

**BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER , 2007
OFFICIAL MINUTES**

Chairman Lawson called the meeting to order at 1:00 P.M.

PRESENT: Chairman Fred H Lawson, Commissioner Terry C Day and
Commissioner Linda W Zimmer

OTHERS PRESENT: Clerk Constance Swearingen, Treasurer Barbara Balding,
Assessor Brent Adamson, Planning & Zoning Administrator
Patricia Burke, Emergency Management Supervisor Gordon
Ravenscroft, and Deputy Clerk Dee Woodstrom

AMENDMENTS TO THE AGENDA: Commissioner Terry C Day stated he would like to address the planning or vision for the future of the county. Clerk Swearingen stated she would like to speak about Colonial Insurance that she would like to make available to County employees. Clerk Swearingen stated that Community Justice had received additional money last week on the grant approval from DJC to purchase computers. Administrator Patti Burke stated she would like to talk about an appreciation event for the Planning & Zoning commission and volunteers.

MINUTES: Clerk Swearingen presented the minutes for October 29th, 2007. Chairman Fred H Lawson made a MOTION to approve. Commissioner Terry C Day SECONDED. All ayes; motion carried.

TAX ISSUES: Treasurer Balding presented two requests for tax cancellations. Chairman Fred H Lawson made a MOTION to approve the two tax cancellations. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

Treasurer Balding stated that the new property management system is in place and will make her department more efficient. She requested the authority to made administrative changes on the new property tax management system for accounts less than \$1.00. Chairman Fred H Lawson made a MOTION to allow Ms. Balding the authority to cancel all property taxes owing under \$1.00. Commissioner Terry C Day SECONDED. All ayes, motion carried.

COMMITTEE REPORTS: Commissioner Terry C Day spoke about the EBCA rotation of purchasing new ambulances and that the rotation would remain as is. He also stated that the new EBCA pamphlets would be sent out with the tax notice mailing. Commissioner Day also requested Deputy Prosecutor Tim McNeese to determine whether EBCA Board meetings were "open" meetings and should be advertised as such.

Clerk Swearingen stated she had attended a class on Employment Law along with Chief Deputy Michelle Armfield and Treasurer Barbara Balding.

ISSUE TRACKING:

- Commissioner Terry C Day asked about the sale of the Crouch Ambulance building. Clerk Swearingen stated the auction will be on November , 2007 at 10:00 AM in the Miner's Exchange Building;
- Clerk Swearingen stated that the Bids4Assets sale and final reporting was complete. Commissioner Terry C Day requested a final report on the sale;

- Commissioner Terry C Day stated that he and Deputy Prosecutor McNeese had inspected the old library building; however, he requested that a P & Z inspector check the structural soundness of the building; and
- Clerk Swearingen stated that today was the deadline for title companies to accept the remote access agreement. She stated that she feels at least three of the title companies will commit to the agreement.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: Clerk Swearingen presented the following:

- Valerie Delyea for reimbursement of purchase for Strengthening Families Program. The Board stated they would not allow the reimbursement of the tax portion of the bill.
- IAC Conference payment for Deputy Prosecutor Tim McNeese
- Prima Risk Management training for Chief Deputy Michelle Armfield and Clerk Swearingen.
- Travel expense reimbursements.

Commissioner Terry C Day made a MOTION to pay all demands as presented with the exception of the tax portion of Valerie Delyea's demand warrant. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

MISCELLANEOUS & CORRESPONDENCE: Clerk Swearingen presented the following:

- IMVCA Conference. Chairman Fred H Lawson requested this information Be given to Noxious Weed Supervisor Mike Bottoms.
- Warm Springs Collection Site closure letter.
- Clerk Swearingen presented the Memorandum of Understanding concerning the old library building for the Board's signature. Commissioner Terry C Day made a MOTION to approve the Memorandum of Understanding. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.
- IAC Legislative Committee meeting agenda for meeting on November 13, 2007.

Clerk Swearingen asked the Board if they would be meeting on December and December . Commissioner Linda W Zimmer made a MOTION to cancel the meeting on those days. Commissioner Terry C Day SECONDED. All ayes, motion carried.

Clerk Swearingen spoke about Colonial Insurance and stated that the coverage they provide is similar to that of AFLAC. The Board requested that Colonial Insurance attend the next Board meeting to discuss their types of coverage. Ms. Swearingen also stated that AFLAC would be in Idaho City on November and in Horseshoe Bend on November and to update any employee policies.

Kevin Burke, Juvenile Probation Officer, stated that Community Justice had received additional grant funding through DJC to buy computers. He requested permission to purchase two more computers with the County providing the 10% match. Commissioner Linda W Zimmer made a MOTION to approve the purchase of the two computers. Commissioner Terry C Day SECONDED. All ayes, motion carried.

INDIGENT: Chairman Fred H Lawson made a MOTION to go into executive session. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried. Chairman Fred H Lawson

made a MOTION to approve 07-09-D and deny 07-10-B. Commissioner Terry C Day SECONDED. All ayes, motion carried.

