way acquisitions and provided information to the Board. The Board stated that they would like to have a Request for Proposal developed and advertised to hire a negotiation firm to handle the right-of-way acquisition on the Crouch Bridge project.

**MISCELLANEOUS & CORRESPONDENCE:**

- Chairperson Linda W Zimmer clarified the refund process on the Cafeteria Plan for county employees. Chairperson Zimmer stated any leftover funds would be refunded at the end of the year at which time the money would be taxed.
- Resolution 2009-04 Grant & Contract procedure was discussed and will be reviewed at the December meeting.
- Clerk Swearingen presented the Kootenai County Boater Education letter concerning support for legislation to make boater safety education mandatory. Clerk Swearingen stated she would contact Rod Knopp, Supervisor of the Vessel Department, for review.
- Clerk Swearingen presented the USDA SW Idaho Resource Advisory letter, 2009 Idaho Conference on Housing and the SW Idaho Area Agency on Aging letter.

**BILLS:** Clerk Swearingen presented the bills as follows:

General Fund	\$	10,546.07	EBCA	\$	4,577.55
Justice Fund	\$	17,151.15	Revaluation	\$	489.90
Sheriff Vessel	\$	85.07	District Court	\$	5,947.44
Road & Bridge	\$	7,564.01	Solid Waste	\$	33,315.61
Snowmobile IC8-A	\$	310.64	Weeds	\$	1,968.85
Emergency 911	\$	573.64			

Chairperson Linda W Zimmer made a MOTION to approve the bills. Commissioner Fred H Lawson SECONDED. The Board asked that the Sheriff be on the agenda for December to discuss the audit for inmate housing.

**PA ISSUES:** Chairperson Linda W Zimmer made a MOTION to go into **EXECUTIVE SESSION per I.C. 67-2345(1)(f):** Pending Litigation and **I.C. 67-2345(1)(b):** Personnel. Commissioner Fred H Lawson SECONDED. All ayes, motion carried.

After coming out of Executive Session, Chairperson Linda W Zimmer made a MOTION to give Gloria Steffen from the Treasurer's Office a \$1.00 per hour raise. Commissioner Fred H Lawson seconded. Motion passed.

Having no further business, Chairperson Zimmer adjourned the meeting until 9:00 AM, December , 2008.

Approved this day of December, 2008.

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**LINDA W ZIMMER**, Chairperson  
Boise County Board of Commissioners

Attest:

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**Constance Swearingen**, Clerk to the Board