

Boise County

EMPLOYEE NEWSLETTER

BENEFITS UPDATE

Have you reviewed your Boise County benefits package lately? What is the cost for your Gem Plan for medical, dental & vision? Your Gem Plan benefit costs \$605/month, to add your spouse another \$577/month or to add your family \$860/month. The County also offers optional disability income protection which would pay out \$700/month for 6 months costing annually \$14.07/month. Check in with the Clerk for other optional benefit plans.

Your Life Flight membership now covers your entire family. The cost was increased mid year by \$29.50/employee. No cost was passed on this year.

An opportunity for Boise County employees to join the State's 457B Deferred Compensation Plan is being considered. What this means is participating in a much larger pool (\$223M) as compared to our current plan where fees and interest are based on a pool of \$33K. No administrative fees would be charged; an instant savings to the employee of 0.95%; a higher interest would be paid on fixed accounts and an even higher rate for retirees. This plan is optional and you decided how much to contribute and there is no income tax until it is taken out. Unlike a 401(k), it can be taken out before retirement at termination or for a hardship without penalty.



EXPLORING EMPLOYEE SURVEY RESULTS COUNTY GOVERNING- COUNTY CLERK

Constitutional and statutory laws have given one elective county officer, the "COUNTY CLERK", five distinct titles: clerk of the district court, auditor, recorder, clerk of the board of county commissioners, and chief elections officer of the county. The county clerk/auditor/recorder is authorized to appoint "as many deputies as may be necessary for the prompt and faithful discharge of the duties of the office."

The auditor acts as the county budget officer, compiles budget requests and submits a budget to the board of commissioners. The auditor also keeps accounting records on the revenues, expenditures, and balances in each county fund. The county auditor lists the source and amount of such receipts, apportions them to the proper fund and account on an "auditor's certificate" and delivers the money and certificate to the county treasurer. The auditor and treasurer are responsible for submitting a joint financial statement to the board of county commissioners on the second Monday in January, April, July, and October.

The county auditor is designated by law as ex officio clerk of the board of county commissioners. As clerk of the commissioners, the duties of this position include but are not limited to the following: recording all proceedings of the board; recording resolutions; preserving and filing all petitions and recording the action of the board.

The recorder is responsible for recording, filing, and indexing a large number of documents. The

recorder has custody of, and must keep all books, records, maps, deeds and papers deposited in his/her office. The county recorder's office is the only office in Idaho authorized to issue a marriage license. The recorder must make all records on file in his/her office available without charge for any person wishing to inspect them.

The clerk of the district court performs duties prescribed in the Idaho Rules of Civil Procedure and in the rules and practices of the court. The clerk makes entries, collects fees, and acts as the clerical arm of the court. The Uniform Jury Selection and Service Act prescribe the role the clerk of the district court in the jury selection process.

In carrying out the duties of chief election officer, the county clerk is guided and supervised by the Secretary of State. Registration of electors is one of the county clerk's most important duties. The county clerk has extensive responsibilities in preparation for elections. Following an election, the county clerk receives the combination election record and poll book and all election supplies from the election judges, serves as the secretary of the county board of canvassers, and makes abstracts of the election returns.

EMPLOYEE FEEDBACK

Please let us know what topics/questions you would like covered; EMAIL them to Dee or any commissioner. Thanks for all!

This Issue

DUTIES OF THE COUNTY CLERK

BENEFITS UPDATE

OTHER HAPPENINGS

NEXT ISSUE: Public Budgets

Employee Feedback