EMERGENCY MANAGEMENT: Emergency Management Supervisor Gordon Ravenscroft presented a handout and spoke about the supplemental Emergency Management Preparation Grant. He stated that most of the money would be used to develop evacuation plans for Boise County. Commissioner Terry C Day made a MOTION to approve the Emergency Management Preparation Grant. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

EMS Ravenscroft stated that some of his dispatch employees had gone to emergency medical dispatch training. He stated that they are also trying to balance out the mid-shift hours each dispatch employee works.

PLANNING & ZONING: Administrator Patti Burke spoke about having a thank you dinner for the volunteer Planning & Zoning Commission members. She stated that the Planning & Zoning Commission meeting on January is from 3 – 5 p.m., and she requested authority to provide certificates of appreciation and a dinner afterwards (or possibly a luncheon before the meeting) at County expense. The Board unanimously approved her request and requested that she work out the details with staff.

PUBLIC HEARING – RIVER TERRACE FINAL FULL SUBDIVISION: Administrator Patti Burke stated that Mr. Loomis would like a continuance on the River Terrace Final Full Subdivision hearing. The Board agreed to postpone the hearing until November 19, 2007.

PUBLIC HEARING – JOHN'S 24/7 TOWING: P&Z Administrative Assistant Rora Canody presented information for the appeal of the conditional use permit for John's 24/7 Towing and U-Haul. She stated that exhibits were received by Planning & Zoning after the October 29, 2007 public hearing. Commissioner Terry C Day stated that the new information should not be included in the hearing. Deputy Prosecutor Tim McNeese stated that the Board did not close the record so the information could still be accepted. Jayne Reed of Garden Valley stated concerns with the added traffic in that area. She also asked about enforcing the stipulations attached to the conditional use permit. John Ramsey, owner of John's 24/7 Towing, presented pictures to the Board showing the immediate area of the business. Commissioner Terry C Day asked Mr. Ramsey why he already had impounded vehicles on the premise if he didn't have the conditional use permit. Mr. Ramsey stated that he had understood that he was allowed to have vehicles at his lot during the permit application process. Chairman Fred H Lawson closed the public record acceptance on John's 24/7 Towing. Chairman Fred H Lawson stated that the Board would review all the information and make a final determination at the November meeting. Commissioner Terry C Day spoke about visiting the site of the business to access it.

Chairman Fred H Lawson made a MOTION to recess the meeting in Idaho City and reconvene in Horseshoe Bend at 5:00 p.m. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

ROAD DEPARTMENT: Road and Bridge Superintendent Bill Jones revisited the South Fork Payette River Bridge concept report from the previous week. After further discussion, Commissioner Linda W Zimmer MOVED that the County accept Option 2 at a cost of \$3,293,000. Commissioner Terry C Day SECONDED. All ayes; motion carried.

Road & Bridge Superintendent Jones requested permission to apply for a LHTAC grant for \$100,000 to overlay the Middlefork Road from milepost 3 to 4 with County forces. He stated that by doing the project with county employees instead of contracting it out would result in a

huge savings to the County. Mr. Jones also stated that the LHTAC grant did not require a county match. Commissioner Terry C Day MOVED that Road and Bridge apply for the LHTAC grant to provide an overlay on the Middlefork Road. Commissioner Linda W Zimmer SECONDED. All ayes, motion carried.

Superintendent Jones also presented the Forsgren proposal on the Big Pine Creek Aquatic Organism project for the Board's information. He also introduced the new part-time secretary, Sandra Boyington.

PA ISSUES: Deputy Prosecutor Tim McNeese asked for a schedule change on the Conditional Use Permit Application for Alamar Ranch at the request of Heath Clark, the attorney for Alamar. He stated that the original schedule did not allow for a rebuttal period from the appellant prior to the January 14, 2008 hearing date. The Board approved a two-week rebuttal period for Alamar from December 10 -24, 2007.

Mr. McNeese gave staff updates on the following:

- Public information request from Anne Heltsley concerning the Boise Basin Library District. Mr. McNeese stated that he had sent her request to the Attorney General's Office and should have an answer within a week;
- Nuisance Ordinance: Mr. McNeese stated that he had routed a draft of the ordinance to elected officials and department heads; and
- Horseshoe Bend Annex Planning Committee: Mr. McNeese stated that the planning committee would be meeting on November .

Mr. McNeese also strongly urged the Board to hold strategic planning meetings in order to provide guidance to county leaders and to facilitate the prioritization of issues and problems facing the County.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, voiced her support of strategic planning meetings and requested that the public have input.

Bryan Griggs, Horseshoe Bend, urged the Board to institute building codes and to increase building permit fees. He stated that Boise County was missing a huge revenue source by not doing so. Chairman Lawson invited Mr. Griggs to attend the next Board meeting on November and the next Planning and Zoning Commission meeting on November .

Having no further business, Chairman Lawson adjourned the meeting until 9:00 AM, November 19th, 2007.

Approved this day of November 2007.

FRED H. LAWSON, Chairman

Attest:

Constance Swearingen, Clerk to the Board